

PERSONNEL COMMISSION

WORKFORCE MANAGEMENT, CLASSIFIED EMPLOYMENT SERVICES
achieving excellence through merit

ROBERT H. MANLEY
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Members of the Commission

ANITA M. FORD
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**APPLICATION FOR FULL-TIME EARLY EDUCATION
CENTER AIDES I AND II POSITIONS**

The Personnel Commission staff fills full-time Early Education Center Aide I and II vacancies on the basis of seniority in the job class. Full-time (seven hours or more) positions represent an increase in hours of assignment only, not a change in classification.

To be considered for a full-time vacancy, please submit this application to Workforce Management, Classified Employment Services. It is important that all information is supplied. You will only be contacted for assignments in areas for which you make yourself available (**see below**).

Your application will remain on file for two (2) years from the date received. It is the employee's responsibility to maintain a current application as well as current contact information.

Please fax the following information to: (213) 241-6805.

If you refuse three offers for assignments during a school year, you will not be contacted for future assignments for the remainder of the year.

				FOR OFFICE USE ONLY
LAST NAME	FIRST	MIDDLE	EMP. NO.	Date of Hire _____
HOME ADDRESS	CITY	ZIP CODE		Class Code _____
HOME PHONE	SCHOOL			Received _____
E-MAIL ADDRESS	OTHER CONTACT INFORMATION			Refusals _____
Location: Refer to the ASSIGNMENT AREA MAP . Check each assignment area below in which you would be willing to work. You will only be considered for jobs in the assignment area(s) you check.				
ASSIGNMENT AREAS 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> All Areas <input type="checkbox"/>				

