

LOS ANGELES UNIFIED SCHOOL DISTRICT
PROPOSAL LETTER/CERTIFICATE OF ACCEPTANCE

PROPOSER _____
D-U-N-S Number: _____

In response to Informal Request for Proposal (IRFP) dated _____, we the undersigned hereby declare that we have carefully read and examined the IRFP documents, and hereby propose to perform the Statement of Work as required in the Contract.

The District reserves the right to:

1. Reject any or all of the Proposals;
2. Issue subsequent IRFP;
3. Cancel the entire IRFP;
4. Remedy errors in the IRFP;
5. Reduce the scope of work for a reasonable amount if in the best interest and at the sole discretion of the District;
6. Appoint evaluation committees to review Proposals;
7. Seek the assistance of outside technical experts to review proposals;
8. Approve or disapprove the use of particular subcontractors and suppliers;
9. Establish a short list of Proposers eligible for discussions/clarifications after review of written Proposals;
10. Negotiate with any, all, or none of the Proposers;
11. Solicit best and final offers (BAFO) from all or some of the Proposers;
12. Award a contract to one or more Proposers;
13. Accept other than the lowest priced proposal;
14. Waive informalities and irregularities in Proposals;
15. Award a Contract without discussions or negotiations;
16. Disqualify the proposal(s) upon evidence of collusion with intent to defraud or other illegal practices on the part of the Proposer(s);

This IRFP does not commit the District to enter into a Contract nor does it obligate the District to pay for any costs incurred in the preparation and submission of proposals or in anticipation of a Contract.

This Contract is not exclusive. The District expressly reserves the right to contract for performance of services such as those described herein through other Contractors.

The undersigned agrees to supply the Statement of Work at the costs indicated in its cost Proposal if its Proposal is accepted within 120 days from the date specified in the IRFP for receipt of Proposals.

If recommended for Contract award, the undersigned agrees to execute a Contract that will be prepared by the DISTRICT for execution, within 10 calendar days following Notification of Award. It is understood that the recommendation for contract award will not be placed on the agenda for consideration by the Board of Education, should Board approval be required, until the DISTRICT has received the executed contract.

Proposer represents that the following person is authorized to negotiate on its behalf with the DISTRICT in connection with this IRFP:

(Name) _____ (Title) _____ (Phone) _____
Email Address: _____

The undersigned certifies that it has examined and is fully familiar with all of the provisions of the IRFP Documents and Addenda. The undersigned hereby agrees that the DISTRICT will not be responsible for any errors or omissions in these IRFP Documents and Addenda.
BY:

(Signature) _____ (Email) _____

(Type or Print Name) _____ (Phone) _____

(Title) _____ (Fax) _____

(Address) _____