



LOS ANGELES UNIFIED SCHOOL DISTRICT
HUMAN RESOURCES DIVISION
Teacher Assistant Unit

APPLICATION FOR DEGREE FROM AN
ACCREDITED INSTITUTION OF HIGHER LEARNING

Please **type form before printing** or use black ink only.

Person ID/Employee No. Last Name First M.I.

Street Address

City State Zip Code

School Site

District E-Mail Address

DEGREE (S) IN AN ACCREDITED INSTITUTIONS

Official transcripts are required. Verify that all degree(s) are reflected on the transcripts being submitted.
Do not highlight transcripts. (Grade reports, copies, and/or Internet printouts are not acceptable)

INSTRUCTIONS: Complete the following:

Institution Name: _____ Major: _____

Name of Degree: _____ Date Conferred: _____

Institution Name: _____ Major: _____

Name of Degree: _____ Date Conferred: _____

I certify that all the work submitted on this form has been satisfactorily completed and official transcripts verifying the information above are attached to this application.

Signature of Employee

Date

Submit this form with official transcripts to:

Los Angeles Unified School District
Human Resources Division
Teacher Assistant Unit, 15th Floor
P.O. Box 513307
Los Angeles, California, 90051-1307