



Division of School Financial Services  
 Certification Section – Room 132 • (310) 922-6503  
 9300 Imperial Highway • Downey, CA 90242-2890

## Application for Issuance of Teacher Assistant Certificate (E.C. 10020, 44323, 44926)

SECTION I – To be completed by applicant. *Please type or print clearly.*

PRINT OR TYPE NAME OF APPLICANT (LAST NAME, FIRST NAME MIDDLE NAME)				
BIRTHDATE (MONTH/DAY/YEAR)		SOCIAL SECURITY NUMBER		
ADDRESS OF APPLICANT (NUMBER)	STREET	CITY	STATE	ZIP
<b>OATH – AFFIDAVIT</b>				
<p><i>I solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of California, and the laws of the United States and the State of California.</i></p> <p><i>I hereby certify under penalty of perjury that all the foregoing statements are true and correct.</i></p> <p>Executed this _____ day of _____, 20_____, at City of _____</p> <p>State of _____ Signature of Applicant _____</p>				

Applicant: Have college/university complete Section II below prior to submitting this form to the employing school district.

SECTION II – Verification of applicant’s enrollment in college/university.

TO BE COMPLETED BY COLLEGE/UNIVERSITY	
<b>Note:</b> This section must be imprinted with the <b>embossed seal</b> of the college/university. Applications without the seal will be returned to the applicant.	
NAME OF COLLEGE/UNIVERSITY WHERE APPLICANT IS CURRENTLY ENROLLED	
NAME OF DEPARTMENT/OFFICE	
SIGNATURE AND TITLE OF AUTHORIZED PERSON	DATE SIGNED

SECTION III – Service as a teacher assistant will be performed at the following school.

TO BE COMPLETED BY EMPLOYING SCHOOL DISTRICT		
NAME OF SCHOOL DISTRICT		
NAME OF SCHOOL	GRADE LEVEL (ELEMENTARY/SECONDARY)	
BEGINNING DATE OF CURRENT ASSIGNMENT	SIGNATURE OF SCHOOL PRINCIPAL/ADMINISTRATOR	DATE SIGNED

**SUBMIT ORIGINAL APPLICATION FORM TO:**      **Certificated Assignments and Support Services**  
**333 S. Beaudry Avenue, 15<sup>th</sup> Floor**  
**Los Angeles, CA 90017**

FOR CERTIFICATION OFFICE USE ONLY		
REGISTRATION NUMBER	REGISTRATION DATE	DISTRICT NUMBER(S)
TYPE AND TITLE		BY (INITIAL)

# Application for Issuance of Teacher Assistant Certificate

## Excerpts from the Education Code

### ***Student Teaching; Requirements and Limitations on Fees***

10020. Nothing in this chapter shall be construed as preventing school districts from hiring, employing, or otherwise using teacher aides, instructional aides, or teacher-assistants under the terms of existing law and financial support formulas. The commission may study the various roles of such paraprofessionals and routinely report its findings.

Public and private colleges, universities, and community colleges may develop cooperative programs with school districts or school governing boards to place undergraduate and graduate students in public and private classrooms as teacher aides or assistants. Such assignment may be, at the discretion of the institution, the basis for securing college credit.

A certificate to serve as a temporary teacher-assistant shall be issued, by the county superintendent of schools of the county in which service is to be rendered, to the holder of recommendation from an accredited college, university, or community college. The certificate shall authorize the holder to serve as a teacher-assistant. No such certificate shall be granted for a period exceeding two years.

The teacher-assistant certificate shall not be used in lieu of a teaching credential. The holder of such a certificate shall work under the immediate supervision of a credentialed classroom teacher to whom the teacher-assistant is assigned, who shall be present in the classroom while the teacher-assistant is performing his classroom duties or who shall be available at all times to provide guidance and direction to the teacher-assistant.

(Enacted by Stats. 1976, Ch. 1010.)

### ***Paraprofessionals; Temporary Teacher-Assistant Certificate***

44323. Nothing in this chapter shall be construed as preventing school districts from hiring, employing, or otherwise using teacher aides, instructional aides, or teacher-assistants under the terms of existing law and financial support formulas. The commission may study the various roles of such paraprofessionals and routinely report its findings.

Public and private colleges, universities, and community colleges may develop cooperative programs with school districts or school governing boards to place undergraduate and graduate students in public and private classrooms as teacher aides or assistants. Such assignment may be, at the discretion of the institution, the basis for securing college credit.

(Enacted by Stats. 1976, Ch. 1010.)

### ***Employment of Certificated Teacher-Assistant***

44926. The governing board of any school district may employ any qualified person who possesses a temporary certificate to serve as a teacher-assistant in a program conducted in cooperation with a California teacher training institution. No person shall be so employed unless he is enrolled as a student in a cooperating California teacher training institution at the time the service is rendered. Service by a person under a teacher-assistant certificate shall not be included in computing the service required as a prerequisite to the attainment of, or eligibility to, classification as a permanent employee of a school district. The governing board may make such payments as it deems proper for the services rendered.

Any person employed under this section shall not be subject to the provisions of Chapter 1 (commencing with Section 22000) to Chapter 27 (commencing with Section 24600), inclusive, of Part 13 of Division 1 of Title 1.

(Enacted by Stats. 1976, Ch. 1010.)