



Division of Instruction May 2017 Policy Update

A summary of policies published by the Division of Instruction in April 2017

| BULLETINS | | |
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| BUL-267.4 <small>April 20, 2017</small> | Transportation Procedures for Curricular Field Trips, Gifted/Talented Programs Schools for Advanced Studies | Curricular field trips requiring expenditure of Schools for Advanced Studies (SAS) funds, Program 11260, must be approved by the Gifted/Talented Programs office. |
| MEMORANDUMS | | |
| MEM-6697.0 <small>April 11, 2017</small> | Elementary Literacy Assessments: Dynamic Indicators Basic Early Literacy Skills, Indicadores Dinámicos del Éxito en la Lectura, Text Reading Comprehension (DIBELS/IDEL/TRC) | The purpose of this memorandum is to provide information about the administration of the elementary literacy assessments in the Amplify Reading 3D suite: Dynamic Indicators of Basic Early Literacy Skills (DIBELS Next), Indicadores Dinámicos del Éxito en la Lectura (IDEL 7a Edición), and Text Reading and Comprehension (TRC). Optional assessments available are Word Reading (WR) and Amplify Oral Language Screener (OLS). District policy is that all students K-5/6 in the general education curriculum in elementary grades have a literacy assessment measure three times per year – at the beginning, middle, and end of year (BOY, MOY, EOY). |
| MEM-6725.2 <small>April 20, 2017</small> | Application for the LAUSD/AALA Master Program Institute Cohort 17 – Fall 2017 | The purpose of the Memorandum is to outline the procedures necessary for qualified candidates to apply for the LAUSD/AALA Master Program Institute Cohort 17 Fall 2017. |
| MEM-6733.2 <small>April 20, 2017</small> | Credit Recovery Program Opportunities | The purpose of this Memorandum is to describe the current credit recovery opportunities and course extension programs available. Additionally, it provides a guide for scheduling students into each of the programs. In collaboration with the local district, each school selects appropriate programs to meet the needs of their students. Schools may elect to design their own credit recovery programs with the authorization of the Local District Superintendent. It is the responsibility of school site staff in collaboration with the Local District to provide opportunities for credit recovery that meet the needs of their students and to inform students and their parents of the programs available at each site. |
| MEM-6801.0 <small>April 3, 2017</small> | High School Mathematics Placement and Pathways | The purpose of this Memorandum is to provide information to high schools regarding the mathematics pathways and courses aligned to the Common Core State Standards and guidelines regarding student placement in mathematics courses for 2017-2018. |

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| MEM-6812.1 April 27, 2017 | Middle School Mathematics Placement and Pathways | The purpose of this Memorandum is to provide information to schools regarding the middle school mathematics pathways and courses aligned to the new California State Standards. It also provides guidelines to schools regarding middle school student placement in mathematics pathways, specifically in regard to placement in accelerated pathways. |
| REFERENCE GUIDES | | |
| REF-6473.3 April 27, 2017 | Procedures to Expand and/or Reconfigure a Magnet School/Center for the 2018-2019 School Year | This reference guide replaces REF-6473.2 of the same title dated July 8, 2016. This reference guide provides an updated timeline. |
| REF-6621.1 April 6, 2017 | California Department of Education School Library Survey, 2015-2016 | The purpose of this Reference Guide is to provide school staff with directions for completing the online California Department of Education School Library Survey for the 2015-2016 school year. All schools must complete the survey. |
| POLICY UNDER DEVELOPMENT...COMING SOON | | |
| BUL-6399.1 | Social Media Policy for Students | The Los Angeles Unified School District encourages positive relationships between students, employees and associated persons. There is, however, a distinction between being supportive of students and the real or perceived breach of confidentiality or misconduct with students, including online. |
| BUL-6746.0 | Establishing and Administering School/Office Volunteer Programs | This policy provides guidance to school and District office administrators in establishing and administering effective volunteer programs that support the Los Angeles Unified School District's (LAUSD) educational mission and meet LAUSD requirements. The school principal and District office administrator are charged with the responsibility of ensuring applicable volunteers meet all requirements and that the appropriate supervision of volunteers is provided at all times. The school principal and District office administrator have the authority to approve or deny any person from participation in a school or office volunteer program. |
| BUL-6779.0 | Guidelines for Independent Study Programs | This Bulletin outlines the policies and guidelines for the District's Independent Study programs. This policy applies to all schools except when noted. Independent Studies is not allowed at Community Day Schools (CDS), and Carlson Home and Hospital School. |
| BUL-6780.0 | Dual Enrollment in High School and Community College Covered by AB 288 | This bulletin delineates district policy for establishing AB 288 College and Career Access Pathways (CCAP) agreements between Los Angeles Community College District (LACCD) colleges and Los Angeles Unified School District (LAUSD) high schools. AB 288 CCAP agreements offer dual enrollment opportunities for all students, especially those who have historically been underrepresented in higher education. |

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| BUL-6837.0 | Pupils in the Entertainment and Allied Industries | Existing law provides that pupils who hold a valid work permit can work temporarily in the entertainment or allied industries. The purpose of this bulletin is to provide all schools and offices with regulations for students in the entertainment or allied industries. |
| BUL-6838.0 | Criteria for Granting Instructional Credit in Secondary Schools | Instructional credit will be granted for appropriate learning experiences and special programs in accordance with District policy and California Education Code. |
| MEM-5787.5 | Back-to-School and Open House Activities for 2017-2018 | <p>The purpose of this memorandum is to provide guidelines for the scheduling of Back-to-School and Open House activities.</p> <p>In accordance with District policy, the Local School Leadership Council (LSLC) schedules the dates and times for appropriate Back-to-School and Open House activities. To maximize attendance, school administrators shall collaborate with other administrators within the same feeder pattern to schedule activities to accommodate parents and guardians that have children in multiple schools. Scheduling dates outside of the windows indicated in this memorandum require notification to the Local District director. School and Local District office staff should work together to ensure that information regarding Back-to-School and Open House activities and schedules are readily available to parents/guardians.</p> |
| MEM-6244.3 | 2016–2017 Annual GATE Report | The 2016–2017 Annual Gifted and Talented Education (GATE) Report, which is on the Principal’s Portal, provides auto-populated data for each of the GATE performance targets, including student identification data by grade, ethnicity and poverty eligibility status. This Memorandum provides an overview of the process for submitting the Annual GATE Report on the District’s Principal’s Portal at https://principalportal.lausd.net . |
| REF-1303.2 | Commencement Guidelines | The purpose of this Reference Guide is to establish guidelines for commencement exercises. |