



Division of Instruction March 2017 Policy Update

A Summary of policies published by the Division of Instruction in February 2017

BULLETINS

<p>BUL-4723.4 February 21, 2017</p>	<p>The LAUSD Language Other than English (LOTE) Equivalency Examination in Spanish, French, Mandarin, and Korean</p>	<p>In conformance with Section 51225.3 of the California Education Code, school districts shall adopt alternative means for students to complete the prescribed course of study through various means, including “a practical demonstration of skills and competencies.” A student who has developed proficiency in a language other than English, even without documented formal instruction, may receive validation based on a district-approved examination to be administered by the school’s World Languages Department or other designated personnel.</p> <p>The LAUSD Language Other than English (LOTE) Equivalency Examinations in Spanish, French, Mandarin or Korean provide students in grades 8-12, including those who may have acquired these languages without formal instruction, the opportunity to demonstrate their proficiency and establish the equivalent of two years of high school coursework in Spanish, French, Mandarin or Korean (LOTE Year 2). The results of the Language Other than English (LOTE) Equivalency Examination in these languages can be used to grant equivalency to LOTE Year 2 for LAUSD “a-g” graduation and CSU “a-g” admissions requirements. In addition, the results of this exam may be used as a placement tool to enroll students in the appropriate level of a language course sequence at the school of attendance.</p>
<p>BUL-5619.5 February 24, 2017</p>	<p>Reclassification of English Learners</p>	<p>Reclassification is the process by which school districts determine if English Learners (ELs) have acquired sufficient proficiency in English to perform successfully in core academic subjects without English Language Development (ELD) support.</p> <p>When ELs have met the criteria for reclassification and demonstrated that they are able to participate effectively with English-speaking peers in a Mainstream English program, they become Reclassified as Fluent-English Proficient (RFEP). The reclassification process and criteria are based on guidelines approved by the California State Board of Education (SBE).</p>

MEMORANDUMS

<p>MEM-5936.4 February 14, 2017</p>	<p>2016–2017 OLSAT-8 Administration to Second Grade Students</p>	<p>The purpose of this Memorandum is to provide information regarding the second grade districtwide administration of the Otis-Lennon School Ability Test, Eighth Edition (OLSAT-8). The districtwide administration of the OLSAT-8 supports the District goal to address the disproportionate number of underrepresented student populations, i.e., African Americans, Latinos, students with disabilities, English learners by identifying gifted learners from these student populations who may have been overlooked in the High Achievement Category referral process.</p> <p>Once students are identified, teachers can enrich or accelerate the learning of gifted students through differentiation which includes modifying: the curriculum, instruction, resources, learning activities and student products. Gifted students should have ongoing opportunities to engage in learning activities that require more depth, complexity, novelty and acceleration.</p>
<p>MEM-5974.4 February 28, 2017</p>	<p>Schools for Advanced Studies (SAS): Student Permit Application for 2017–2018</p>	<p>The purpose of this Memorandum is to provide direction regarding the Schools for Advanced Studies (SAS) application and enrollment process for non-resident (SAS permit) students only.</p>
<p>MEM-6245.3 February 28, 2017</p>	<p>Eighth Annual Parent Conference, Gifted/Talented Programs</p>	<p>Education Code Section 52205-2f requires school districts to ensure continuous parent participation in gifted/talented (GATE) programs. This Memorandum provides information regarding the Annual Los Angeles Unified School District GATE Parent Conference.</p>
<p>MEM-6813.0 February 6, 2017</p>	<p>SAT and PSAT/NMSQT Fee Waivers</p>	<p>This Memorandum provides information regarding College Board procedures for requesting fee waivers for 11th and 12th grade students taking either the PSAT/NMSQT and/or the SAT. It also provides information regarding the income eligibility criteria for fee waivers.</p>
<p>MEM-6834.0 February 24, 2017</p>	<p>Administration of the <i>Youth Risk Behavior Survey</i> (YRBS) from the Centers for Disease Control and Prevention for Spring 2017</p>	<p>The purpose of this Memorandum is to inform District personnel, principals, and school staff of the need to complete the Spring 2017 <i>Youth Risk Behavior Survey</i> (YRBS). Completion of the survey is required by cooperative agreements with the Centers for Disease Control and Prevention (CDC). The survey has been in place since 1991. The survey is to be completed by a minimum of 25 randomly selected middle and high schools (see Attachment A). A sample of classes will be selected to participate based on CDC enrollment formula. The survey is used to determine what behavior trends currently exist with our student populations and to compare against past trend reports to identify areas of need regarding instruction, program implementation, policies and activities. It further serves to guide future professional development, program improvement, and allocation of resources. This is one of only two required surveys that measure the behavior trends of students at LAUSD.</p>

REFERENCE GUIDES

REF-5833.5 February 9, 2017	Revision of the UCOP A-G Approved Course List	This Reference Guide describes procedures for schools to update the UCOP “a-g” approved course list for the 2017-2018 school year. The UCOP “a-g” approved course list is used by the University of California (UC) and the California State University (CSU) systems to verify high school coursework for applicants for freshman admission, and to help admissions evaluators consider each applicant in light of his or her local educational environment.
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POLICY UNDER DEVELOPMENT...COMING SOON

BUL-1100.1	Criteria for Granting Instructional Credit in Secondary Schools	Instructional credit will be granted for appropriate learning experiences and special programs in accordance with District policy and California Education Code.
BUL-5509.2	Restitution Procedures for the Loss or Damage of School Property for Students	A student’s parent or guardian is liable for any Los Angeles Unified School District (District) property that a student loses or damages. After due process, a student’s grades, diploma, and transcripts can be withheld. Loss or damage to instructional materials may also result in the denial of participation in school activities that are deemed privileges (e.g., culmination/graduation ceremonies, dances, senior prom, student body office, inter-scholastic athletics, or other local school activities).
BUL-6746.0	Establishing and Administering School/Office Volunteer Programs	This policy provides guidance to school and District office administrators in establishing and administering effective volunteer programs that support the Los Angeles Unified School District’s (LAUSD) educational mission and meet LAUSD requirements. The school principal and District office administrator are charged with the responsibility of ensuring applicable volunteers meet all requirements and that the appropriate supervision of volunteers is provided at all times. The school principal and District office administrator have the authority to approve or deny any person from participation in a school or office volunteer program.
MEM-6801.0	High School Mathematics Placement and Pathways	The purpose of this Memorandum is to provide information to high schools regarding the mathematics pathways and courses aligned to the Common Core State Standards and guidelines regarding student placement in mathematics courses for 2017-2018.
MEM-6807.0	Selection of English Language Arts/English Language Development Textbook Program for Grades TK/K-5/6	This purpose of this memorandum is to provide schools with instructions regarding the newly adopted elementary school English Language Arts (ELA) and English Language Development (ELD) textbook program for grades TK/K-5/6.

MEM-6812.0	Middle School Mathematics Placement and Pathways	The purpose of this Memorandum is to provide information to schools regarding the middle school mathematics pathways and courses aligned to the new California State Standards. It also provides guidelines to schools regarding middle school student placement in mathematics pathways, specifically in regard to placement in accelerated pathways.
REF-1303.2	Commencement Guidelines	The purpose of this Reference Guide is to establish guidelines for commencement exercises.
REF-1963.1	Graduation Year Guidelines to Determine Requirements for the Diploma and for MiSiS Records	The purpose of this Reference Guide is to provide guidelines for accurately determining the graduation requirements necessary for issuing a diploma and for the maintenance of the “Graduation Requirements Year” field in MiSiS. Students must meet the graduation requirements of the year listed in MiSiS, on their transcripts, and on their diploma.