



Division of Instruction February 2017 Policy Update

A Summary of policies published by the Division of Instruction in January 2017

BULLETINS

BUL-847.1 January 10, 2017	Referral to Community Day Schools	Pursuant to California Education Code Section 48662, the governing board of a school district that establishes a community day school (CDS) shall adopt policies that provide procedures for the involuntary transfer of pupils to a CDS.
BUL-1295.2 January 30, 2017	Diploma and Graduation Guidelines	The purpose of this bulletin is to establish guidelines for the issuance of the high school diploma and participation in the graduation and senior activities. The California Department of Education explicitly defines the criteria and procedures for a District to award a high school diploma.
BUL-6778.0 January 3, 2017	Graduation Requirements for Class of 2020	This bulletin outlines the graduation requirements for the class of 2020, and how they relate to the California State University (CSU) “a-g” minimum admission requirements. This bulletin also defines grade level promotion requirements, a passing grade in “a-g” courses, the graduation requirements for English Learners and students with disabilities receiving special education services, and the alternative graduation requirements for foster youth, homeless and probation students eligible for exemptions provided under Assembly Bill 216 (AB216), formerly AB 167, and under AB 1806.

REFERENCE GUIDES

REF-6484.2 January 13, 2017	2017 Graduation Caps, Tassels and Gowns	This Reference Guide outlines policies and procedures for schools to order District provided “rental” graduation caps, tassels and gowns. It also lists procedures for students to purchase caps, tassels and gowns as “keepsakes.” The procedures contained in this reference guide only apply to schools for the 2016-2017 school year.
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POLICY UNDER DEVELOPMENT...COMING SOON

BUL-1100.1	Criteria for Granting Instructional Credit in Secondary Schools	Instructional credit will be granted for appropriate learning experiences and special programs in accordance with District policy and California Education Code.
BUL-4723.4	The LAUSD Language Other than English (LOTE) Equivalency Examination in Spanish, French, Mandarin, and Korean	In conformance with Section 51225.3 of the California Education Code, school districts shall adopt alternative means for students to complete the prescribed course of study through various means, including “a practical demonstration of skills and competencies.” A student who has developed proficiency in a language other than English, even without documented formal instruction, may receive validation based on a district-approved examination to be administered by the school’s World Languages Department or other designated personnel.

BUL-5509.2	Restitution Procedures for the Loss or Damage of School Property for Students	A student's parent or guardian is liable for any Los Angeles Unified School District (District) property that a student loses or damages. After due process, a student's grades, diploma, and transcripts can be withheld. Loss or damage to instructional materials may also result in the denial of participation in school activities that are deemed privileges (e.g., culmination/graduation ceremonies, dances, senior prom, student body office, inter-scholastic athletics, or other local school activities).
BUL-6746.0	Establishing and Administering School/Office Volunteer Programs	This policy provides guidance to school and District office administrators in establishing and administering effective volunteer programs that support the Los Angeles Unified School District's (LAUSD) educational mission and meet LAUSD requirements. The school principal and District office administrator are charged with the responsibility of ensuring applicable volunteers meet all requirements and that the appropriate supervision of volunteers is provided at all times. The school principal and District office administrator have the authority to approve or deny any person from participation in a school or office volunteer program.
MEM-6812.0	Middle School Mathematics Placement and Pathways	The purpose of this Memorandum is to provide information to schools regarding the middle school mathematics pathways and courses aligned to the new California State Standards. It also provides guidelines to schools regarding middle school student placement in mathematics pathways, specifically in regard to placement in accelerated pathways.
MEM-6813.0	SAT and PSAT/NMSQT Fee Waivers	This Memorandum provides information regarding College Board procedures for requesting fee waivers for 11 th and 12 th grade students taking either the PSAT/NMSQT and/or the SAT. It also provides information regarding the income eligibility criteria for fee waivers.
REF-1303.2	Commencement Guidelines	The purpose of this Reference Guide is to establish guidelines for commencement exercises.
REF-5833.5	Revision of the UCOP A-G Approved Course List	This Reference Guide describes procedures for schools to update the UCOP "a-g" approved course list for the 2017-2018 school year. The UCOP "a-g" approved course list is used by the University of California (UC) and the California State University (CSU) systems to verify high school coursework for applicants for freshman admission, and to help admissions evaluators consider each applicant in light of his or her local educational environment.