



Los Angeles Unified School District

Office of Data and Accountability

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Austin Beutner
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Dear Principal:

This school year marks the eleventh year in a row that LAUSD schools will be participating in the School Experience Survey (SES). The SES is designed to provide important insight into what students, parents, and staff think about the learning environment at your school. So that we can return findings to schools and district offices in a timely manner, we have changed the window for completing the surveys to **Monday, October 29th through Friday, December 7th, 2018.**

Like last year, there will be a single shipment of paper-based surveys for your school. It will contain **one Parent SES per household**, bundled by classroom. As a reminder, the student and staff versions of the SES will be administered online only. **Note:** We highly recommend that you encourage as many parents as possible to take the Parent SES **online** instead of the paper version. One suggestion is to have a computer lab set up during parent/teacher conferences so that parents can take the online Parent SES before or after meeting with teacher(s).

The School Experience Survey Reference Guide_5714.7, which is now available online [in the eLibrary](#) and at www.achieve.lausd.net/schoolexperiencesurvey, provides additional information on how to administer the SES.

We request that you appoint a Survey Point Person for your school. Please complete the form on the Principal Portal (<https://principalportal.lausd.net/Pages/SchoolDesigneeNewForm.aspx>). This person will oversee the distribution, collection, and return of all paper-based parent surveys as well as the online administration of all student surveys (see *Classroom Administration Instructions*) and the coordination of the online staff survey.

If you have additional questions regarding the survey, please call us at (213) 241-5600 or send an email to SchoolExperienceSurvey@lausd.net.

We will share the results of the School Experience Survey with you in the spring. Check our website for more details on when the results will be released.

Good luck and thank you for your efforts in making the 2018-19 School Experience Survey a District-wide success!

Sincerely,

A handwritten signature in black ink, appearing to read "Kevon Tucker-Seeley".

Dr. Kevon Tucker-Seeley, Director
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