

Multicultural & Multilingual Education Department (MMED)
EL Program Online Accountability System Calendar



Code	2015-2016 Monthly Accountability List-Fall	Due By:
August Accountabilities		
A CELDT	CELDT Testing Coordinator Certification	8/31/15
B MP Program Options	Master Plan Instructional Program Options Informational Meeting #1 (3 meetings required for Kindergarten)	8/31/15
E Reclassification	Reclassification of Eligible Students	8/31/15
J Monitoring ELD Instruction	Monitoring ELD Instruction (Elementary)	8/31/15
J Monitoring ELD Instruction	Monitoring ELD/LTEL Course Placement (Secondary)	8/31/15
September Accountabilities		
A CELDT	CELDT Training for All Test Examiners	9/30/15
A CELDT	CELDT-EL Special Education	9/30/15
D Parent Notifications	Initial Notification for Parents of English Learners (Unofficial initial CELDT results)	9/30/15
D Parent Notifications	Annual Notification for Parents of English Learners	9/30/15
H LAT	LAT Membership Form	9/30/15
I Monitoring LTELs	LTEL Designee Form (Elementary-Optional, Secondary-Required)	9/30/15
C Class Org./Prog. Placement for ELs	Class Scheduling and Placement of English Learners (Secondary)	9/30/15
C Class Org./Prog. Placement for ELs	Master Plan Program Classroom Organization (Elementary)	9/30/15
G ELAC	ELAC – Orientation, Elections, and Certification Form	9/30/15
October Accountabilities		
G ELAC	ELAC –Training of Officers	10/31/15
A CELDT	CELDT Administration Certification	10/31/15
J Monitoring ELD Instruction	Fall (Master Plan) Survey	10/31/15
K Professional Development	2015 – 2016 English Learner Master Plan Institute Attendance	10/31/15
F Monitoring RFEP Students	Monitoring RFEP Student Progress (Secondary)	10/31/15
November Accountabilities		
F Monitoring RFEP Students	Monitoring RFEP Student Progress (Elementary)	11/30/15
G ELAC	ELAC – The Importance of Regular School Attendance (Recommendation to SSC)	11/30/15
J Monitoring ELD Instruction	Monitoring ELD Instruction (Elementary)	11/30/15
December Accountabilities		
B MP Program Options	Master Plan Instructional Program Options Log, 1 st Semester	12/31/15
G ELAC	ELAC Comprehensive Needs Assessment (Recommendation to SSC)	12/31/15
H LAT	LAT Meeting Log, 1 st Semester	12/31/15
K Professional Development	Professional Development Specific to English Learners	12/31/15

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Code	2015-2016 Monthly Accountability List-Spring	Due By:
January Accountabilities		
C Class Org./Prog. Placement for ELs	English Learner Services Monitoring, 1 st Semester	1/31/16
I Monitoring LTELs	Monitor LTEL Student Progress-Parent Meeting #1 (Elementary-Optional, Secondary-Required)	1/31/16
B MP Program Options	Master Plan Instructional Program Options Informational Meeting #2	1/31/16
E Reclassification	Reclassification of Eligible Students	1/31/16
G ELAC	ELAC – Single Plan for Student Achievement (Recommendation to SSC)	1/31/16
J Monitoring ELD Instruction	Monitoring ELD/LTEL Course Placement (Secondary)	1/31/16
February Accountabilities		
C Class Org./Prog. Placement for ELs	English Learner Services Monitoring, 2 nd Semester	2/29/16
E Reclassification	Reclassification of Eligible Students	2/29/16
G ELAC	ELAC – Language Census (Recommendation to SSC)	2/29/16
F Monitoring RFEP Students	Monitoring RFEP Student Progress (Secondary)	2/29/16
March Accountabilities		
D Parent Notifications	Annual Measurable Achievement Objectives (AMAOs)	3/31/16
D Parent Notifications	Parent Notification of Annual CELDT Results	3/31/16
E Reclassification	Reclassification of Eligible Students (Elementary)	3/31/16
F Monitoring RFEP Students	Monitoring RFEP Student Progress (Elementary)	3/31/16
J Monitoring ELD Instruction	Monitoring ELD Instruction (Elementary)	3/31/16
April Accountabilities		
I Monitoring LTELs	Monitor LTEL Student Progress-Parent Meeting #2 (Elementary-Optional, Secondary-Required)	4/30/16
K Professional Development	Class Observations-Designated and Integrated ELD	4/30/16
May/June Accountabilities: DUE BY JUNE 13, 2016 (final day, 2015-16 single track calendar)		
B MP Program Options	Master Plan Instructional Program Options Log, 2 nd Semester	6/13/16
E Reclassification	Reclassification of Eligible Students	6/13/16
H LAT	LAT Meeting Log, 2 nd Semester	6/13/16