Los Angeles Unified School District

STUDENT AIDE APPLICATION

EMPLOYEE INFORMATION:

Name:	Last	First	M.I.	Social Security
Address:	Number / Street	City	State	Zip Code
Birth Date:	Month Day Year *(MM/DD/YYYY)*		Telephone:	

*Work Permit must be submitted if under 18 years of age

CITIZENSHIP:

☐ I am a citizen of the United States of America.

☐ I am not a citizen of the United States of America, but I have declared my intention to become a citizen as noted:

I will become a citizen on _____, at _____

Date City/State

Declaration of Intention Number _____

PREVIOUS EMPLOYMENT:

☐ I have not been employed in the past by the Los Angeles Unified School District

☐ I have been employed in the past by the Los Angeles Unified School District

Classification	Work Location	Pers ID/Emp No

I certify that to the best of my knowledge all information submitted on this application is true and accurate.

Signature of Applicant _____ Date _____

VERIFICATION OF SCHOOL ENROLLMENT

(This section to be completed by authorized official at school of attendance)

I certify that the above named individual is enrolled for at least (4) hours a day or (12) semester units.

Name of School, College, University

Print Name & Title of Authorized Official

Signature of Authorized Official Date

APPROVAL OF EMPLOYING SCHOOL OFFICIAL

(This section to be completed by employing School District Official)

Employ the above named individual as a Student Aide. S/he will be assigned to work with students (check one). ☐ **Yes** ☐ **No**

Name of School or Office

Hours Per Pay Period Rate of Pay

Beginning Date Ending Date

Contact Person Phone Number

Print Name & Title of Employing Official

Signature of Employing Official

HR 8415