

LOS ANGELES UNIFIED SCHOOL DISTRICT
Human Resources Division

Notification of Displacement

Local District: _____ Location Code/School: _____
Employee Name: _____ Subject/Grade: _____
Employee #: _____ Email address: _____@lausd.net
Preferred Contact #: _____ Credential(s): _____

This is to notify you that you are being released from this school site effective _____ in accordance with the LAUSD/UTLA Agreement, Article XI, Section 6.0 (Displacement – Over-Teacherred Schools). **You are required to check your District e-mail on a regular basis (minimum weekly) for any updates or information regarding this process and/or your assignment.**

As provided in Article XI, Section 7.0, you will be placed on the District-Wide List for reassignment. This list will be distributed to principals District-wide who have vacancies in your subject area. Although every attempt will be made to return you to your geographical area, you are required to accept all calls and interviews from principals District-wide. You are welcome to send resumes and/or cover letters to schools of your choice that show vacancies on the HR website (or other schools in anticipation of future vacancies). **Please note that at any time during the time you are on the Displacement List, you may be directed to report to any school within LAUSD boundaries.**

To facilitate your reassignment, you should also contact your Personnel Specialist at (213) 241-5100. **Please continue to report to your current location until you have been notified otherwise by your Personnel Specialist.**

CHECK ONE:

- End of year displacement (**Due 4 weeks prior to end of academic school year**)
- Norm Day displacement (**Due by Norm Day**)

TO BE COMPLETED BY ADMINISTRATOR

I certify the following: (Please check all that apply)

1. This teacher is subject to disciplinary action(s) Yes No
2. This teacher will receive a BSE Yes No
3. This teacher is least senior Yes No
4. If teacher is not least senior, please provide justification for displacement:

This teacher is performing satisfactorily in the area of teaching methods, instruction and delivery, and other services Yes No

Principal's Signature

Date

