Mainstream – Withdrawn by Parent Request
Conference Checklist

Student ID: ___________________________ Date: ___________________________
Student Name: ___________________________ Grade level ___________
Parent or Guardian: ___________________________
Parent’s Primary Language: ___________________________
Language in which conference was held: ___________________________
English Learner Designee: ___________________________

Check off each item as discussed with the parent/guardian during this conference:

[ ] Parent/guardian requested the Mainstream Instructional Program without coercion from any member of the school staff.

[ ] The following was used to discuss program options with the parent/guardian during this conference:
  [ ] Master Plan Instructional Program Options via the
  [ ] Master Plan Instructional Programs Options Parent Brochure.
  [ ] Master Plan Instructional Programs Options video.
  [ ] Student data showing the student’s ELD and academic progress to date
  [ ] Criteria for Reclassification
  [ ] Student’s grade level reclassification criteria results (CELDT, DIBELS, SRI, CAHSEE, ELA grades)
  [ ] Other _____________________________________________________

[ ] We discussed the difference between an instructional program designed to develop English proficiency to achieve grade level content and an instructional program designed to teach fluent-English students content in English.

[ ] The parent/guardian understands that the student will retain their status as an English Learner.

[ ] The parent/guardian understands that the student is still required to meet the reclassification criteria.

[ ] The EL Designee has discussed the student’s instructional services plan to ensure linguistic and academic progress.

[ ] The EL Designee has discussed how the school will monitor student progress (CELDT and other data).

[ ] The parent/guardian understands that their request for a Mainstream program will expire at the end of the school year and agrees to reevaluate placement at that time.

Comments _____________________________________________________

Parent/Guardian Signature: ___________________________ Date: ___________________________
EL Designee Signature: ___________________________ Date: ___________________________
Principal Signature: ___________________________ Date: ___________________________
School Name: ___________________________

**This document must be completed and attached to the Change of Program Request Form.**