

Vendor: **LET US! Inc.**

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Vendor # 1000009985

Contract # 4400003874

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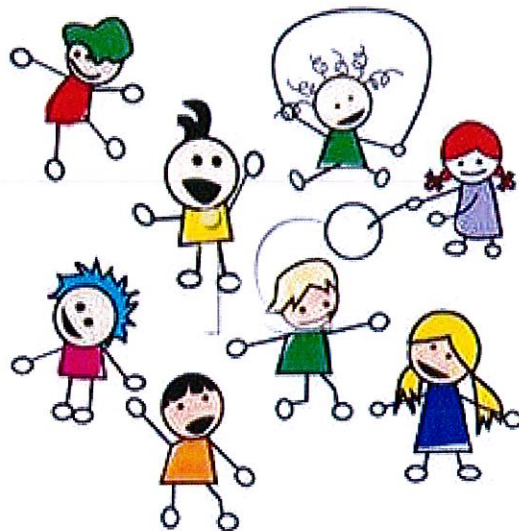


Exhibit A

LOS ANGELES UNIFIED SCHOOL DISTRICT

**RFP NO.: 2000000482
SAFE & CIVIL PLAY**

STATEMENT OF WORK

Contractor will develop and implement, for District students in Kindergarten through Grade 8, a structured and organized program of physical activity that discourages bullying and teaches students strategies for reducing tension and resolving conflicts. For schools that take advantage of the program, the program would be applied at every recess and during every lunch period and may also be applied before and after school.

The program Contractor offers District schools will include a wide variety of games, be inclusive of all students, regardless of gender or ability, and will be designed to foster respect, collaboration and leadership. Ideally, the program will encourage and empower older children to mentor younger ones and will be positive and fun as opposed to militaristic.

The program activities should be tied to the physical education curriculum at the school where the services are provided such that, through the program, the students will apply the skills learned in their physical education classes. The program activities should also teach those skills and develop those attributes identified in the FITNESSGRAM Performance Standards in effect at the time

For each school to which Contractor agrees to provide an activity program, the Contractor will make available at least one staff person qualified to manage the activities, who will, in fact, manage them. To "manage" the program activities, the on-site staff person will run the games, direct the physical activity and ensure that all students are involved.

Contractor will offer services on an hourly basis, per day, per month (where the services would be provided for at least four hours per school day and for at least 20 school days per month), per quarter (at least four hours per day for 60 school days) or for an entire school year (4 hours per day for 180 days). To the extent the service-provider is unwilling or unable, through no fault of the District's, to provide four hours of service on any particular day, either the school and the service-provider will agree on dates on which the service-provider can make up the time or, if they cannot agree or if the time for the period in question (day, month, quarter or year) has expired, charges for the period will be pro-rated to reflect the actual number of hours or days on which services are actually provided.

END OF STATEMENT OF WORK

LET US! Inc. Safe & Civil Play Information Sheet

Summary Statement

LET US! Inc. (LU) is an approved vendor to implement the Safe & Civil Play Program to students in kindergarten through Grade 8. Safe & Civil Play is a structured and organized physical activity program that discourages bullying and teaches strategies for reducing tension and resolving conflicts. The program may be applied before school, during every recess, during physical education periods, and after school.

In addition, LU will engage all students with a wide variety of games that will be designed to foster respect, collaboration, and leadership. All program activities are tied to the Physical Education curriculum and program staff will utilize standards based instructional strategies and materials to meet the needs of all students—including students with disabilities and English Learners (ELs). Our comprehensive curriculum includes every California Physical Education common core state standard and also includes every National Association of Sport and Physical Education (NASPE) benchmark.

LU was established in 1990 as a community-based, non-profit organization whose mission is to provide at-risk youth and families of all ethnicities and backgrounds with comprehensive programs and services to address their needs. LU provides clients with safe opportunities to grow and develop the tools needed to achieve and maintain self-sufficiency by providing the following programs and services:

1. Counseling services
2. Education
3. Job referral and placement
4. Legal referral services
5. Medical and dental referral services
6. Social/recreational services
7. Vocational counseling and training

LU is an innovative and progressive learning center that embraces cultural, linguistically, and developmental differences of its population. Our learning center is designed to collaborate with communities, agencies, and educational institutions to act as a catalyst for change to address the vital aspects of clients by raising their standard of living in their communities. We provide learning opportunities that are both appropriately differentiated as well as gender oriented and gender focused. We respect the unique need and strengths of each student, emphasizing cognitive, social, emotional and physical development. By integrating an ethos of service and environmental stewardship, we hope to provide a unique opportunity for personal growth for all who are affiliated with our learning center. It is our fundamental belief that all clients who matriculate from the academy should be amply prepared to successfully compete for career performance, promotion, and college admission.

Program Summary

LU envisions a world that one day, every child in America will get to play--everyday. LU's creates a safe place for play for every student on the playground, whether it's before school, during recess, during lunch, or after school. Every student has a place on the school playground, where they belong, and where they have fun while learning important life skills to become responsible, productive members of a competitive society.

LU offers an important opportunity for all children to explore their imaginations, to connect with other children, and to stretch and grow physically, emotionally and socially. On LU playgrounds, our children feel safe and included, and every child is included in all of the activities.

Games and lessons are safe, organized, and supervised. Any child is welcomed and able to participate in any game or activity. LU believes that children have natural leadership abilities and those abilities provide easier ways to take responsibility for the quality of play for each other. LU's unique concept of play promotes greater independence and leadership among children.

LU believes there is value in having adults play alongside of children. A grown-up standing on the sidelines barking instructions only serves to perpetuate the less-than-playful status quo. But when adults get in the

game and actually play themselves, it introduces an important element of whim and shared humanity, making the play more accessible, and helping children feel safer and more connected.

LU incorporates competitive activities into our programming, but we strive to do it in a developmentally appropriate way. One amazing thing about play is this: kids' desire to keep the activity going will motivate them to take actions that are actually in the best interest of the larger group. Most often this manifests as self-handicapping: switching players, adapting the rules, etc. to keep some balance and ensure that everyone is having enough fun to continue playing.

Our belief is that creating options for children to engage in healthy, inclusive play represents an important opportunity for learning to deal with both winning and losing with grace.

In partnership with teachers, principals and parents, we build a culture of play that enables kids to feel a real sense of belonging and have the opportunity to contribute on the playground, in the classroom and into their communities.

Program staff will use research-based instructional strategies and materials to meet the needs of special education students consistent with IEP's and recommendations provided by the Special Education Teacher/Coordinator. In particular, program staff will use a multi-modal approach that includes visual, auditory, kinesthetic, and tactile modes.

LU's program provides comprehensive programming including safe play that consists of five core program areas: (1). Character & Leadership Development, (2). Education & Career Development, (3). Arts & Culture, (4). Health & Life Skills, and (5). Athletics, Fitness & Social Recreation. All LU programs are aligned with California Common Core Content Standards. Our programs also includes conflict resolution, leadership development, character education, anti-bullying, and staff development.

Staff Training & Qualifications

In an effort to communicate and properly serve grades K-8 populations throughout LAUSD, LU employs bilingual staff consisting of services in English, Spanish, Khmer, Mandarin, Cantonese, Vietnamese, Tagalog, Polynesian Languages, and other various languages and dialects.

LU has a strong and diverse team of twenty (20) with combined skills and experience to work effectively with diverse populations, organizations, and community sectors. We are fortunate to have dedicated team members who have at minimum of ten years of experience in working with youth.

LU's staff consists of educators who hold valid California teaching credentials, Bachelor's Degrees, advanced Degrees (i.e. Master's and Doctorates), and undergraduate degrees. These educators have had success in facilitating safe and organized physical fitness programs incorporating leadership, conflict resolution, respect, inclusion, and collaboration.

All program staff members will be assessed on a quarterly basis on service delivery skills and receive regular supervision relevant to the services they are expected to provide. This will include monthly staff meetings facilitated by the Project Director, one-on-one observation, and coaching, as well as formal reviews. The Project Director will keep minutes of meetings of file and available for audit by the County. Weekly staff meetings conducted by the Program Coordinator will include discussions of new referrals, intake procedures for filing and other documentation content, scheduling of programs and services as well as case conferencing on individual participant cases as needed and as approved by the County. Program staff will receive and be familiar with LU's ethical guidelines and code of ethics. These guidelines will guide staff interactions with participants, ensure staff understands their roles, and establish appropriate boundaries with clients. Program staff will attend and participate in all training sessions of the curriculum on the social learning model.

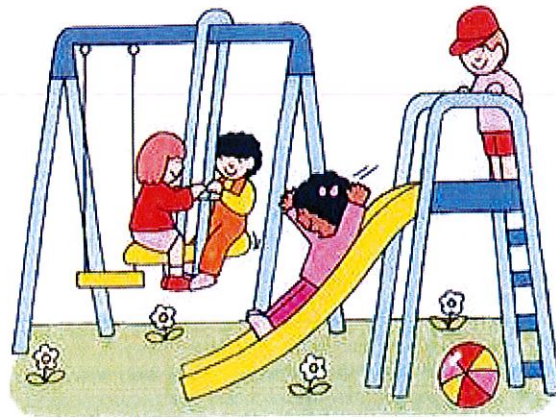
Professional development will be a requirement for all assigned program staff as LU considers professional development as key to student success. Program staff will be required to attend monthly professional development trainings, which will be reviewed and evaluated by the Program Director.

Contracting Procedure

Principals and other responsible staff should contact the representatives of the selected firm(s) to obtain information on scheduling. The pricing is contained within this directory. If there are any questions on prices, please contact Procurement Services Division at (213) 241-8708 and ask to speak with a Contact Analyst.

Step by Step

1. Review and compare the attached summary of qualifications and pricing to see which vendor and program would best fits your school's needs. Contact one or more vendor(s) that offer(s) services of interest to your school to obtain information on scheduling. Once a decision has been made, complete the Work Order Request form and obtain the two required signatures.
2. Create a shopping cart:
 - a. Reference
 - ii) Vendor # (enter in "Preferred Vendor" field)
 - iii) Contract # (enter in the "Sources of Supply" tab. If an error message is received at this point, contact your Shopping Cart Support Center)
 - iv) The SAP Product Category for professional services is 96102.
 - b. Attach the Work Order Request form to the shopping cart.
3. Confirm that vendor received the purchase order. Note all LAUSD purchase order prefix is 4500XXXXXX.



Los Angeles Unified School District

Work Order Request

ORDER FORM FOR SAFE AND CIVIL PLAY SERVICES UNDER BENCH OF PROFESSIONAL SERVICES AGREEMENTS

Contractor: LET US! INC. Contract No. 4400003874

Date: _____

Authorizing Administrator _____

Email: _____

Title _____

Telephone: _____

Fill in the colored boxes below that reflect services to be provided.

Minimum of 4 hours per day (20 days per month or 60 days per quarter)

Available School Category	Available Periods (X)			Charges (\$)			
	Before School	During School	After School	Hour	Day	Month	Qtr.
Elementary (K-5/6)	X	X	X	\$65.00	\$265.00	\$5,300.00	\$15,900.00
Middle (5/6-8)	X	X	X	\$65.00	\$265.00	\$5,300.00	\$15,900.00
Elementary (K-5/6)							
Middle (5/6-8)							

School: _____

Period of Performance: _____

(Pricing for services must not exceed the Contract pricing, unless otherwise specified, it will be assumed that the contractor will submit invoices and will be paid monthly)

- **THE VENDOR IS AUTHORIZED TO BE ON SCHOOL GROUNDS TO BEGIN WORK ONLY AFTER A SIGNED LAUSD PURCHASE ORDER HAS BEEN ISSUED AND RECEIVED BY THE VENDOR.**

LAUSD

Signed (authorized signatory)

Date

Title

CONTRACTOR

Signed (authorized signatory)

Date

Title