



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

TITLE: 2019 Graduation Caps, Tassels, and Gowns

NUMBER: REF-6484.4

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DATE: January 23, 2019

ROUTING
All Employees
All Locations

PURPOSE: This Reference Guide outlines policies, procedures and guidelines for schools to order District provided rental graduation caps, tassels and gowns and the procedures for students to purchase caps, tassels, and gowns as keepsakes. The procedures contained in this reference guide only apply to schools for the 2018-2019 school year.

MAJOR CHANGES: This Reference Guide replaces 6484.3, *2018 Graduation Caps, Tassels and Gowns*, dated December 7, 2017. The contract with Herff Jones to provide caps and gowns to the District has been extended until September 2019.

GUIDELINES Pursuant to Education Code Sections 49010 and 49011, schools cannot require students to purchase or rent a cap, tassel, and gown as a condition for participation in the graduation ceremony. The District will provide rental caps, tassels and gowns, free of charge to high school graduating seniors from the contracted vendor for use during the graduation ceremonies. Parents have the option of purchasing a cap, tassel, and gown for their student as a keepsake or receiving a District issued rental. Rental and keepsake caps, tassels, and gowns are of the same quality and color.

Contracted vendor: Herff Jones, vendor number 1000004801, contract number 4400003684

“Senior Packages” shall not include cap, gown or tassel by Herff Jones or any other vendors, nor be offered online for purchase.

I. PROCEDURES FOR ORDERING CAPS, TASSELS, AND GOWNS

- Schools shall establish procedures for the ordering, distribution, and collection of gowns in accordance with this Reference Guide.
- School site will contact Herff Jones representative to schedule a site visit with the graduating class for senior fittings. See Attachment B for assigned Herff Jones representative.
- Parents of all high school seniors and participating faculty will complete a Measurement Form. See Attachment C; one copy stays with school site, one copy to Herff Jones. No other personal information is needed by Herff Jones.



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- School site will create a list with name, height, and weight for all seniors and participating faculty to be attached to the shopping cart.
- School site will determine the number of caps, tassels, and gowns for purchase vs. District-issued “rentals” via school survey.
- School site will create a shopping cart via Systems Applications and Products (SAP).
- To avoid expedited handling fees shopping cart must have an APPROVED status by March 29, 2019.
- Orders approved after March 29, 2019, may be subject to expedited shipping and handling fees. Fees are the responsibility of the school site and will require a signature from a Site Administrator to accept the responsibility for the additional charges.

To Purchase as a “Keepsake”:

- Designated school site personnel will collect keepsake funds.
- Herff Jones representatives are NOT to collect funds.
- Financial Managers will generate a check for keepsake to be mailed to Cash Receipts (LAUSD) for credit to the Caps and Gowns Account.

To Receive a District-Issued “Rental”:

- Parents/students will sign a “Cap and Gown Rental Agreement” issued by the school site. See Attachment A.
- A rental cap, tassel and gown will be issued to the student according to established school procedures.
- The “Cap and Gown Rental Agreement” must include terms and conditions for acceptable use of the cap and gown. Specific language will notify parents that if a cap and gown are returned in poor condition, the parent will be responsible for the full cost of both the cap and gown. There are no waivers or exemptions of the required fees for damaged gowns for any student. Failure to return the rental gown or pay the necessary fees may prevent a student from receiving his/her transcript/diploma (see BUL-5509.3, *Restitution Procedures for the Loss or Damage of School Property for Students*, dated July 25, 2018).

II. ORDERING CAPS AND GOWNS FOR PARTICIPATING FACULTY

Herff Jones will provide one free rental faculty cap, tassel, and gown per 20 students. All faculty caps, tassels, and gowns must be included on the same purchase order with the students. The faculty list with name, height, and weight must be attached to the shopping cart. See Attachment C for Measurement Form.

- Use Material Number **2016722525** for free faculty rentals.
- Use Material Number **2016722520** for additional faculty rentals.



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III. CREATING A SHOPPING CART

Herff Jones must receive a purchase order for delivery of product.

- School site will create a shopping cart via SAP using budget line established and administered by Budget Services (see VI. Funding Information).
- Use Material Number **2016711500** for **Matte** finish.
- Use Material Number **2016722500** for **Satin** finish.
- Reference contract **4400003684** for each line item.
- Change the delivery date to ten (10) days prior to graduation date.
- Add “Note to Supplier” with the gown, cap, tassel colors, graduation date and school site contact information.
- Attach student and faculty list with name, height, and weight.
- Order 10% extra caps, gowns, and tassels.

Note: For additional caps, tassels and gowns, once a purchase order has been created, the school site will create a new shopping cart. The school site will email their request to their Herff Jones representative and the Local District Buyer with the additional items and shopping cart number. **DO NOT MODIFY AN EXISTING PURCHASE ORDER.**

IV. ELEMENTARY AND MIDDLE SCHOOL CAP AND GOWN POLICY

Elementary and middle schools shall not require students to purchase or rent caps and gowns as a condition for participation in culmination ceremonies. The District will only provide cap and gown rentals for graduating high school seniors. For elementary and middle school culmination activities, schools are responsible for identifying available local funds and paying for attire that they require as a condition for participation in culmination ceremonies (see REF-Guide 1303.3, *Commencement Guidelines*, dated March 23, 2018).

V. CAPS, TASSELS, AND GOWNS FOR SUMMER SCHOOL GRADUATES

An additional count will not be required for summer school graduates as cap and gown orders placed were inclusive of candidates for graduation in the Class of 2019. In the event that additional caps and gowns are needed for summer graduates, the school site personnel will create a new shopping cart order and a list of student names, heights, and weights must be attached to the shopping cart and submitted by June 15, 2019.

VI. FUNDING INFORMATION

Enter the Cap and Gown funding line as follows:
Fund: 010-0000



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Functional Area: 0000-2700-10418
 G/L Account: 430001
 Cost Center: Use school's cost center

Note: ASB funds cannot be used for caps and gowns.

VII. PRICING/MATERIAL INFORMATION

Note: District covers only the rental of cap, gown, and tassel, including sales tax. All other items will be funded by the school site. Prices quoted below do not include sales tax.

Purchased Item Cost:

Item	Material Number	Cost/Item
Cap, Gown, and Tassel	Various	\$9.94
Honor Cords	2016700500	\$2.74
Stole/Sash (plain)	2016700504	\$4.54
Medallion	2016700522	\$3.94
Tassel	n/a	\$1.94

Rental Item Cost:

Item	Material Number	Cost/Item
Cap, Gown, and Tassel	Various	\$9.94
Stole/Sash (plain)	n/a	\$2.94
Staff Hood	n/a	\$6.94

VIII. GUIDELINES FOR THE RETURN OF GOWNS

Only the gown is to be returned to the vendor. The caps and tassels do not need to be returned by the student. Return forms and instructions are included with the order when delivered to the school. Complete the return forms before contacting the transportation company for the pick-up. See Attachment D if the return instructions and forms are missing.

- Rental gowns must be returned to the school within one week after the graduation ceremony in good condition.
- Count and return all unopened/unused caps, tassels and gowns in the original packaging for full credit, unless held for summer graduation.
- Complete the *Unused Merchandise Record of Return & Request for Credit form*, and call carrier for pick-up, see Attachment D.
- Submit a copy of the completed Attachment D to Inquiries.Procurement@lausd.net
- Return used gowns, and unused cap, gowns and tassels to Herff Jones by June 19, 2019.



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AUTHORITY: Education Code Sections 49010, 49011

RELATED RESOURCES: REF-1303.3, *Commencement Guidelines*, dated March 23, 2018.
BUL-5509.3, *Restitution Procedures for the Loss or Damage of School Property for Students*, dated July 25, 2018.

ASSISTANCE: For assistance or further information, please contact Jesus Angulo, Director, Academic and Counseling Services, Division of Instruction, at (213) 241-7510 or jangulo@lausd.net.

Procurement Contracts Administration - Local District Buyer

Local District	Contact	Phone	E-mail
Northeast	Jeri Reed	(818) 252-5468	jeri.reed@lausd.net
Northwest	Jina Jung	(818) 654-3719	jina.jung@lausd.net
South	Oscar Montes	(310) 354-3558	oscar.montes@lausd.net
East	Mario Fuller	(323) 224-3179	mario.fuller@lausd.net
West	Michelle Conerly	(310) 914-2172	michelle.conerly@lausd.net
Central	Ana Licon	(213) 241-8787	ana.licon@lausd.net



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ATTACHMENT A

[SCHOOL LETTERHEAD]
Cap and Gown Rental Agreement

Dear Parent,

LAUSD does not require students/parents to purchase caps and gowns as a condition for participation in the graduation ceremony as the graduation ceremony is considered to be an instructional activity. The District will provide, “rental” caps and gowns, *free* of charge to high school graduating seniors for use during the graduation ceremonies. You are given the option of purchasing a cap and gown as a keepsake or receiving a District issued “rental.” The “rental” caps and gowns will be of the same quality and color as those made available to families to purchase as a keepsake. This cap and gown agreement will outline the guidelines and procedures for obtaining a District issued “rental” cap and gown.

Rental Period: The rental period for the cap and gown will begin on ____ and will end on ____.

Cap and Gown Returns: The rental gowns must be returned to the school on or before the date indicated above in “good” condition (see below). The process for the issuance and return of the caps and gowns will be communicated to the seniors. The caps and tassels do not have to be returned by the students. There will be penalties for seniors who fail to return their gown by the return date indicated on this rental agreement.

Acceptable Use Policy: All gowns rented for use during the graduation ceremony must be returned in “good” condition. California Education Code section 48904 states that the parent or guardian of a minor is liable to a school district for all property loaned to a student that is damaged or not returned as agreed. In addition, the school district is authorized to withhold grades, diploma, and transcripts of a student until the student or the parent/guardian pays for the loss or damage of school property (cap and gown). The school district will seek restitution when school property has been damaged or lost. Damage to the graduation gown may include but is not limited to a gown that has been cut, snagged, discolored or stained. If a graduation gown is returned in poor condition the student and/or parent will be responsible to submit payment in full to the Senior Financial Manager at the school site. There are no waivers or exemptions of the required fees for damaged gowns for any student. Per LAUSD District Policy, failure to return the rental gown or pay the necessary fees may prevent a student from receiving his/her transcript/diploma.

I have read, understand, and agree to adhere to the terms of the Cap and Gown Agreement for use of a “rental” cap and gown for the graduation ceremony. Sign and return the tear-off to _____.

_____	_____	_____
Student Name (Printed)	Student Signature	Date
_____	_____	_____
Parent/Guardian Name (Printed)	Parent/Guardian Signature	Date



[SCHOOL LETTERHEAD]
Acuerdo sobre el alquiler de toga y birrete

Estimados Padres de Familia:

LAUSD no requiere que los estudiantes / los padres compren birretes y togas como una de las condiciones para participar en la ceremonia de graduación ya que la ceremonia de graduación se considera una actividad de instrucción. El Distrito proporcionará el "alquiler" de togas y birretes, de forma gratuita a los estudiantes que se gradúen de la escuela preparatoria para que los usen durante las ceremonias de graduación. Se les ofrece la opción de comprar la toga y el birrete como recuerdo, o utilizarlos mediante "alquiler" del Distrito. Las togas y birretes de "alquiler" serán de la misma calidad y color que los que estén a disposición de las familias para que los compren como recuerdo. Este acuerdo para el alquiler de toga y birrete enumerará las pautas y los procedimientos para "alquilar" una toga y un birrete del Distrito.

Período de alquiler: El período de alquiler de la toga y el birrete comenzará el ____ y concluirá el ____.

Devolución de las togas y los birretes: Las togas de alquiler se deben devolver a la escuela en la fecha indicada anteriormente, o antes, en "buena" condición (ver abajo). El proceso para la entrega y devolución de las togas y birretes se les comunicará a los estudiantes del 12º grado. Los estudiantes no deberán devolver los birretes y las borlas. Habrá sanciones para los estudiantes del 12º grado que no devuelvan su toga para la fecha de devolución indicada en este contrato de alquiler.

Política de Uso Aceptable: Todas las togas de alquiler para usarse durante la ceremonia de graduación se deberán devolver en "buena" condición. El artículo 48904 del Código de Educación de California establece que el padre o tutor de un menor se hace responsable ante un distrito escolar por toda propiedad prestada al estudiante que presente daños o no se devuelva según lo acordado. Además, el Distrito escolar queda autorizado para retener las calificaciones, el diploma, y la constancia de estudios de un estudiante hasta que el estudiante o el padre / tutor pague la pérdida o daño de la propiedad escolar (toga y birrete). El Distrito escolar solicitará la restitución si la propiedad escolar presenta daños o se pierde. Los daños a las togas de graduación pueden incluir, sin limitarse a lo siguiente: toga cortada, enganchada, descolorida o manchada. Si se entrega una toga de graduación en mal estado, el estudiante y /o padre tendrán la obligación de presentar el pago total al Gerente Financiero Principal del plantel escolar. No se otorgará a ningún estudiante exenciones ni descargo de los costos por las togas dañadas. De acuerdo con las políticas del Distrito LAUSD, el no efectuarse la devolución de una toga de alquiler o el pago de los costos necesarios, posiblemente impida que el estudiante reciba su constancia de estudios/ diploma.

He leído, entiendo, y estoy de acuerdo en cumplir los términos del acuerdo de "alquiler" de toga y birrete para la ceremonia de graduación. Firmar y entregar el talón a _____.

_____	_____	_____
Nombre del estudiante (letra de molde)	Firma del estudiante	Fecha
_____	_____	_____
Nombre del padre, la madre o el tutor (letra de molde)	Firma del padre, la madre o el tutor	Fecha



[SCHOOL LETTERHEAD]

Քառակուսաձև գլխարկի և թիկնոցի վարձույթի պայմանագիր

Հարգելի ծնող,

ԼԱՄԴՇ-ն այլևս չի պահանջում, որ աշակերտները/ծնողները գնեն քառակուսաձև գլխարկներ և թիկնոցներ, որպես պայման ավարտական արարողությանը մասնակցելու համար, քանի որ այն համարվում է ուսումնական գործունեություն: Շրջանը կտրամադրի «վարձույթով» գլխարկներ և թիկնոցներ **անվճար** ավագ դպրոցի շրջանավարտներին ավարտական արարողությունների ժամանակ օգտագործելու համար: Ձեզ տրվել են տարբերակներ՝ գնելու քառակուսաձև գլխարկ և թիկնոց որպես հուշանվեր կամ ստանալու այն Շրջանի կողմից «վարձույթով»: «Վարձույթով» գլխարկներ և թիկնոցները կլինեն նույն որակի և գույնի, ինչպես նրանք, որ տրամադրվում են ընտանիքներին որպես հուշանվեր գնելու համար: Քառակուսաձև գլխարկի և թիկնոցի վարձույթի այս պայմանագիրը ներկայացնում է Շրջանի կողմից «վարձույթով» գլխարկ և թիկնոց ստանալու դրույթները և ընթացակարգը:

Վարձույթի ժամկետներ. Քառակուսաձև գլխարկի և թիկնոցի վարձույթի սկիզբը կլինի _____-ին, իսկ ավարտը _____-ին:

Քառակուսաձև գլխարկի և թիկնոցի հանձնում. «Վարձույթով» թիկնոցները պետք է վերադարձվեն դպրոց վերը նշված օրը կամ դրանից առաջ լավ վիճակում (տես ստորև): Շրջանավարտներին կհաղորդվի գլխարկների և թիկնոցների տրամադրման և հանձնումի գործընթացի մասին: Աշակերտները կարող են չվերադարձնել գլխարկներ և ծուլերը: Այն շրջանավարտների հանդեպ, ովքեր չեն վերադարձնի իրենց թիկնոցը մինչև վարձույթի պայմանագրի մեջ նշված հանձնումի ամսաթիվը, պատժամիջոցներ են կիրառվելու:

Ընդունելի օգտագործման դրույթներ. Բոլոր թիկնոցները, որոնք վարձակալվել են ավարտական արարողության ժամանակ օգտագործելու համար, պետք է վերադարձվեն լավ վիճակում: Կալիֆորնիայի Կրթական օրենսգրքի 48904 բաժնում ասված է, որ անչափահասի ծնողը կամ խնամակալը պատասխանատվություն է կրում դպրոցական շրջանի առջև՝ աշակերտի համար վարձակալված ողջ գույքի համար, եթե դա վնասվել է կամ չի վերադարձվել ժամանակին: Բացի այդ, դպրոցական շրջանը լիազորված է չնշանակել գնահատականներ, չհանձնել դիպլոմներ և հավելվածներ աշակերտին մինչև աշակերտը կամ ծնողը/խնամակալը չվճարի դպրոցական գույքի (գլխարկ և թիկնոց) կորստի կամ վնասման համար: Դպրոցական շրջանը պահանջելու է փոխհատուցում, եթե դպրոցական գույքը վնասվել կամ կորել է: Շրջանավարտի թիկնոցը համարվում է վնասված, եթե այն պատռված է, վրան ունի ձգված թելեր, գունաթափված է, կեղտոտված է և այլն: Եթե շրջանավարտի թիկնոցը վերադարձվում է անմխիթար վիճակում, ապա աշակերտը և/կամ ծնողը պատասխանատու կլինեն տալ ամբողջ գումարը դպրոցում Ֆինանսների ավագ մենեջերին: Ոչ մի աշակերտի համար չկա բացառություն կամ ազատում պահանջվող վճարումներից վնասված թիկնոցների համար: Ըստ ԼԱՄԴՇ-ի քաղաքականությանը, աշակերտը կարող է չստանալ իր դիպլոմը/հավելվածը՝ վարձույթով թիկնոցի վերադարձնելու կամ անհրաժեշտ տուգանքի վճարելու ձախողման պատճառով:

Ես կարդացել եմ, հասկացել եմ և համաձայն եմ հետևել Քառակուսաձև գլխարկի և թիկնոցի վարձույթի պայմանագրի դրույթներին՝ ավարտական արարողության ժամանակ «վարձույթով» գլխարկի և թիկնոցի օգտագործելու վերաբերյալ: Ստորագրել և վերադարձնել բաժանելի թերթիկը _____:

Աշակերտի անուն (տպագիր)	Աշակերտի ստորագրություն	Ամսաթիվ
Ծնողի/խնամակալի անուն (տպագիր)	Ծնողի/խնամակալի ստորագրություն	Ամսաթիվ



[SCHOOL LETTERHEAD]
方帽長袍租賃協議

親愛的家長：

由於畢業典禮屬於教學活動，因此 LAUSD 不要求學生/家長購買方帽長袍用作參加畢業典禮之用。學區將為高中畢業生在畢業典禮時**免費**提供「出租」方帽長袍。您可以選擇購買方帽長袍作為紀念品或接收學區所提供的「出租」品。「出租」方帽長袍的質量和顏色與家長可以購買作為紀念品的相同。這方帽長袍協議將概述怎樣獲得學區提供的「出租」方帽長袍的方法和程序。

租借期限：租賃期限將從____開始至____為止。

歸還方帽長袍：出租長袍必須在上述日期或之前以「良好」狀況送回學校（見下文）。退回方帽長袍的程序將會告訴畢業生。學生不必歸還方帽和流蘇。如果未能在本租賃協議中指定的退回日期之前歸還長袍的畢業生將受到處罰。

可接受使用政策：為畢業典禮所租用的所有禮服必須在「良好」狀態下退回。加利福尼亞州教育法第 48904 條規定未成年人士的家長或監護人應對學區向學生借出但受損或未按約定退回的物品承擔責任。此外，直到學生或家長/監護人為學校財物（方帽和長袍）的損失或損壞支付費用前，學區有權禁止發出學生的成績、文憑和成績單。當學校財物遭到破壞或丟失時，學區將尋求補償。畢業禮服的損壞可包括但不限於被割爛、鉤壞、變色或弄污。如果畢業禮服退回時狀況不佳，學生和/或家長將須在學校網站的高年級財務管理頁面負責繳付全額費用。沒有任何學生可以在禮服損壞方面獲得賠償免責。根據 LAUSD 學區政策，如未能退回出租禮服或支付所需費用，這可能會使學生未能收到他/她的成績單/文憑。

我已詳閱，明白並同意遵守「方帽長袍協議」的條款，以便在畢業典禮上使用「出租」方帽長袍。請簽署並提交撕下部份_____。

_____	_____	_____
學生姓名（正寫）	學生簽名	日期
_____	_____	_____
家長/監護人姓名（正寫）	家長/監護人簽名	日期



[SCHOOL LETTERHEAD]
가운 및 사각모 대여에 관한 동의서

학부모님께,

졸업식은 교육적 활동으로 간주하기 때문에 LAUSD는 학생과 학부모님께 졸업식에 참가하는 조건으로 가운과 사각모를 구입할 것을 요구하지 않습니다. 교육구는 졸업식에 사용할 "대여" 가운과 사각모를 고등학교 졸업반 학생들에게 **무료**로 제공할 것입니다. 가운과 사각모를 기념품으로 구매할 수도 있고, 교육구에서 "대여"하는 것을 사용할 수도 있습니다. 기념품으로 구매할 수 있는 가운 및 사각모와 "대여"하는 가운 및 사각모의 품질과 색상은 모두 같습니다. 본 가운 및 사각모 대여에 관한 동의서에는 교육구에서 "대여"하는 가운과 사각모를 이용하기 위한 지침 및 절차가 요약되어 있습니다.

대여 기간: 가운 및 사각모의 대여 기간은 ____부터 ____까지입니다.

가운 및 사각모 반납: 위에 표시된 날짜 또는 그 이전에 대여 가운을 "양호한" 상태로 학교에 반납해야 합니다 (아래 참조). 가운과 사각모의 대여 및 반납 절차는 졸업반 학생들에게 통지할 것입니다. 사각모와 장식 술(tassel)은 학생이 반납할 필요가 없습니다. 이 대여 동의서에 명시된 날짜까지 가운을 반납하지 않는 학생에게는 벌금이 부과됩니다.

합당한 사용에 관한 방침: 졸업식에 사용하기 위해 대여한 모든 가운은 "양호한" 상태로 반납해야 합니다. 캘리포니아 교육법 48904 항에 따르면 학생에게 대여한 모든 재산에 대해 해당 재산이 손상되었거나 합의한 대로 반환하지 않을 경우, 미성년자의 부모 또는 보호자는 교육구에 책임을 져야 한다고 명시되어 있습니다. 또한, 교육구는 학생 또는 부모/보호자가 학교 재산(가운 및 사각모)의 손실 또는 피해에 대해 지불할 때까지 학생의 성적, 졸업장 및 성적증명서를 보류할 권한을 갖고 있습니다. 학교 재산이 손상되거나 분실되면 교육구에서 손해배상을 청구할 것입니다. 졸업 가운의 손상에는 절단, 찢어짐, 변색 또는 얼룩 등이 포함될 수 있습니다. 반납 시 졸업 가운의 상태가 좋지 않을 경우 학생 및/또는 학부모는 해당 학교의 재무담당자(Senior Financial Manager)에게 전액을 지급해야 합니다. 어떤 학생에 대해서도 손상된 가운에 대한 청구액을 면제하지 않습니다. LAUSD 정책에 따라, 대여 가운을 반납하지 않거나 청구액을 지불하지 않을 경우, 학생은 성적증명서/졸업장을 받지 못할 수 있습니다.

본인은 졸업식에 사용할 "대여" 가운 및 사각모에 대한 동의서의 조건을 읽고 이해했으며 이를 준수하는 데 동의합니다. 절취선 하단에 서명하고 자른 후 _____에(게) 제출하십시오.

학생 이름 (인쇄체로 기재)	학생 서명	날짜
학부모/보호자 이름 (인쇄체로 기재)	학부모/보호자 서명	날짜



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ATTACHMENT B

Location Code	School Name	Rep Name	Office #	Cell #	Email	Address
8726	Addams HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8507	Aggeler HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7722	Angelou Comm Fn Arts	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8852	Angel's Gate HS	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8609	Arl eta SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8531	Aval on HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1941	Banneker Sp Ed Ctr	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7621	Banni ng CIS B & T	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8529	Banni ng SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8530	Banni ng SH CIP Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7632	Banni ng SH CIS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9488	Bell AEWC	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8536	Bell SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7622	Bell SH STEM Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9464	Bel mont CAS AEWC	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8543	Bel mont SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8210	Bel mont SH LA Tch Pr	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9489	Bel vedere LC AEWC	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8696	Bernstein SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7734	Bernstein SH STEM	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8831	Boyle Heights HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7615	Boyle Heights STEM	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8754	Bravo SH Medical Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320



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8612	Burke HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8571	Canoga Park SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8572	Canoga Park SH EV Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8146	Canoga Park SH Lg Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
2092	Carlson Home	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
1944	Carlson Hospital	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
7657	Carson Acad Ed & Emp	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7656	Carson Acad Med Arts	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8575	Carson SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8506	CDS Aggeler	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8670	CDS Alonzo	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7761	CDS Johnson	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8589	CDS Johnston	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8092	CDS London	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8991	CDS Tri - C	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8730	CDS West Hollywood	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8580	Central HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8583	Chatsworth CHS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7715	Chavez LA ArTES Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7717	Chavez LA ASE	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7716	Chavez LA SJ Hum Ac	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8901	Chavez LA Tchr Prep	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8688	Chevi ot Hills HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8801	City of Angels	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8590	Cleveland CHS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8593	Cleveland CHS Hum Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320



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8207	Contreras LC ALC	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8517	Contreras LC Bus Tr	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8774	Contreras LC Glbl St	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8527	Contreras LC Soc Jus	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8516	Cortines Sch of VAPA	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9476	Cren-Man Arts AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8595	Crenshaw Mag BET	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8596	Crenshaw Mag STEM	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8584	Crenshaw Mag VAPA	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
1987	Ctr Adv Trans Skills	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8738	DBM	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8746	DBM Elctrnc Info Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8600	Dorsey SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8603	Dorsey SH L/G Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8601	Dorsey SH M/S/T Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7667	Dymally SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8614	Eagle Rock HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8615	Eagle Rock HS HG Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8578	Eagle Tree Contn HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8788	Earhart HS	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8710	Early College Acad	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8607	East Valley SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8770	Einstein HS	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
9466	ELA Occ Center AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9467	ELA Skills Ctr AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
3548	Elizabeth LC	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045



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8930	Ellington HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7750	ESP Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8876	Evergreen HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8621	Fairfax SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8622	Fairfax SH VA Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8132	Foshay LC	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9481	Franklin CAS AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8643	Franklin HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8644	Franklin HS M/S/T Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9494	Fremont CAS AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8650	Fremont SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8651	Fremont SH M/S/T Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9463	Friedman CAS AEW	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8142	Fulton College Prep	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8664	Gardena SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8662	Gardena SH FL Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9478	Garfield CAS AEW	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8679	Garfield SH	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8680	Garfield SH CoSci Mg	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8683	Grant SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8684	Grant SH Comm Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8816	Grey HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8686	Hamilton SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8687	Hamilton SH Human Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8594	Hamilton SH Music Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9468	Harbor Oc Cntr AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320



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8518	Harbor Tchr Prep Acad	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8713	Hawkins SH C/DAGS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7665	Hawkins SH CHAS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7666	Hawkins SH RISE	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8645	Hiland Park HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9479	Hollywood CAS AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8693	Hollywood SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8694	Hollywood SH PA Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8652	Hope HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9482	Huntington Park CAS AEW	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8700	Huntington Park SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8559	Independence HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8701	International St LC	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9480	Jefferson AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8714	Jefferson SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8721	Jordan SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8777	Kahlo HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8725	Kennedy SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8724	Kennedy SH ADDFM Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8727	King-Drew SH Md/S Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9486	Kiryama CAS AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9465	LA Tech Center AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8741	LACES Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
1919	Lanterman HS	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8745	LAUSD/USC CA/Eng Mag	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8921	Legacy SH STEAM	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045



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7664	Legacy SH VAPA	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1908	Leichman Sp Ed Ctr	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8638	Lewis HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8729	Lincoln SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7753	Lincoln SH LEMA	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8732	Lincoln SH M/S/T Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8685	London HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8736	Los Angeles SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8739	Los Angeles SH Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1948	Lowman Sp Ed Ctr	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8743	Manual Arts SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8744	Manual Arts SH CP Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
1949	Marlton School	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8866	Marquez SH HPIAM	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7725	Marquez SH Libra	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7669	Marquez SH Soc Jus	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8750	Marshall SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8751	Marshall SH Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8882	Maywood Academy SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8917	MaCES Magnet (New)	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1918	McAlister HS CYESIS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1952	McBride Sp Ed Ctr	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8611	Mendez SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8757	Metropolitan HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8760	Middle College HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1910	Miller CTC	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607



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8845	Missi on HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8666	Moneta HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8768	Monroe SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8769	Monroe SH L/G Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8767	Monroe SH PA Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7762	Monroe SH POPP	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8677	Monterey HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8916	Mt Lukens HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8779	Narbonne SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8838	Narbonne SH HArts LA	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8778	Narbonne SH M/S/T Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7614	Nava College Prep	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8545	Newmark HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8786	No Hollywd SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8785	No Hollywd SH HG Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8787	No Hollywd SH Zoo Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9470	No Vall Oc Ctr AEWC	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8513	Northridge Acad SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8873	Odyssey HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8853	Orthopaedic Hsp SH Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8573	Owensmouth HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8610	Panorama SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8781	Patton HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8558	Pearl SH Jrnl s/Cmm Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1953	Perez Sp Ed Ctr	Tim Coffey	818-762-5475	818-416-7242	tcoffey@herffjones.com	12115 Magnolia Rd. #117 North Hollywood, CA 91607
8909	Phoeni x HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320



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8636	Polytechnic SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8809	Polytechnic SH Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8731	Pueblo de LA HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8807	Ramona HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8868	Rancho Dominguez Prep	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9436	Reseda CAS AEWC	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8814	Reseda SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8815	Reseda SH E/PS Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8147	Reseda SH L/PS Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8813	Reseda SH PA Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7771	RFK Ambdr Gbl Ldsh	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8501	RFK LA SH Arts	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7783	RFK New Open Wld	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8206	RFK Sch Vis Arts/Hum	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7780	RFK UCLA Comm Sch	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
1917	Riley HS CYESIS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7718	Rivera LC Com & Tech	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7719	Rivera LC Grn Design	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7721	Rivera LC Perf Arts	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8867	Rivera LC Pub Srv	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8723	Rodriguez HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8895	Rogers HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7749	Roosevelt SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7751	Roosevelt SH M/S Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8544	Roybal LC	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8702	San Antonio HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320



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8843	San Fernando SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8844	San Fernando SH Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8850	San Pedro SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8851	San Pedro SH M/S Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8847	San Pedro SH PA Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8716	Santee EC	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8497	Secondary CDS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
1956	Sellery Sp Ed Ctr	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8842	SOCES Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7752	Solis LA	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7707	Sotomayor LA HADA	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8577	Sotomayor LA LARS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8881	South East SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8019	South East SH T/M Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8871	South Gate SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8585	Stoney Point HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7646	Sun Valley Mag BSEL	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8093	Sun Valley SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7658	Sylmar Biotech Acad	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8878	Sylmar SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8879	Sylmar SH M/S Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8880	Taft CHS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8883	Thoreau HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8606	Torres ELA PA Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7773	Torres Eng & Tech	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7775	Torres Hum/Art/Tech	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045



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7772	Torres Renaissance	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7777	Torres Soc Jst Ldshp	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8886	Uni versi ty SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7754	Uni versi ty SH DM Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8898	Valley Acad Arts/Sci	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7390	Valley Altern Mag	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9485	Van Nuys CAS AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8893	Van Nuys SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8892	Van Nuys SH M/S/T Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8891	Van Nuys SH Med Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8894	Van Nuys SH PA Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8907	Veni ce SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8911	Veni ce SH FL Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7647	Veni ce SH STEMM Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9473	Veni ce Skills Ct AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8914	Verdgo Hls SH	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8913	Verdgo Hls SH M/T Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7648	Verdgo Hls SH VPA Mg	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8602	View Park Contn HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8928	Washi ngton Prep SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8927	Washi ngton SH M/S Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8926	Washi ngton SH Mus Mg	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9474	Waters Emp Prep AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
7695	WESM A/A G/HA Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
7696	WESM Env Natrl Sci	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8943	WESM Hlth/Sports Med	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045



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8748	West Adams Prep SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
9475	West Vall Oc Ctr AEW	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
9487	Westchester CAS- AEW	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8623	Whitman HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1914	Widney HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
1957	Willenberg Sp Ed Ctr	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8618	Wilson SH	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8619	Wilson SH AL Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8613	Wilson SH PA Mag	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8591	Wooden HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320
8598	Young HS	Brian Allen	310-419-7530	310-720-2574	bjallen@herffjones.com	8939 S. Sepulveda Blvd, STE 110, #1011, Los Angeles CA 90045
8948	Yth Opp Unltd Alt HS	Dallas Moon	805-716-0278	805-910-9294	djmoon@herffjones.com	1560 Newbury Road, Suite 1 #315, Newbury Park, CA 91320



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Attachment D



Los Angeles Unified School District
Los Angeles, CA

Re: Returning Graduation Attire “Essential Gown”

Dear Sir/Madam:

We appreciate the opportunity to provide your graduate apparel for your graduating seniors. List below are the simple return instructions for your caps and gowns.

- 1. Cartons must be taped close for pick up.**
- 2. Count the amount of return cartons.**
- 3. Call or e-mail FlatWorld for pick up at (630) 265-3745 or herffjones@flatworldsc.com.**
 - a. Provide them a carton count (reference “Essential Gowns”)**
 - b. They will send return labels for the cartons**
 - c. Let them know when the carton(s) are available for pick up**
- 4. All freight charges will be paid by Herff Jones.**

If you have any questions, please contact your Herff Jones Representative.

Best regards,

Herff Jones Cap and Gown Division

HERFF JONES.

800.553.3737 // 901 Bob King Dr. // Arcola, IL 61910

BY YOUR SIDE.