

## DIGITAL CITIZENSHIP BOOTCAMP Grades 3-5

Adapted from Common Sense Media

### NETS FOR STUDENTS

#### 5. Digital Citizenship

Students understand human, cultural, and societal issues related to technology and practice legal and ethical behavior. Students:

- a. advocate and practice safe, legal, and responsible use of information and technology.
- b. exhibit a positive attitude toward using technology that supports collaboration, learning, and productivity.
- c. demonstrate personal responsibility for lifelong learning.
- d. exhibit leadership for digital citizenship.

### Responsible and Acceptable Use Policy (RAUP)

Objectives: Students will be able to ...

- describe school policies for using their devices appropriately, both at and outside of school.
- connect the policies in your RAUP to broader school community norms and other policies, such as classroom policies, social media policy, etc.
- identify how the RAUP applies after school hours and beyond campus (if applicable).

Time 30 - 60 minutes

Materials: Copies of the abridged RAUP, copies of DOs and DON'Ts (*optional: copies of vocabulary activity and graphic organizer*)

Procedure: Read abridged RAUP as a whole class with or to students (depending on grade level) and answer any questions/clear up any misunderstandings.

OR

Arrange students into small groups and assign each group a different section of the abridged RAUP. Students read their section and highlight/underline most important parts. The expert group then has a discussion and summarizes their part of the RAUP. Representatives from each group share with the rest of the class.

OR

Have students complete the vocabulary activity and graphic organizer independently or in groups.

Assign each group a different DO or DON'T scenario related to the RAUP. Then have each group act out their assigned scenario. Invite other class members to decide if the scenario was a DO or a DON'T, and encourage them to chime in with their reactions as well. Throughout the session, encourage students to reflect on your school's community norms and how the RAUP supports those norms.

Assessment: Students complete the RAUP quiz

Modifications/Accommodations:

|          |  |
|----------|--|
| ELD/SELD | <ul style="list-style-type: none"><li>• Read RAUP aloud to students before assigning parts to groups</li><li>• Clarify important vocabulary before assigning parts to groups</li><li>• Use the optional script provided for each scenario</li><li>• Have students complete the RAUP quiz as an “open book” quiz.</li></ul> |
| SPEC ED  | <ul style="list-style-type: none"><li>• Complete the vocabulary and graphic organizer as a whole class activity</li><li>• Have students complete two details instead of three for each section of the graphic organizer</li><li>• Have students complete the RAUP quiz as an “open book” quiz</li></ul>                    |
| GATE     | Have students come up with their own scenarios   |

DOs and DON'Ts Scenarios (optional scripts follow):

|   |
|---|
| <p><b>Scenario 1</b><br/>You research whales using your iPad. You accidentally see some inappropriate pictures during your search. You call your friend over to look at the funny pictures. You have a great giggle about it.<br/><b>DO or DON'T?</b></p>   |
| <p><b>Scenario 2</b><br/>You have an argument with your friends at school. You go home upset and crying and when you tell your older sister Giovanna what happened, she sets her Facebook status to something that threatens to hurt your friends. You immediately tell your parents what happened.<br/><b>DO or DON'T?</b></p>   |
| <p><b>Scenario 3</b><br/>You take a picture of a girl in class while she is making a funny face. She asks you to delete it but you send it to all your friends because you think it's funny.<br/><b>DO or DON'T?</b></p>  |
| <p><b>Scenario 4</b><br/>One day Laura is absent and you get her iPad instead of yours from the cart. You happen to know her passcode so you use her iPad and leave insulting notes for her.<br/><b>DO or DON'T?</b></p>  |
| <p><b>Scenario 5</b><br/>One day your friend is absent and you accidentally get his iPad instead of yours. You try to get in with your passcode but when you get a warning that says you are locked out for a minute, you check and notice the mix-up and tell the teacher.<br/><b>DO or DON'T?</b></p>   |
| <p><b>Scenario 6</b><br/>Your friend Benjamin has a Facebook account and while he is showing it off to you, you notice he put up a picture of you with your full name. It is a great picture so you ask Benjamin to help you create your own Facebook account so you can put more pictures up.<br/><b>DO or DON'T?</b></p>  |
| <p><b>Scenario 7</b><br/>Your next-door neighbor Karla, who is an 8<sup>th</sup> grader, creates a cool flyer for her dad's new car wash business. She shows you the flyer on her iPad then asks you to email the flyer to all your classmates using your MyMail address. You say yes because Karla is a very nice girl and her dad can really use more business at the car wash.<br/><b>DO or DON'T?</b></p> |

**Scenario 8**

You have a misunderstanding with your best friend Veronica and you feel that she was not honest with you, so you send a message to everyone in class saying she is a liar and everyone should avoid her.

**DO or DON'T?**

**Scenario 9**

As you are leaving class for recess, you notice that your partner Manuel left his iPad behind and it is not locked. You lock it for him and tell him to be more careful next time, in case someone else finds it and uses it.

**DO or DON'T?**

**Scenario 10**

Since you know Patricia's passcode, you take her iPad, unlock it and delete all her pictures because she has been mean to you. Then you lock the iPad and put it back on her desk before she notices what happened.

**DO or DON'T?**

**Scenario 11**

Your friend Patrick tries to convince you to change your friend David's passcode so that he can't get into his iPad. You say no, and you tell David and the teacher what happened.

**DO or DON'T?**

**Scenario 12**

Your friend Natalie's parents do not let her use Facebook, so she creates a folder in Google docs and uploads dozens of pictures she took at school, each one labeled with the names of students and teachers in them. She makes the folder public, anyone can have access to it.

**DO or DON'T?**

Optional scripts

**Scenario 1**

You research whales using your iPad. You accidentally see some inappropriate pictures during your search. You call your friend over to look at the funny pictures. You have a great giggle about it.

*Student: Let's see. I need some information on Whales [pretends to use iPad to search] Oh-o! These are some funny pictures [giggles] – Tracey, come over and look at these!*

*Tracey: Oh my God! Those are so funny.  
[The two giggle together.]*

**Scenario 2**

You have an argument with your friends at school. You go home upset and crying and when you tell your older sister Giovanna what happened she sets her Facebook status to something that threatens to hurt your friends. You immediately tell your parents what happened.

*Student: [at school, to friends] I'm so upset at you, I don't even want to be your friend! [goes home crying]*

*Student: [at home, to sister]: Giovanna, I had an argument with my friends, I'm so upset, I don't even want to be friends with them anymore. I don't want to go to school tomorrow!*

*Giovanna: Don't worry, I'll take care of it. [Sits at computer, starts typing] or Facebook will take care of it.*

*Student: What are you doing? [reads slowly as Giovanna types:] "You better watch your back, whoever upset my little sister!" You can't do that, it doesn't sound right. [yells:] MOM! DAD!*

**Scenario 3**

You take a picture of a girl in class while she is making a funny face. She asks you to delete it but you send it to all your friends because you think it's funny.

*Student: [points pretend iPad at girl] Smile! You're on camera!*

*Girl: [turns and makes funny face] Let me see! [they both look at picture] Oh no, this is terrible, I*

*look so strange. Delete it please, I don't want anyone to see it.*

*Student: But it's so funny.... [girls goes back to work]*

*Student: I'm gonna send it to David, he'll have a good laugh...and maybe to Maria, and Mark and... She asked me to delete it, but its' so funny, I just want to make people laugh.*

#### **Scenario 4**

One day Laura is absent and you get her iPad instead of yours for the cart. You happen to know her passcode so you use her iPad and leave insulting notes for her.

*Teacher: Does everyone have their iPad?*

*Students: Yes!*

*Student: [looks at back of iPad, realizes it's not the one assigned to him/her] Laura, hmmm... I think I know her passcode, let me try... YES!*

*Teacher: I want you to open the app called Notes, we will be writing down some important information.*

*Student: I can get those notes from someone else later, let's have some fun. [speaking slowly as he/she types:] Here are some notes for you Laura. You think you're all that, but you are not. Nobody really wants to be your friend, they are just pretending because you always have candy.*

#### **Scenario 5**

One day your friend is absent and you accidentally get his iPad instead of yours. You try to get in with your passcode but when you get a warning that says you are locked out for a minute, you check and notice the mix-up and tell the teacher.

*Teacher: Does everyone have their iPad?*

*Students: Yes!*

*Student: [enters passcode] Wrong passcode? Let me try again. [enters passcode again] Hmm... my passcode does not seem to work. I'm sure I entered it correctly. [checks name on back of iPad] Oh, this isn't mine. [to teacher] Ms/Mr. \_\_\_\_\_! This isn't my iPad, I got someone else's by mistake.*

*Teacher: Ok, put that one back and get yours. Hurry so you can catch up with us.*

#### **Scenario 6**

Your friend Benjamin has a Facebook account and while he is showing it off to you, you notice he put up a picture of you with your full name. It is a great picture so you ask Benjamin to help you create your own Facebook account.

*Benjamin: Look at my cool Facebook account.*

*Student: Wow, that really is cool, but aren't you too young to have an account?*

*Benjamin: Yeah, I just pretended to be older when I signed up. Look, here is a great picture of you. If you join too, I can tag you in it.*

*Student: That really IS a good picture of me. Show me what to do to sign up for an account.*

#### **Scenario 7**

Your next-door neighbor Karla, who is an 8<sup>th</sup> grader, creates a cool flyer for her dad's new car wash business. She shows you the flyer on her iPad then asks you to email the flyer to all your classmates using your MyMail address. You say yes because Karla is a very nice girl and her dad can really use more business at the car wash.

*Karla: Hi, have you heard that my Dad opened a new carwash? He really needs a lot of costumers to make some money for us.*

*Student: That's great. How can I help?*

*Karla: Well, I created this flyer for the carwash, wanna see it?*

*Student: Yeah, let's see.*

*Karla: [showing flyer on her iPad] – You know what would be really great? IF you could email it to all your friends, so their parents an take their cars there. You have email, right?*

*Student: yes, my MyMail account from school. Sure, I can help you out, I'll send the email.*

### **Scenario 8**

You have a misunderstanding with your best friend Veronica and you feel that she was not honest with you, so you send a message to everyone in class saying she is a liar and everyone should avoid her.

*Student: Hey Veronica, what did you end up doing yesterday?*

*Veronica: We went to the movies with my family*

*Student: You told me you did not feel well! Why didn't you call me? I would have gone with you! You are such a liar!*

*Veronica: I felt better after school, and my family convinced me to go. I'm sorry.*

*Student: [turns away angry and hurt] Yeah, right. [Pulls out iPad, starts typing; speaks slow as je/she types:] "Hello everyone. Veronica is such a liar, I've had enough. I am not going to be her friend anymore and neither should you." aaand... SEND.*

### **Scenario 9**

As you are leaving class for recess, you notice that your partner Manuel left his iPad behind and it is not locked. You lock it for him and tell him to be more careful next time, in case someone else finds it and uses it.

*Teacher: Ok, it's time for recess, let's all line up!*

*Student: [stands up then turns and notices iPad on Manuel's desk] Manuel! Your iPad is unlocked! I'll lock it for you, and be careful next time!*

*Manuel: Thank you.*

### **Scenario 10**

Since you know Patricia's passcode, you take her iPad, unlock it and delete all her pictures because she has been mean to you. Then you lock the iPad and put it back on her desk before she notices what happened.

*Student: Patricia, wanna play together at lunch?*

*Patricia: No, I'll be hanging out with the cool kids.*

*Student: Oh. [looks hurt and sad, picks up Patricia's iPad while she is not looking] [to him/herself:] ok then, take this, meanie: you passcode is ... not what it used to be now. Good luck getting into your iPad! [puts iPad back before Patricia turns around]*

### **Scenario 11**

Your friend Patrick tries to convince you to change your friend David's passcode so that he can't get into his iPad. You say no.

*Patrick: Hey, do you know David's passcode?*

*Student, yes, why?*

*Patrick: Let's get into his iPad and change the passcode so he can't use it. We can have a good laugh when he tries his passcode and it does not work.*

*Student: No, that doesn't sound right.*

### **Scenario 12**

Your friend Natalie's parents do not let her use Facebook, so she creates a folder in Google docs and uploads dozens of pictures she took at school, each one labeled with the names of students and teachers in them. She makes the folder public, anyone can have access to it.

*Natalie: Wanna see something cool?*

*Student: Yes! What?*

*Natalie: Look at all these pictures I took at school with my iPad. I put them all in this folder where everyone can see them. I even have everyone's names with each picture.*

*Student: Wow, you are so organized! Look, there's a picture of me. Who is that? Is it Mr. Gonzalez? Wow, that's a funny looking picture of him!*

# Los Angeles Unified School District

## Responsible and Acceptable Use Policy (RAUP) **Abridged Version for Classroom Use only**

The Responsible and Acceptable Use Policy (“RAUP”) exists to make sure everyone uses the Internet according to the law and district rules. In this RAUP, “user” means anyone using the computers, laptops or iPads, the Internet, or email, provided by the District even when used outside of school.

The District can see users' online activities and can read, copy, and save or delete any emails, messages or files. Users do not have privacy when using District equipment, network or Internet, including email.

**Acceptable Uses of the LAUSD Computer Network or the Internet** consist of education and District business only. If a student is not sure whether a use is acceptable, he or she should ask a teacher, or other responsible adult.

### **Unacceptable Uses of the Computer Network or Internet:**

- Accessing or posting/sending/forwarding:
  - pornography or harmful materials,
  - materials that talk others into breaking the law
  - private information or copyrighted materials
- Selling or buying illegal items
- Trying to access websites blocked by the District’s internet content filtering system
- Hurting others such as:
  - using abusive or rude language
  - threatening, bullying, or spreading lies about others
  - pretending to be someone else, or sending anonymous email
  - damaging computer equipment, files, data or the network in any way
  - accessing, posting/sending/forwarding or downloading computer viruses
- Engaging in uses that lead to access into others’ accounts
  - using someone else’s account or password
  - stopping someone from accessing their account
  - sharing your own or anyone’s password with others or allowing them to use your account
- Using the network or Internet for Commercial purposes:
  - using the Internet to make money or for advertising
  - engaging in solicitation for religious purposes
  - lobbying for personal or political purposes.

### **Student Internet Safety**

Students under eighteen should only access accounts outside of school if a parent watches them.

- On the Internet, students shall not:
  - post personal information about themselves or others
  - post their name, home address, telephone number
  - post photographs of themselves or others;
- Students shall not meet in person anyone they have met only on the Internet

### **Consequences for Improper Use**

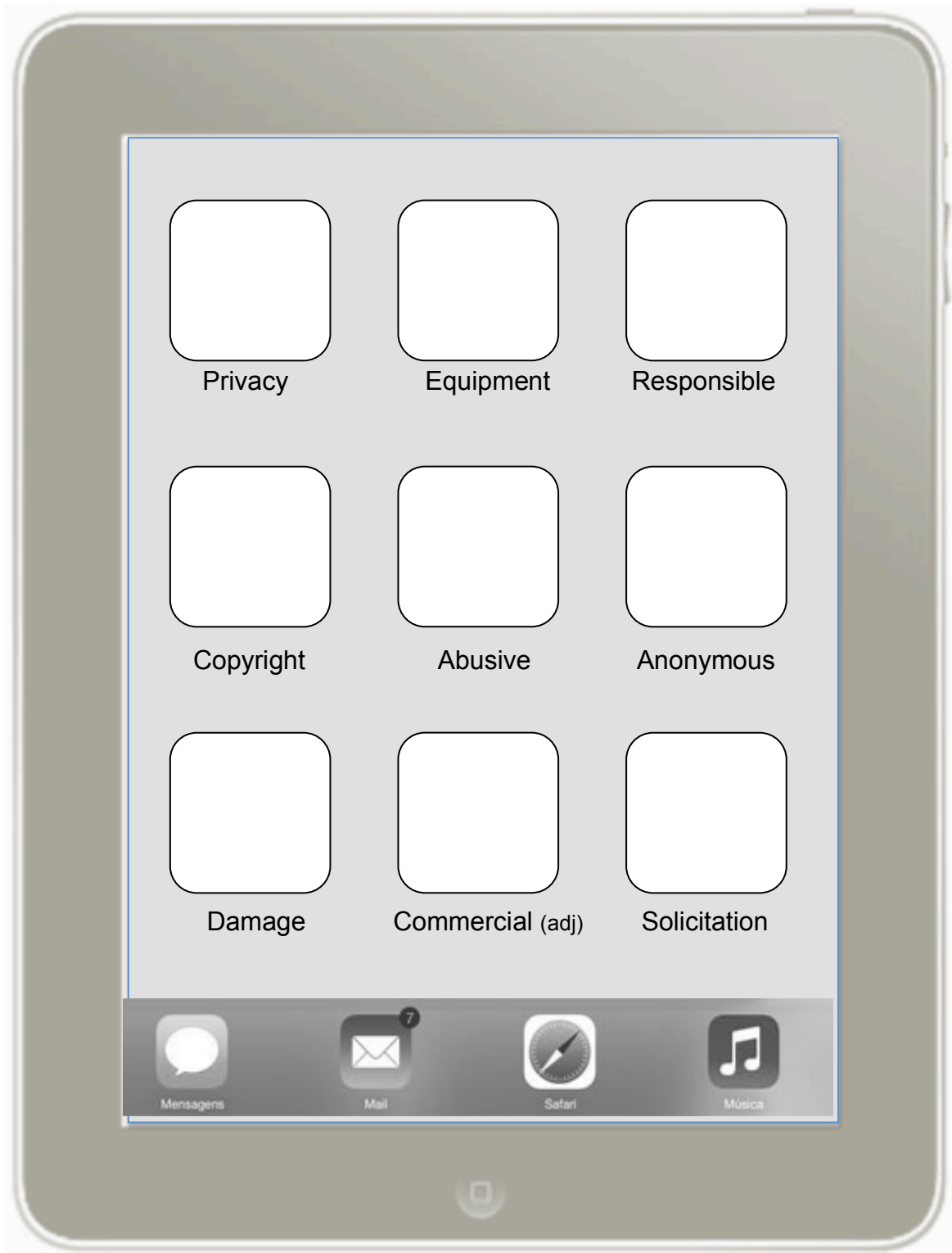
The use of a District account is a privilege, not a right, and misuse will result in:

- the restriction of the account.
- the cancellation of the account
- suspension
- expulsion
- criminal prosecution by government authorities

The District will try to match any consequence to the extent of the violation.

**RAUP Vocabulary Activity** Name(s): \_\_\_\_\_  
Name(s): \_\_\_\_\_

The words below are from the RAUP. Use your prior knowledge, context clues, or a dictionary to find the meaning of each word. Then design a logo (a simple drawing) that would represent an app for that vocabulary word. Be prepared to show your logo and explain why it illustrates the meaning of the word.

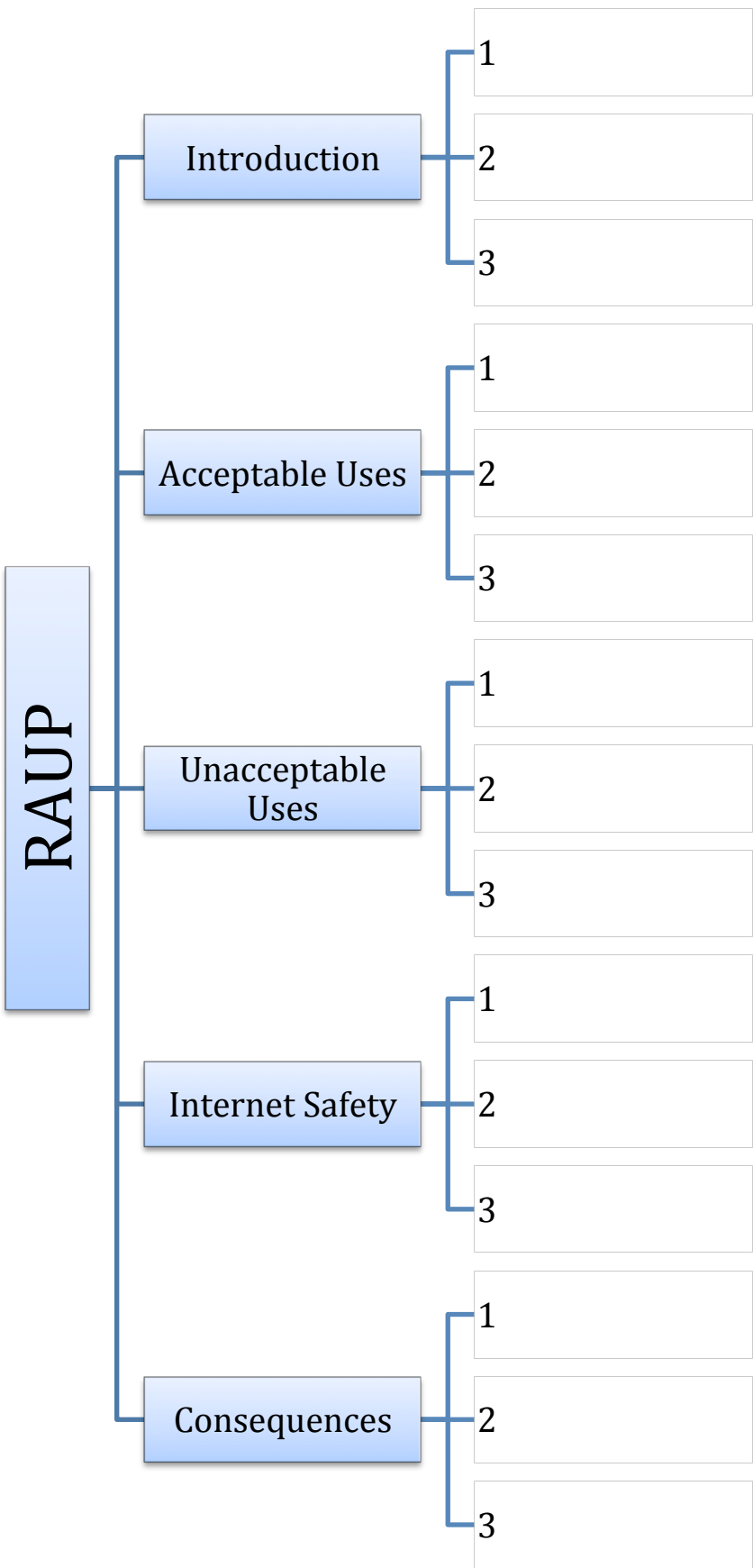


## RAUP Glossary

|                          |  |
|--------------------------|--|
| <b>abusive</b>           | using harsh and rude language  |
| <b>anonymous</b>         | not named or identified  |
| <b>commercial</b> (adj.) | related to or used in the buying and selling of goods and services   |
| <b>copyrighted</b>       | the legal right to be the only one to reproduce, publish, and sell a book, musical recording, etc., for a certain period of time |
| <b>damage</b>            | physical harm that is done to something or to someone's body   |
| <b>equipment</b>         | supplies or tools needed for a special purpose   |
| <b>privacy</b>           | the state of being away from public attention  |
| <b>responsible</b>       | having the job taking care of something or someone   |
| <b>solicitation</b>      | the act of ask for (something, such as money or help) from people, companies, etc  |



**RAUP Brace Map**



# RAUP Quiz

Name: \_\_\_\_\_

Date: \_\_\_\_\_ Per.: \_\_\_\_\_

1. In the RAUP, "user" means...
  - a. teachers
  - b. office workers
  - c. students
  - d. anyone using the network of the district
  
2. When you are not sure if what you are doing is appropriate you...
  - a. keep working on it
  - b. stop right away
  - c. ask a teacher or adult
  - d. ask a friend
  
3. We mostly use computers and the Internet at school for...
  - a. fun
  - b. games
  - c. learning and research
  - d. both a and b

*True/ False Circle your answer.*

- |  |   |   |
|--|---|---|
| 4. The district can see what you do while you are using their network. | T | F |
| 5. The district can save copies of your email and files.               | T | F |

*Decide if the following uses are acceptable or unacceptable. Circle your answer.*

- |  |            |              |
|--|------------|--------------|
| 6. Look for information about California for a project | acceptable | unacceptable |
| 7. Send a threatening email to another student         | acceptable | unacceptable |
| 8. Log in with someone else's username and password    | acceptable | unacceptable |
| 9. Make a Keynote presentation for class               | acceptable | unacceptable |

List two consequences you might face if you do not follow the RAUP:

10. \_\_\_\_\_
11. \_\_\_\_\_

# RAUP Quiz KEY

1. D
2. C
3. C
4. T
5. T
6. Acceptable
7. Unacceptable
8. Unacceptable
9. Acceptable
10. answers will vary
11. answers will vary

Possible answers for 10-11:

- restriction of the account
- cancellation of the account
- suspension
- expulsion
- criminal prosecution