

EMPLOYEE COMMENDATION

If you would like to commend an employee of the Los Angeles School Police Department, please complete this form. You may also commend an employee by writing a letter. All written commendations should be submitted to the address below or via email. Verbal commendations may be made to any Department supervisor. The appropriate Commanding Officer and commended employee will review your comments. The Los Angeles School Police Department thanks you for your interest and taking time to complete this form.

1) Date and Time of contact with employee _____
(Date) (Time)

2) Employee(s):	Name	Badge/ Serial Number	Assignment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3) What initiated your contact with the employee(s)?
 Report of a Crime Traffic Stop Public Relations
 Arrest Pedestrian Other

4) Please describe the employee(s) performance.

Your Contact Information:

Print Your Name: _____
(Signature)

Address: _____

City: _____ Zip Code: _____ Telephone Number _____

SEND TO

Mail: Los Angeles School Police Department
Attn: Chief of Police
125 North Beuadry Avenue
Los Angeles, CA 90012

Email: communityaffairs@laspd.com

FAX: (213) 202-8676