



REQUEST FOR SAFETY VALET TRAINING

The Safety Valet Program improves the safety of students who are dropped off for school by providing a more fluid movement of vehicular traffic. The Office of Environmental Health and Safety coordinates the program with the assistance of the Los Angeles School Police Department who conduct on-site training prior to program implementation.

School Name: _____

Location Code: _____

Address: _____

(street)

(city)

(zip code)

Point of Contact: _____

Title: _____

Email: _____

Telephone #: _____

Section A: Please select from the following options. If chosen (b), skip to "Section C."

- a. New Valet Set-up Training _____
- b. Re- Training/ Re-Launch _____

Section B: Please make certain the following items have been completed prior to submitting this form. Failure to complete may result in denial of this request.

- a. OEHS has completed sign/feasibility survey for school site. _____
- b. Safety Valet Kit. _____
- c. A *minimum* of 5-10 volunteers. _____

Section C: The Safety Valet Trainings will begin at 8:30AM and will last roughly 1 ½ hours, depending on the school site. Please allow a minimum of 2 week notice for scheduling purposes. Please indicate three possible training dates.

- a. _____
- b. _____
- c. _____

Section D: MAIL OR FAX YOUR REQUEST TO:

Mail: Los Angeles School Police Department
ATTN: Traffic Safety Section – Safe Passages Unit
125 North Beaudry Avenue, Los Angeles, CA 90012

Fax: (213) 202 – 8676
ATTN: