

Are You Prepared To Get A Job Online?

Online Job Search Tips:

1. Have a working email account with a professional sounding name.
2. Have a thorough resume and know how to attach it to an email.
3. Know how to write an effective letter of intent for the job you want.
4. Know how to research jobs and apply online.
5. Have a working phone number and be able to schedule a face-to-face interview over the phone.
6. Practice interviewing so that you are comfortable.



Follow Up Survey! Please Participate!

Someone from DOTS will be contacting you during the first two years after high school. We want to know how you are doing and can provide resources and information about how to further your education, get training, and searching for job openings in your area of interest!



LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF SPECIAL EDUCATION

Sharyn Howell
Executive Director

Division of Special Education

DISTRICT OFFICE OF TRANSITION SERVICES
333 South Beaudry Ave., 17th Floor
Los Angeles, CA 90017
Phone: 213.241.8050
Fax: 213.241.8499

Call DOTS Today!

Students with disabilities who have completed or graduated from high school and/or their families should call DOTS today for more information about job search assistance, local facilities offering vocational training, and other opportunities to further your education.



District Office of Transition Services

Our Mission Statement

The District Office of Transition Services is committed to empowering all students with disabilities, beginning at age 14, with the skills necessary to achieve their full potential in adult living, through support and collaboration with families, schools and communities.

Information to Help Make Important

Life Choices

For Young Adults with Disabilities

San Fernando Valley

(The Van Nuys/Foothill District)



**Making Informed Decisions
About Life After High School**

Los Angeles Unified School District

**SCHOOLS
FOR ALL
CHILDREN**



Support and Job Search Assistance

The Department of Rehabilitation and other job search agencies provide support and job search assistance.

Contact Information for:

Department of Rehabilitation and Job Search Services

Van Nuys/Foothill District Office
5900 Sepulveda Blvd., Suite 240
Van Nuys, CA 91411-2511
(818) 901-5024 (Voice)
(818) 901-5086 (TTY)

Glendale Branch
425 W. Broadway, Suite 200
Glendale, CA 91204-1210
(818) 551-2141

West Valley Branch
6800 Owensmouth Ave., Suite 100
Canoga Park, CA 91303-2098
(818) 596-4302 (Voice)
(818) 596-0196 (TTY)

Job Search Services

Marriott Bridges
600 Wilshire Blvd., Suite 1540
Los Angeles, CA 90017
(213) 347-0042
(213) 623-3427 (TTY)
(213) 623-2761 (Fax)

Employment Development Department (EDD)
www.edd.ca.gov

Work Source California
www.worksourcecalifornia.com

Vocational Training

Occupational and skills centers provide opportunities to take vocational education classes and earn job skill certificates, which look great on a resume!

Contact Information for:

Occupational and Skills Centers

North Valley Occupational Center
11450 Sharp Ave.
Mission Hills, CA 91345
Phone: (818) 365-9645
<http://nvoc.org/>

West Valley Occupational Center
6200 Winnetka Ave.
Woodland Hills, CA 91367
Phone: (818) 346-3540
<http://www.wvoc.net/>



Post High School Education

Community colleges provide an opportunity to meet academic, technical and vocational goals. Enrollment does not require a high school diploma.

Contact Information for:

Community Colleges

Los Angeles Community Colleges
<http://www.laccd.edu/>

Pierce College
6201 Winnetka Avenue
Woodland Hills, CA 91371
Disabled Student Services: (818) 719-6430
<http://www.piercecollege.edu/>

Los Angeles Valley College
5800 Fulton Avenue
Valley Glen, CA 91401
Disabled Student Services: (818) 947-2680
<http://www.lavc.edu/>



Make sure you sign up with the Office of Disabled Student Services. They can assist in providing resources for a successful post-high school educational experience.