



# NEW INK & TONER CARTRIDGE REQUEST FORM

Please list any ink and/or toner cartridges that your school/office would like the General Stores Distribution to carry as a stock item:

BRAND		PRINTER MODEL	OEM / MANUFACTURER NUMBER	YOUR SCHOOL'S ESTIMATED ANNUAL USAGE
INK	TONER			
<input type="radio"/>	<input type="radio"/>			
<input type="radio"/>	<input type="radio"/>			
<input type="radio"/>	<input type="radio"/>			
<input type="radio"/>	<input type="radio"/>			
<input type="radio"/>	<input type="radio"/>			
<input type="radio"/>	<input type="radio"/>			

Each item will be evaluated to determine if the product will be cost effective to stock in your General Stores Distribution. All new products that are added will be advertised via "Buy Line," promotional flyers, and the Supplies and Equipment Online Catalog at <https://storescatalog.lausd.net>.

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Required information:

_____	_____
REQUESTING SCHOOL / OFFICE	PHONE NUMBER
_____	_____
NAME (Please Print)	E-MAIL