Student Health and Human Services

MENTAL HEALTH PRACTITIONER, SHHS
Multiple Positions District-wide, 33D, B Basis

Description:
The Mental Health Practitioner, SHHS is responsible for supporting the alignment of District multi-tiered systems of support initiatives with supplemental health and mental health education programs, including mental health stigma reduction, outreach, and substance abuse prevention and intervention supports. Positions are subject to review for renewal on an annual basis.

Primary Duties and Responsibilities:
• Provide direct support and technical assistance to selected middle school sites identified as being the highest need (based on data) to implement prevention and early systems and strategies for alcohol and drug prevention and early intervention
• Create a comprehensive plan that identifies prevention and early intervention strategies, key staff, and measurable goals
• Partner with community agencies and LAUSD Wellness Centers for mental health services and drug/alcohol treatment
• Organize drug and alcohol-related student led awareness campaigns
• Provide supplemental supports, curriculum, and consultation to teachers and school staff on mental health/wellbeing topics (dispel mental health stigma, healthy relationships, mental wellbeing, drug and alcohol awareness, help seeking, and school/community resources)
• Provide tailored supports to facilitate supplemental curriculum and counseling in targeted schools and classrooms.
• Provide training, consultation, and communication with respective local district executive teams regarding the program, data, and strategies implemented.
• Collaborate with Health Education Programs to create/enhance a co-branded e-toolkit for classroom teachers that promotes safe and healthy learning environments.
• Serve as a resource to school site personnel, local district(s), and central office in matters pertaining to:
  o Adaptive and maladaptive coping
  o Substance Abuse Education/Prevention and Intervention
  o Safe, Healthy, Welcoming and Affirming Learning and Working Environments
• Prepare and submit reports, needs assessments, and recommendations regarding critical incidents involving students.
• Be knowledgeable about district policies and legislation regarding student and staff rights for safe and drug-free learning and working environments
• Provide and/or participate in trainings for school-site, local district, central office staff, and parent/community organizations regarding mental health, facts and consequences associated with use of controlled substances, and related materials
• Function as case manager for complex or sensitive incidents involving targeted students, families or staff
• Have knowledge of and ability to utilize effective group and individual supports with targeted students and families.
• Build professional relationships with subject matter experts, outside institutions, community collaboratives, and policy development committees to leverage internal and external resources to create and sustain safe and affirming learning and working environments
• Support crisis response team in the management of and recovery from critical incidents (e.g., school or community violence, disasters).
• Collect, analyze and utilize data for short and long-range planning and program evaluation to measure effectiveness, inform professional development and propose modifications in systems and designs.
• Contribute resources for the Human Relations website.
• Other duties as assigned.

Salary: 33D (0569/0543) – B Basis ($77,925 - $97,043) – 221 paid days + Z Time
• Z time may be available at the District’s discretion.
• In the case of an annualized employee who is changing basis during the year, this change may result in an annualized “settlement” (i.e., the process by which the District resolves an under or overpayment).
• For employees who change basis during the school year, this basis change may prevent them from earning a full year of service credit.
• Selected individual may be subject to displacement due to budget limitations.

Minimum Requirements:
• Permanent certificated employee of the Los Angeles Unified School District.
• At least four (4) years of successful full-time public-school service in a certificated position(s), no fewer than two (2) years of which must have been in assignments requiring a Standard Pupil Services Credential authorizing service in social work.
• An earned master’s degree in social work conferred by an accredited college or university.
• A valid license as a clinical social worker issued by the California Board of Behavioral Sciences or immediate registration as an Associate Clinical Social Worker upon date of hire. Must remain in good standing with the California Board of Behavioral Sciences for the duration of the waivers permitted by law, not to exceed six years.
• Ability to travel to other sites and locations throughout the District.

Employees who have been issued a below standard Performance Evaluation, or Notice of Unsatisfactory Act(s) and/or Suspension shall be ineligible for application to any promotion process for one calendar year following the issuance of such a Notice.

Desirable Experience/Qualifications:
• Knowledge of laws, policies, procedures and best practices related to health and mental health services and interventions for adolescents.
• Proficient in planning, organizing, establishing priorities and managing time with minimal supervision.
• Proficient knowledge of student information systems (e.g., iSTAR, MiSiS, MyData) and other computer software applications including MS Word, Excel, and PowerPoint.
• Excellent written and oral communication skills.
• Experience working collaboratively with administrators, teachers, staff, parents and students.
• Ability to work effectively with diverse populations, including but not limited to sexual, gender, religious, cultural and racial diversities.

Application Procedure:
To be considered for this position, applicants must submit the following materials as email attachments:
1. Cover letter that describes successful experience in the following areas:
   • Working with teachers and/or site administrators to implement a health or mental health program
   • Delivery of professional development on mental health and/or substance abuse prevention topics
   • Collaboration or advocacy to enhance services for marginalized and/or vulnerable student populations
2. Current résumé (include employee number, if an LAUSD employee) with a list of two (2) references that includes your current and next most recent supervisor(s) with their contact information. References will be verified for all applicants who are finalists for the position. Letters of recommendation are not required.

You are advised that meeting the stated minimum requirements does not ensure an invitation to an interview.

Application materials must be emailed to the Division of Student Health and Human Services to Celia Lopez at yamilet.renderos@lausd.net. Include the following in the email subject line: “MENTAL HEALTH PRACTITIONER, SHHS, Applicant Name.” Please do not send hard copies of application materials.

DEADLINE: January 2, 2020 – 5:00 p.m.
All application materials must be received by the filing deadline.
MATERIALS SENT BY FAX OR U.S. MAIL WILL NOT BE ACCEPTED.

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion.