



**District English Language Advisory Committee (DELAC)  
Administrator's Report  
December 5-6, 2019**



**Season's Greetings & of Learning**

On behalf of the team at the Office of Parent & Community Services we wish your family a safe, joyous and memorable holiday season. In addition to celebrating with your loved ones consider scheduling learning opportunities for our students. Some highlight to share with you are the following:

- **Elementary Students:** Literacy and practice are important during extended vacations. If you want to explore learning opportunities with your children during the break, consider visiting the Los Angeles City Public Libraries (<https://www.lapl.org/branches>) and the Los Angeles County Public Libraries (<https://lacountylibrary.org/library-locator/>). The links provided direct you to their directories.
- **Middle & High School:** Consider scheduling a college visit with our students where they learn about the public and private systems of higher education. Some examples for you include: Los Angeles Trade Tech College (Community College), Cal State Los Angeles (CSU), UCLA, Occidental College (private), and USC (private). Excite your child by connecting them to the systems that are close to us. Begin to encourage your high school junior and seniors to search for college scholarships and to finalize college application essays. Deadlines are coming soon after the New Year.

**Committee Update: Meeting with Superintendent Beutner**

This school year will provide three opportunities for the District English Learning Advisory Committee (DELAC), Parent Advisory Committee (PAC), and Community Advisory Committee (CAC) to meet with Superintendent Beutner. The conversations will directly connect you with the vision led by the Superintendent and priorities for the school district. It is important for the DELAC membership to attend the first meeting with the Superintendent on Monday, December 9 at Roybal Learning Center. A flyer is in your materials for today's meeting. We are taking a poll to organize the seating arrangement for this program. Please make every effort to attend.

**Responsibilities Assigned to the DELAC**

The DELAC shall **advise** the school district governing board on at least the following tasks:

1. Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
2. Conducting of a district wide needs assessment on a school-by-school basis.
3. Establishment of district programs, goals, and objectives for programs and services for English learners.
4. Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
5. Review and comment on the school district reclassification procedures.
6. Review and comment on the written notifications required to be sent to parents and guardians.
7. If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).
8. DELAC reviews and provides advice on the development of the Consolidated Application (Con App).

**Parent and Community Services Update**

**PCS Workshops for Fall 2019:** We continue to offer workshops designed to assist families with new learning that may provide greater context about district offices and services as you create recommendations for the DELAC. December 16 will provide you the opportunity to review the PCS calendar for the spring semester and learn about dates to begin organizing a strategic vision for parent engagement and training for school personnel.

**Title I, LCAP and ELAC Study Groups:** During the fall semester, the Office of Parent & Community Services continued collaborating with local district offices to host Title I, English Learner and LCAP Student Groups. You can learn about the topics of focus for these groups by participating in our Title I, LCAP and English Learner Study Groups. The sessions are hosted by the Local District Parent & Community Engagement Teams.

**Board of Education Committees:** The Los Angeles Unified Board of Education committee meetings continue to host conversations about special education services, family engagement, budget, curriculum and instruction, school climate, legislative advocacy, early childhood education, and technology. Meetings and agendas are available at <https://boe.lausd.net/event> and <http://laschoolboard.org/sites/default/files/2019-20CommitteesSchedule10-2-19version9Final.pdf>.

- **Conversation with Superintendent Austin Beutner- Monday, December 9, 2019 at 10:00 a.m. (Roybal Learning Center: 1200 Colton St, Los Angeles, CA 90026).**
- Curriculum and Instruction Committee - Tuesday, December 10, 2019 - 10:00 a.m.
- Continuous Improvement Data Committee - Tuesday, December 10, 2019 at 1:00 p.m.
- Successful School Climate Committee - Tuesday, December 10, 2019 at 4:00 p.m.
- Early Education Committee - Thursday, December 12, 2019 at 10:30 a.m.
- Committee of the Whole - Thursday, December 12, 2019 at 6:00 p.m.
- Regular Board Meeting - Charters - December 17, 2019 at 1:00 p.m.
- Parent Engagement Committee - December 19, 2019 at 4:00 p.m.

**Los Angeles Unified Services Highlight**

Each month we will highlight offices at the Los Angeles Unified School District. This month we continue to highlight the Office of Government Relations. This team will update you about district's legislative priorities at the next Legislative Learning Group meeting scheduled on Wednesday, December 11, 2019 at 10:00 a.m.

**Enroll in the Parent Portal!**

<http://parentportal.lausd.net>

