<table>
<thead>
<tr>
<th>Comments</th>
<th>Follow-up Meeting Date</th>
<th>Third Follow-up Meeting Date</th>
<th>Second Follow-up Meeting Date</th>
<th>First Meeting Date</th>
<th>Initial Meeting Date</th>
<th>Date of SSPT</th>
<th>Referral</th>
<th>Language Classification</th>
<th>Teacher or Counselor</th>
<th>Grade</th>
<th>Student Name/ID</th>
</tr>
</thead>
</table>

To be filed in the student's blue master plan folder in the cumulative record. Each student's red intervention folder in the cumulative record. For all students, including L.F.E.L., copies of the referral form, the intervention plan, and follow-up meeting notes are to be filed in the school for a minimum of 5 years. For all L.F.E.L., and R.F.E.L., and R.F.E.L. students, copies of the referral form, the intervention plan, and follow-up meeting notes are to be kept on file at the school.

Institution: Enter each student referred into the log with dates and supporting documentation. The L.F.E.L. referral log and supporting SSPT documentation are to be kept on file at the school.

To: ____________________  From: ____________________  Local District: ____________________  School: ____________________

ATTACHMENT E

**Student Support and Progress Team Referral Log**