



THE STUDENT SUPPORT AND PROGRESS TEAM (SSPT)

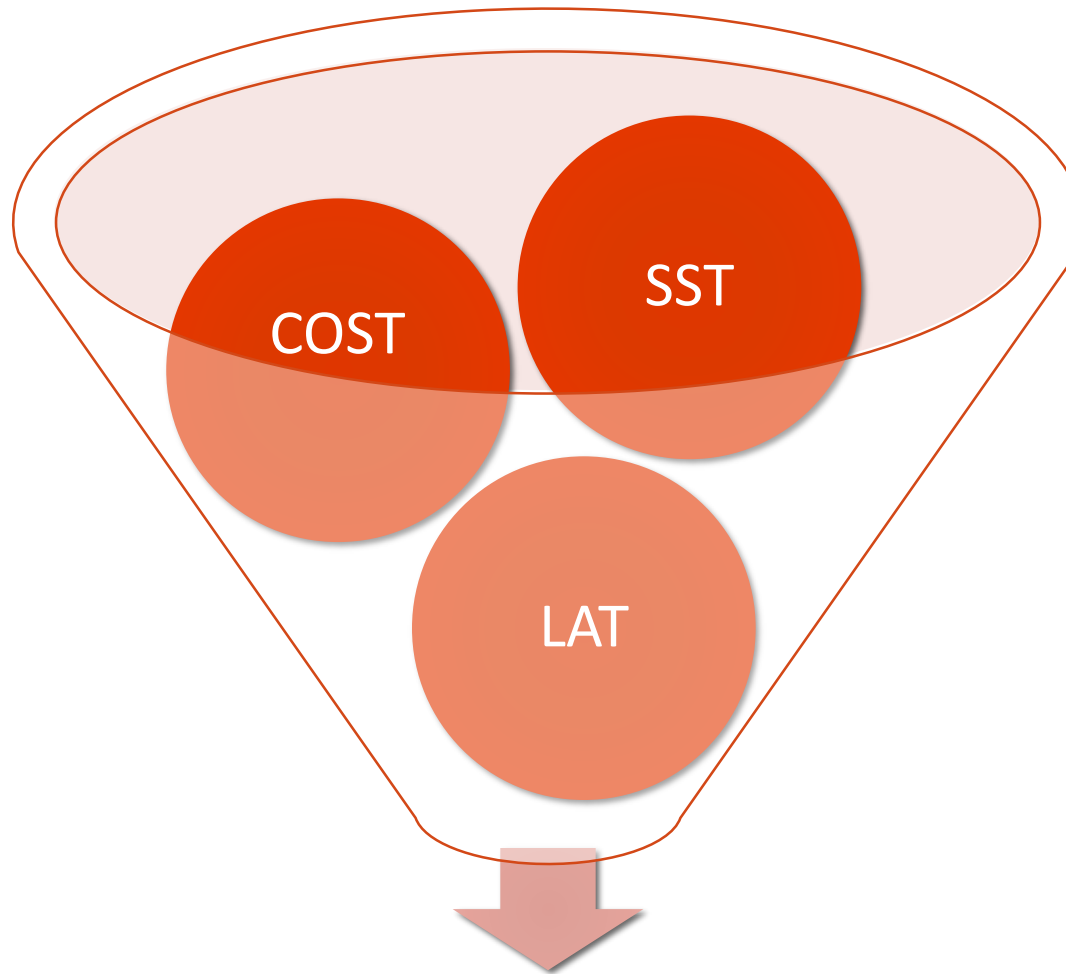
Today's Objectives: You will understand,

How to document your SSPT meetings using all attachments for both groups and individual students

Features of the SSPT MiSiS module

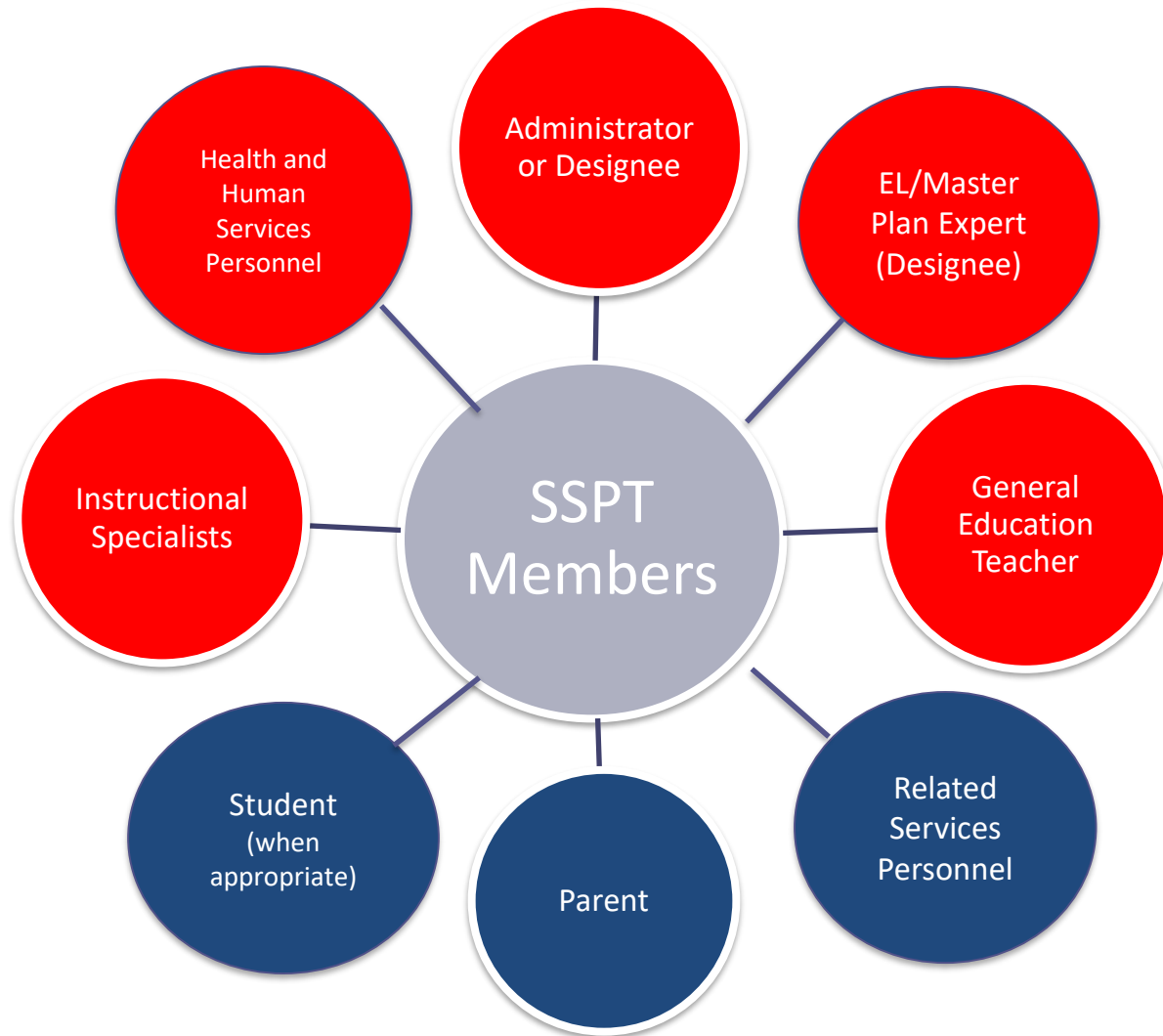
All SSPT training guides, resources & frequently asked questions

Multi-Tiered System of Support and the Student Support and Progress Team



Student Support and Progress Team

SSPT Members (as staffed at each site)



SSPT Responsibilities

Setting up Meetings

- Establish a calendar of regularly scheduled meeting times
- Designate a quiet and confidential meeting place
- Develop a system for notifying the parent/caregiver

Assigning Roles & Responsibilities

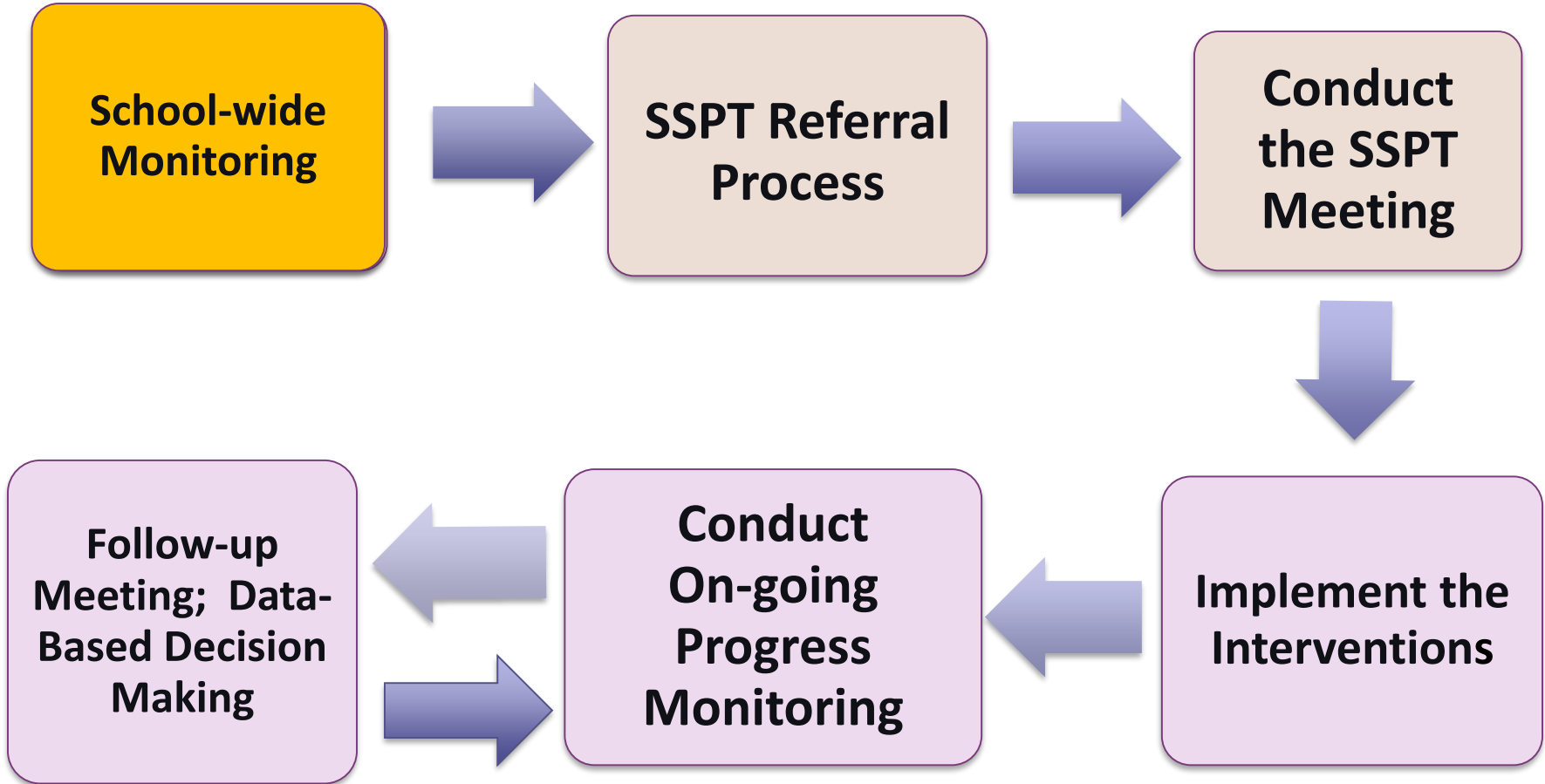
- Meeting Facilitator
- Time Keeper
- Recorder
- Case Manager

Structuring Time

20-30 total minute timeframe

- Welcome/Intro (2-3 min)
- Student Strengths (2-3 min)
- Problem Identification (4-5 min)
- Goal setting (3-4 min)
- Brainstorm and Select Interventions (6-8 min)
- Intervention Plan (8-10 min)
- Summarize/Closure (2-3 min)

Multi-Tiered System of Support and the Student Support and Progress Team



School-wide Monitoring



- The school's SSPT is responsible for conducting ongoing school-wide monitoring of Tier I instruction for both academics and behavior, using multiple data sources. The purpose of this monitoring is to review school-wide data across a variety of measures and identify patterns and trends that would guide efforts to build **stronger Tier I foundational practices**.
- This allows schools to put preventive systems in place, thereby increasing the number of students successful in Tier I and reducing the number of students needing more intensive support in Tiers 2 and 3.
- *If less than 80% of students are responding successfully to Tier I instruction, then we need to go back and examine our Tier I instructional practices.*

Student Support and Progress Team Meeting Log

School: Local District: Meetings From: To:

Instructions: For each meeting, complete the sections corresponding to the meeting purpose and activities. For student referrals, specify the meeting type: Initial meeting, follow-up meeting (first, second, third), or reclassification review. The SSPT Meeting Log is uploaded twice per year to the English Learner Instructional Online Accountabilities System. The SSPT Meeting Log and supporting SSPT documentation are to be kept on file at the school for a minimum of 5 years.

Meeting Date	Location	School-Wide Monitoring			Student Referrals		
		Data reviewed	Subgroups and/or Students Monitored	Recommendations/ Action Steps	Student Name/ ID Number	Meeting Type (Initial, Follow-up, or Reclassification)	Recommendations/ Action Steps
						Reclassificati ▼	
						Reclassificati ▼	
						Reclassificati ▼	
						Reclassificati ▼	
						Reclassificati ▼	



Student Support and Progress Team Attachments

School
Accountability

Parent Invitation
Letters

SSPT Referral
Forms

Reclassification
Recommendations

4 Types

<http://achieve.lausd.net/sspt>

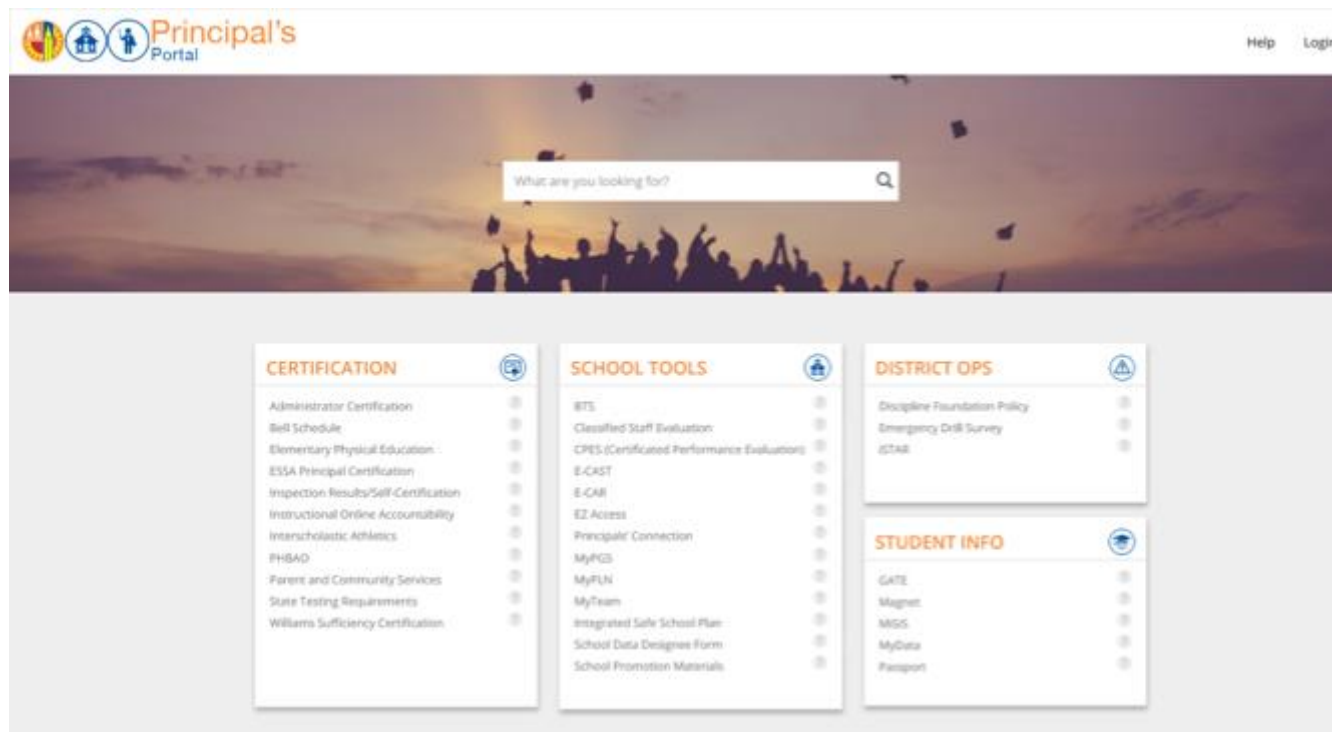
New Additions to the SSPT

BUL 6730.1 outlines the new SSPT additions:

- Extends the SSPT process to Early Education/preschool programs.
- Provides new procedures on monitoring the performance of Standard English Learners (SEL) students for accelerating literacy and language development using the new SEL Dashboard.
- Provides clarification on CLRP and how it is used within the MTSS framework.
- Explains the SSPT certification process for PK-12 Principals.

Principal's Certification

Principals can now certify their SSPT teams on the Principal's Portal



<https://principalportal.lausd.net>

MiSiS: Email Alert

MiSiS Navigation

MiSiS Homepage:

- Job Aids
- Referral Email Setting
- Student Support Using the SSPT Screen

D Employment Find a School Offices

MiSiS Resources and Job A

[Job Aids Main Menu](#)

Schools may notice that the MiSiS job aids will now require using Single Sign-On. [Download instructions on accessing job aids](#)

Student Support (formerly Counseling & Discipline)
Admin Portal Job Aids

Adding an OT to a Referral
Adding Participants to a Referral
Adding a Suspension to a Referral
Creating a Counseling/Discipline Referral
Creating Counseling Groups
Editing and Viewing a Counseling Communication
Enter a Counseling Communication
Entering Actions Taken to a Referral
Entering and Viewing Prior Interventions
Printing a Counseling or Discipline Referral
Printing a Suspension Letter
Referral Email Setting
Using the Student Support and Progress Team Screen

<https://achieve.lausd.net/Page/5831>



Monitoring Infrastructure in Focus

Focus Reporting & Dashboards

- Focus & MiSIS Ad Hoc Reporting and Dashboards
- Log in to Focus
- Support (Job Aids)
- Training
- Frequently Asked Questions
- System Status

FOCUS
Reporting & Dashboards

Formerly
MiSIS Ad Hoc
Reporting & Dashboards

Dashboard Job Aids

SSPT AD HOC REPORT

Home Support Training FAQs

Note: The guides below will be available for a limited time only. In Focus Reporting & Dashboards, all job aids are available in the application. The guides below describe the Classic View, which will be decommissioned soon. To find guides and job aids in Focus, [see this job aid](#).

[All Dashboards](#)

<https://focus.lausd.net/analytics/saw.dll?PortalGo&Path=/shared/CO%20Workrooms/SSPT/SSPT%20-%20Count%20of%20Referrals%20by%20School>



SSPT TOOLKIT

Student Support and Progress Team



Click the links below for guides and resources or [click here](#) to download the Toolkit in its entirety

SSPT Training Calendar



Sample Documents



Step 1



Step 2



Step 3



Step 4



<http://achieve.lausd.net/sspt>



[SSPT HANDBOOK](#)



[SSPT FORMS](#)



[INSTRUCTIONAL RESOURCES](#)



[POSITIVE BEHAVIOR, INTERVENTION & SUPPORT](#)



[PARENT AND COMMUNITY STUDENT SERVICES](#)



[PROGRESS MONITORING](#)



[SSPT PRESENTATIONS](#)



[SSPT MISIS](#)

"You don't have equity in conditions in which all students are receiving the **same** amount of support, you are getting equity if you have a situation in which every student is getting the **amount of support he/she needs** to be successful."

*Robert Smith, Author Harvard Education Press
Former Superintendent Arlington, VA*

“

Questions and Answers:



For additional information, please see the hand-out titled “Frequently Asked Questions” (SSPT Handbook, pgs. 32 and 33)