THE STUDENT SUPPORT AND PROGRESS TEAM (SSPT)
Today’s Objectives: You will understand,

- How to document your SSPT meetings using all attachments for both groups and individual students.
- Features of the SSPT MiSiS module.
- All SSPT training guides, resources & frequently asked questions.
Multi-Tiered System of Support and the Student Support and Progress Team

Student Support and Progress Team

- COST
- SST
- LAT
SSPT Members (as staffed at each site)

- Administrator or Designee
- EL/Master Plan Expert (Designee)
- General Education Teacher
- Instructional Specialists
- Health and Human Services Personnel
- Related Services Personnel
- Parent
- Student (when appropriate)
Setting up Meetings
• Establish a calendar of regularly scheduled meeting times
• Designate a quiet and confidential meeting place
• Develop a system for notifying the parent/caregiver

Assigning Roles & Responsibilities
• Meeting Facilitator
• Time Keeper
• Recorder
• Case Manager

Structuring Time
20-30 total minute timeframe
• Welcome/Intro (2-3 min)
• Student Strengths (2-3 min)
• Problem Identification (4-5 min)
• Goal setting (3-4 min)
• Brainstorm and Select Interventions (6-8 min)
• Intervention Plan (8-10 min)
• Summarize/Closure (2-3 min)
Multi-Tiered System of Support and the Student Support and Progress Team

School-wide Monitoring

SSPT Referral Process

Conduct the SSPT Meeting

Follow-up Meeting; Data-Based Decision Making

Conduct On-going Progress Monitoring

Implement the Interventions
School-wide Monitoring

- The school’s SSPT is responsible for conducting ongoing school-wide monitoring of Tier I instruction for both academics and behavior, using multiple data sources. The purpose of this monitoring is to review school-wide data across a variety of measures and identify patterns and trends that would guide efforts to build stronger Tier I foundational practices.

- This allows schools to put preventive systems in place, thereby increasing the number of students successful in Tier I and reducing the number of students needing more intensive support in Tiers 2 and 3.

- If less than 80% of students are responding successfully to Tier I instruction, then we need to go back and examine our Tier I instructional practices.
# Student Support and Progress Team Meeting Log

**School:** [ ]  
**Local District:** [ ]  
**Meetings From:** [ ]  
**To:** [ ]

**Instructions:** For each meeting, complete the sections corresponding to the meeting purpose and activities. For student referrals, specify the meeting type: Initial meeting, follow-up meeting (first, second, third), or reclassification review. The SSPT Meeting Log is uploaded twice per year to the English Learner Instructional Online Accountabilities System. The SSPT Meeting Log and supporting SSPT documentation are to be kept on file at the school for a minimum of 5 years.

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Location</th>
<th><strong>School-Wide Monitoring</strong></th>
<th><strong>Student Referrals</strong></th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Data reviewed</td>
<td>Subgroups and/or Students Monitored</td>
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Student Support and Progress Team

Attachments

- School Accountability
- Parent Invitation Letters
- SSPT Referral Forms
- Reclassification Recommendations

4 Types

http://achieve.lausd.net/sspt
New Additions to the SSPT

BUL 6730.1 outlines the new SSPT additions:

• Extends the SSPT process to Early Education/preschool programs.

• Provides new procedures on monitoring the performance of Standard English Learners (SEL) students for accelerating literacy and language development using the new SEL Dashboard.

• Provides clarification on CLRP and how it is used within the MTSS framework.

• Explains the SSPT certification process for PK-12 Principals.
Principal’s Certification

Principals can now certify their SSPT teams on the Principal’s Portal

https://principalportal.lausd.net
MiSiS: Email Alert

MiSiS Navigation

MiSiS Homepage:
- Job Aids
- Referral Email Setting
- Student Support
- Using the SSPT Screen

https://achieve.lausd.net/Page/5831
Monitoring Infrastructure in Focus

https://focus.lausd.net/analytics/saw.dll?PortalGo&Path=/shared/CO%20Workrooms/SSPT/SSPT%20-%20Count%20of%20Referrals%20by%20School
Click the links below for guides and resources or click here to download the Toolkit in its entirety.

http://achieve.lausd.net/sspt
"You don't have equity in conditions in which all students are receiving the same amount of support, you are getting equity if you have a situation in which every student is getting the amount of support he/she needs to be successful."

Robert Smith, Author Harvard Education Press
Former Superintendent Arlington, VA
Questions and Answers:

For additional information, please see the hand-out titled “Frequently Asked Questions” (SSPT Handbook, pgs. 32 and 33)