

Previous Proposals

Initial UTLA Proposal: June 1, 2017  
 LAUSD Proposal: June 20, 2017  
 UTLA Proposal: October 12, 2017  
 UTLA Proposal: March 1, 2018  
 LAUSD Proposal: April 12, 2018

MAY 24 2018

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**UNITED TEACHERS LOS ANGELES**  
**Bargaining Proposal**  
 May 24, 2018

**ARTICLE IX - HOURS, DUTIES, AND WORK YEAR**

- 4.0 Other Professional Duties: Each employee is responsible not only for classroom duties (or, in the case of non-classroom teachers, scheduled duties) for which properly credentialed, but also for all related professional duties. Such professional duties include the following examples: instructional planning; preparing lesson plans in a format appropriate to the teacher's assignment; preparing and selecting instructional materials; reviewing and evaluating the work of pupils; communicating and conferring with pupils, parents, staff and administrators; maintaining appropriate records; providing leadership and supervision of student activities and organizations; supervising pupils both within and outside the classroom; supervising teacher aides when assigned; cooperating in parent, community and open house activities; participating in staff development programs, professional activities related to their assignment, independent study and otherwise keeping current with developments within their areas or subjects of assignment; assuming reasonable responsibility for the proper use and control of District property, equipment, material and supplies; and attending faculty, departmental, grade level and other meetings called or approved by the immediate administrator.

Secondary counselors shall not be responsible for providing yard, lunch, before school, or after school supervision, proctoring of tests, clerical duties, class coverage, or administrative duties.

- 4.5 ~~Required Orientation Inservice for Teachers: Pursuant to California Code of Regulations 80026.5, classroom teachers serving on a full-time emergency permit initially issued after January 31, 1994 shall attend two (2) 8-hour days of unpaid orientation inservice prior to the commencement of their first full-time teaching assignment as authorized by the emergency permit. Such employees who cannot attend the required inservice prior to beginning their teaching assignment shall attend the next scheduled UTLA/District sessions for an equivalent amount of time on an unpaid basis. Emergency permits for such employees cannot be renewed unless the above orientation inservice requirements are met. Required topics for the inservice shall incorporate state requirements and District priorities. Training shall be conducted by QED-C trained personnel or other personnel using QED-C developed modules in District-wide, cluster, complex, or school meetings.~~
- 6.0 Secondary Preparation Period: Each regular full-time secondary classroom teacher (or library media teacher), including ROC/ROP teachers, shall be assigned five scheduled class periods weekly as preparation periods. Preparation periods are to be used for professional duties including preparation for class and conferences with parents, students and staff members; during the preparation period the employee shall not be expected to perform supervisory or classroom

teaching functions except as reasonably needed to provide such services during school related activities, during emergencies, or when replacement or auxiliary pay is received pursuant to Article XIV, Sections 25.0 and 28.0. In order to provide such preparation time, the District shall assign personnel other than classroom teachers to perform regularly scheduled non-classroom supervision duties such as before and after school and nutrition supervision. Preparation periods scheduled during the first period of the instructional day are to be distributed equitably among the staff over a period of time.

- 10.0 Work Year: Employees may be assigned or reassigned to any of the ~~following~~ bases of assignment listed below for the following work year if notified by June 15 of the current work year, provided that such change in assignment basis shall not be made for the purpose of depriving employees of holiday or accrued vacation benefits: