



# Los Angeles Unified School District

OFFICE OF THE GENERAL COUNSEL

OFFICE OF LABOR RELATIONS

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*Director*

May 24, 2018

Mr. Alex Caputo-Pearl, UTLA President  
United Teachers Los Angeles  
3303 Wilshire Boulevard, 10<sup>th</sup> Floor  
Los Angeles, California 90010

**RE: AMENDMENT OF ARTICLE IV**

Dear Mr. Caputo-Pearl:

This sideletter is to confirm that the District and UTLA have agreed to amend Article IV of the Collective Bargaining Agreement between the Los Angeles Unified School District (The District) and United Teachers Los Angeles (UTLA) to incorporate the implementation of Government Code Sections 3555-3559. The following sections shall be added to Article IV:

13.0 Access to New Bargaining Unit Members: Should the District hold a new employee orientation meetings for UTLA represented employees, UTLA shall be invited to attend such meetings or the first meeting in a continuing series of meeting. UTLA shall be provide twenty (20) minutes to present to new members during the orientation.

14.0 Access to Bargaining Unit Member Data: Each calendar month, the District shall provide UTLA an electronic file with the following information for all bargaining unit members contained on file:

- A. Full Name
- B. Home Address
- C. Home and/or Cell Phone Numbers
- D. Work Email Address
- E. Cost Center (School or work location)
- F. Job Title (Elementary, Secondary, etc.)
- G. Date of Hire
- H. Seniority Date
- I. Employee Number
- J. Employee Subgroup (Probationary, Permanent, etc.)

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- K. Employee Status (Active, Inactive, etc.)
- L. Credentials
- M. UTLA Membership Deductions

It is understood that in the event that the District creates an electronic data repository containing the above-listed information and provides UTLA access to the above-listed information, the District shall no longer be bound to the monthly requirement to provide this information as described in this article.

The terms of this sideletter shall be in effected upon agreement by both parties. Please sign below if UTLA is in agreement with this sideletter.

Sincerely,

Najeeb Khoury  
Office of Labor Relations

IT IS SO AGREED: \_\_\_\_\_  
Alex Caputo-Pearl for UTLA

\_\_\_\_\_  
Date

C: David Holmquist  
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