



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

TITLE: ENGLISH/SPANISH GLOSSARY OF SPECIAL EDUCATION TERMS FOR SCHOOL USE

NUMBER: REF-1233

ISSUER: Donnalyn Jaque-Antón, Associate Superintendent
Division of Special Education

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ROUTING

All Locations
Local District Superintendents
Local District Directors
Support Unit Administrators
School Site Administrators
Teachers
Spanish Speaking Classified Staff
Special Education Clerks

PURPOSE: The purpose of this Reference Guide is to provide schools with a copy of the District's "English/Spanish Glossary of LAUSD Terminology" which includes special education terms and phrases for schools to use in oral or written translation for Individualized Education Program (IEP) meetings, IEP documents and other communication with parents where translation from English to Spanish is necessary. In addition, a web address is provided so that this valuable glossary can be downloaded at no cost from the internet.

PROCEDURES: Enclosed with this Reference Guide is one copy of the District's "English/Spanish Glossary of LAUSD Terminology." Additional copies of the "English/Spanish Glossary of LAUSD Terminology" are available and may be ordered using Commodity Code 966 50 10020, at a cost of \$6.90 per copy, or by downloading the glossary at www.translationsunit.com.

This glossary provides translation of words, phrases and acronyms commonly used in Individualized Education Programs (IEPs). To effectively use this glossary, staff will need to review each section in order to become familiar with its contents and organization.

ASSISTANCE: For assistance or further information, please contact Yolanda Garcia-Carrillo, Coordinator, Division of Special Education at (213) 241-3335 or yolanda.garcia-carrillo@lausd.net.