



**LOS ANGELES UNIFIED SCHOOL DISTRICT
REFERENCE GUIDE**

ATTACHMENT A

**Initial Notification of Enrollment and Placement in an Elementary
Instructional Program for English Learners (Federal Title I and State Requirements)**

School: _____

To the parent(s)/guardian(s) of: _____ Date: _____

Student ID #: _____ Date of Birth: _____ Grade: _____ Primary Language: _____

Dear Parent(s) or Guardian(s): When your child enrolled in our school, a language other than English was noted on your child’s Home Language Survey. The law requires us to assess your child and notify you of your child’s proficiency level in English. We are required to inform you of the language acquisition program options from which you may choose the one that best suits your child.

Los Angeles Unified School District values the languages and cultures that English Learners (ELs) bring to their education. LAUSD provides various language acquisition programs options for ELs to achieve academic and English proficiency, and uses the language and cultural assets that ELs bring to their own learning to develop their proficiency in multiple languages. As a parent of LAUSD, you have the option to select any of the language acquisition programs that will best meet the linguistic and academic needs of your child. Please select one of the program options below:

Instructional Programs for English Learners in Elementary Schools				
Instructional Program (select one)	<input type="checkbox"/> Dual Language Two-Way Immersion Program (K-12)	<input type="checkbox"/> Dual Language One-Way Immersion Program (K-12)	<input type="checkbox"/> Language and Literacy in English Acceleration Program (K-12)	<input type="checkbox"/> Mainstream English Program (K-12)
For whom is the program designed?	<i>A program for English learners, English Only and English Proficient Students, where content instruction is provided in two languages: English and another language.</i>	<i>A program for English learners, where content instruction is provided in two languages: English and the EL’s primary language.</i>	<i>A program for English learners beginning to learn English (at ELPAC levels 1-3 minimum). All instruction is provided in English with primary language support if needed.</i>	<i>A program for English Only, English proficient students and English learners who are proficient in English.</i>
What instructional services are provided?	<i>Grade-level content instruction in English and another language (i.e., Spanish, Korean, Mandarin) Target Language Development English Language Development</i>	<i>Grade-level content instruction in both English and the primary language English Language Development</i>	<i>Grade-level content instruction in English with specialized methods of instruction Primary language instructional support if needed English Language Development</i>	<i>Grade-level content instruction in English English learners continue to receive English Language Development until reclassified.</i>
What is the goal of the instructional program?	<i>Achieve academic proficiency in two languages, bilingualism and biliteracy</i>	<i>Achieve academic proficiency in two languages, bilingualism and biliteracy</i>	<i>Achieve academic and English proficiency</i>	<i>Achieve academic and English proficiency</i>

Check if applicable: **Individualized Education Program (IEP) on file**



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A description of how your child’s program placement will contribute to meeting the objectives of the IEP is addressed during the student’s IEP meeting and is available at the school site upon request.

Language acquisition programs are educational programs designed to ensure English acquisition occurs as rapidly and effectively as possible, and provides instruction to English learners based on the state-adopted academic content standards, including English Language Development (ELD) standards. (EC Section 306[c])

Parents/Guardians may choose a language acquisition program that best suits their child. Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310[a])

Parents may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan. If interested in a different program from those listed on the first page, please contact your child's school to ask about the process.

Parents of English learners have a right to decline, opt their children out of the school district’s language acquisition program, or opt out of particular English learner service within a language acquisition program. (20 U.S.C Section 6312[e][3][A][viii]) However, the school district remains obligated to provide the student meaningful instruction (5 CCR Section 11302) until the student is reclassified, inform the parent when progress is not made, and offer the parent programs and services to consider at that time.

Reclassification Exit Criteria

The attached *Parent Notification of Reclassification Criteria* delineates the reclassification criteria for a student to exit the English learner program. (20 United States Code section 6312[e][3][A])

Graduation Rate for English Learners

In 2016-2017, the LAUSD English Learner four-year graduation rate was 51.2%. The district graduation rate is displayed on the Graduate Data report, available on the California Department of Education DataQuest Web page at <http://dq.cde.ca.gov/dataquest/>.

The goal of language acquisition programs described on page one is for English learners to participate fully and meaningfully in a 21st century education that results in their attainment of English proficiency, mastery of grade level standards, and whenever possible, proficiency in multiple languages.

Principal: _____ Date: _____

PLEASE CHECK ALL THAT APPLY, THEN SIGN AND RETURN THE ENTIRE LETTER TO SCHOOL:

- I understand the instructional programs available for my child and that he/she will be placed in an instructional program of my choice.
- I am interested in a Dual Language/Bilingual Program. I will submit a *Participation Request Form*.
- I have read the information above and would like to schedule a parent conference to discuss my child’s test results, program placement, or other program choices.

Parent signature

(_____) _____
Telephone Number

Date