



Multilingual and Multicultural Education Department
SSPT Reclassification Recommendation
Secondary Reclassification Check List

Forward all documents to your Local District English Learner Programs Coordinator.

REVISED 5/30/18

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|---|---------------------------------|------------------------|
| Student Name: | Grade: | Local District: |
| School: | Location Code: | |
| Required Documentation | Questions/Concerns/Notes | |
| <input type="checkbox"/> SSPT Reclassification Recommendation Form | | |
| <input type="checkbox"/> SSPT Sign-In | | |
| <input type="checkbox"/> SSPT Initial Meeting Form | | |
| <input type="checkbox"/> SSPT Follow-Up Meeting Form (if applicable) | | |
| <input type="checkbox"/> English Language Proficiency Assessment for California (ELPAC) Copy of Individual Student Report | | |
| <input type="checkbox"/> Reading Inventory or SBAC Copy of Individual Student Report | | |
| <input type="checkbox"/> Report Card Marks Copy of Individual Student Report | | |
| <input type="checkbox"/> Student Data/Evidence/Work Sample(s) Scored/Results with Standards/Skills mastered and rubric | | |
| <input type="checkbox"/> Required Signatures <input type="checkbox"/> Principal <input type="checkbox"/> SSPT Chairperson <input type="checkbox"/> SSPT Team Members | | |

Note: This is a tool to assist with documentation collection.