Are You Prepared To Apply For A Job Online?

**Online Job Search Tips:**

1. Use a working email account with a professional sounding name.
2. Create a thorough resume and know how to attach it to an email.
3. Write an effective letter of intent for the job you want.
4. Learn to research jobs and apply online.
5. Use a reliable phone line to schedule a face-to-face interview.
6. Practice interviewing so that you become more comfortable with the process.

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**Call DOTS Today!**

Students with disabilities who have completed or graduated from high school and/or their families should call DOTS for more information about job search assistance, local facilities offering vocational training, and other opportunities to further their education.

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**Information to Help Make Important Life Choices**

**For Young Adults with Disabilities**

GLAD (The Greater Los Angeles District)

Los Angeles Unified School District
Division of Special Education

Beth Kauffman
Associate Superintendent

District Office of Transition Services
333 South Beaudry Ave., 17th Floor
Los Angeles, CA 90017
Phone: 213.241.8050
http://dots.lausd.net

Call DOTS Today!

Follow Up Survey! Please Participate!

Someone from DOTS will be contacting you during the first two years after high school. We want to know how you are doing and can provide resources and information about how to further your education, obtain vocational training, and search for job openings in your area of interest!

Los Angeles Unified School District
Division of Special Education

Updated March 2017
Support and Job Search Assistance
Department of Rehabilitation and other job search agencies provide support and job search assistance.

Department of Rehabilitation
Greater Los Angeles District Office
3333 Wilshire Blvd., Suite 200
Los Angeles, CA 90010-4101
(213) 736-3904 (Voice)
(844) 729-2800 (TTY)

East Los Angeles Branch
1902 Marengo Street, Suite 210
Los Angeles, CA 90033-1036
(323) 224-0899 (Voice)

Culver City Branch
6125 Washington Blvd., Suite 200
Culver City, CA 90232-7458
(310) 559-0189 (Voice)

Job Search Services
Employment Development Department (EDD)
www.edd.ca.gov

Work Source California
www.worksourcecalifornia.com/

America’s Job Center of California
www.americasjobcenter.ca.gov

Independent Living
Regional Centers and Family Resource Centers assist people with disabilities in making the transition to independent living or semi-independent living after high school.

Regional Centers
www.dds.ca.gov/RC/RCLlist.cfm

Family Resource Centers
www.familyresourcenetworklac.org

Vocational Training
Occupational and Skills Centers offer vocational education classes. These can lead to skill certificates, which look great on a resume and help prepare you for employment!

Occupational and Skills Centers
Division of Adult and Career Education
333 S Beaudry Ave, 18th Floor
Los Angeles, CA 90017
(213) 241-3150
http://www.laadulted.com/

Abram Friedman Occupational Center
1646 S. Olive St.
Los Angeles, CA 90015
(213) 765-2400
www.abramfriedmanoc.org

East Los Angeles Skill Centers
3921 Selig Place.
Los Angeles, CA 90031
(323) 224-5970
www.eastlaservicearea.org

Los Angeles Technology Center
3721 W. Washington Blvd.
Los Angeles, CA 90018
(323) 323-2300
www.latdace.com

Evans Community Adult School
717 N. Figueroa St
Los Angeles, CA 90012
(213) 613-7900
https://www.evansla.org/

Venice Skills Center
611 5th Avenue
Venice, CA 90291
(310) 664-5888
www.veniceskills.org

Post High School Education
Community colleges offer the opportunity to meet academic, technical and vocational goals. You can earn skill certificates and certifications as well as an Associate's Degree, and can transfer to a four year college after completing coursework.

Community Colleges
Los Angeles Community Colleges
http://www.laccd.edu/

East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099
Disabled Student Program and Services
(323) 874-2004
http://www.elac.edu/

Los Angeles City College
855 N. Vermont Ave.
Los Angeles, CA 90029
Office of Special Services
(323) 953-4000 ext. 2270
http://www.lacitycollege.edu/

Los Angeles Trade Tech College
400 W. Washington Blvd.
Los Angeles, CA 90015
Disabled Students Programs and Services
(213) 763-3773
http://www.lattc.edu/

West Los Angeles College
9000 Overland Avenue
Culver City, CA 90230-3500
Disabled Students Programs and Services
(310) 287-4450
http://www.wlac.edu/

Make sure you sign up with the office on campus that assists students with disabilities. They can assist in providing resources for a successful post-high school educational experience.