



TITLE: Communication With Other Schools, Offices, Districts Regarding Incidents of Violence, Emergencies, Etc.

NUMBER: BUL-5066.0

ISSUER: James Morris, Chief Operating Officer
Office of the Chief Operating Officer

DATE: March 31, 2010

ROUTING
Local District Offices
All Schools and Offices

MAJOR CHANGES: This revision replaces Office of the Deputy Superintendent, BUL-N-24 (Rev.), of the same subject, dated June 29, 1998. The content has been revised to reflect changes in the issuing office.

I. BACKGROUND

Due to incidents of violence on or near school campuses, schools must share information with each other and with appropriate offices. This will add to the District’s ability to have schools serve as a “rumor control” network for students, parents and employees when certain types of incidents may have implications for more than one school.

For example, incidents such as drive-by shootings or gang-related fights occurring at or in the immediate vicinity of a school community may involve school-age victims and/or suspects from more than one school campus. Similarly, disasters involving hazardous materials (Toxic Fumes, Chemical leaks, gas/oil pipeline ruptures) may spread into nearby school communities.

II. COMMUNICATION RESPONSIBILITIES

As no District bulletin can anticipate every possible incident, appropriate judgment by school administrators/designees will dictate the needed course of action. In addition to the already required responses to emergencies, the following should occur:

Schools (especially at the secondary level) will alert surrounding school campuses about incidents/events which may have repercussions at specific locations other than where the initial incident occurred. This may include, at times, notifying the school (s) in the residence areas of traveling students, or parents/community members. If incidents may have wider repercussions, schools must inform their Local District Office.



Local District Offices will notify other appropriate offices/units/divisions if information needs to be passed to a larger number of schools regarding potential problems. Local District Offices will also notify appropriate offices in other school districts if they feel that a serious problem occurring in LAUSD might affect schools in an adjacent district.

The Los Angeles School Police Department will, as necessary, continue to notify other appropriate law enforcement jurisdictions about serious or criminal incidents. This may include notifying agencies in the residence areas of travelling students.

The Office of Communications will inform appropriate employee bargaining units about specific serious incidents which may involve or affect members of the bargaining unit. The Office of Communications will also contact the County Office of Education for additional dissemination of information.

ASSISTANCE: For assistance or further information, please contact Karen O'Riley, Director, Wayne Scott Moore, Director, or Cheri Thomas, Coordinator-Office of the Chief Operating Officer-School Operations at (213) 241-5337.