

SAFETY ALERT

No. 03-04 HOMELAND SECURITY ADVISORY SYSTEM RECOMMENDATIONS March 2003

Threat Level

Recommended Actions

SEVERE (Red)	<ul style="list-style-type: none"> • <i>Complete recommended actions at lower levels.</i> • Listen to radio, TV, or KLCS for current information/instructions. • Be alert to suspicious activity and immediately report it to LAPD Homeland Security Bureau at 1-877-A-THREAT and School Police at (213) 625-6631. • Close school if recommended to do so by appropriate authorities. • 100% identification check (i.e. driver's license retained at front office) and escort anyone entering school other than students, staff and faculty. • Continue offering lessons from Masters of Disaster "Facing Fear: Helping Young People Deal with Terrorism and Tragic Events" curriculum. • Ensure School Site Crisis Team members are available for students, staff and faculty.
HIGH (Orange)	<ul style="list-style-type: none"> • <i>Complete recommended actions at lower levels.</i> • Be alert to suspicious activity and report it to LAPD Homeland Security Bureau at 1-877-A-THREAT and School Police at (213) 625-6631. • Review emergency plans and supplies. • Offer Masters of Disaster "Facing Fear: Helping Young People Deal with Terrorism and Tragic Events" lessons in grades K-12. • Prepare to handle inquiries from anxious parents and media. • Discuss children's fears concerning possible terrorist attacks.
ELEVATED (Yellow)	<ul style="list-style-type: none"> • <i>Complete recommended actions at lower levels.</i> • Be alert to suspicious activity and report it to LAPD Homeland Security Bureau at 1-877-A-THREAT and School Police at (213) 625-6631. • Ensure all emergency supplies are stocked and ready. • Obtain copies of <i>Terrorism: Preparing for the Unexpected</i> brochure from your local Red Cross Chapter and send it home with students in grade K-12, staff and faculty.
GUARDED (Blue)	<ul style="list-style-type: none"> • <i>Complete recommended actions at lower levels.</i> • Be alert to suspicious activity and report it to LAPD Homeland Security Bureau at 1-877-A-THREAT and School Police at (213) 625-6631. • Conduct safety training/emergency drills following the school's written emergency plan for all grades. • Ensure emergency communication plan is updated and purchase needed equipment. • Continue offering lessons from "Masters of Disaster" curriculum for grades K-8 regarding emergency preparedness for natural disasters.
LOW (Green)	<ul style="list-style-type: none"> • Develop written emergency plans using District bulletins <i>Q-48 (Emergency Drills and Procedures)</i>, <i>Q-50 (School Site Emergency Disaster Supplies)</i>, <i>N-53 (Evaluating and Updating the Integrated Safe School Plan)</i>, and <i>N-58 (Essential Safety Standards Checklist)</i>, and <i>OEHS Model Safe School Plan and OEHS Model Emergency Response Plan</i>. • Initiate offering American Red Cross "Masters of Disaster" curriculum for grades K-8 regarding emergency preparedness for natural disasters (available at local chapters). • Ensure selected staff members take a Red Cross CPR/AED and first aid course.