

Designate your Group Life Insurance beneficiary today!



Now's a good time to designate a beneficiary for your Group Life Insurance coverage. Naming your beneficiary is very important! It ensures that we distribute your benefits to the person you want. You can add or update a beneficiary online by following these simple steps:

1. Go to mybenefits.metlife.com and type in **Los Angeles Unified School District** in the **Employer or Association** field. Click **Next**.
2. If you've already registered on MyBenefits, click **Log in** and type in your **Username** and **Password**. If you haven't registered yet, click **Register** to perform the one-time registration process. Once registered, you can log in with your username and password.
3. Once you log in, go to **My Group Benefits** at the top of the page and click on **Group Life Insurance**.
4. Click on the **Beneficiaries** link and follow the instructions to update your beneficiary.
5. Once you're done, you'll receive an electronic notice. You may print a paper copy of your designations for your records. Changes to your beneficiary are effective immediately.

What will happen if you don't designate a beneficiary

Without an updated beneficiary designation, we'll distribute proceeds based on the terms of the insurance certificate.

We're here to help

You can reach us at 1-866-492-6983. We're available Monday through Friday from 8:00 a.m. to 11:00 p.m. Eastern Time.

Nothing in these materials is intended to be advice for a particular situation or individual. Please consult with your own advisors for such advice. Like most group insurance policies, insurance policies offered by MetLife contain certain exclusions, exceptions, waiting periods, reductions, limitations and terms for keeping them in force. Please contact your benefits administrator or MetLife for costs and complete details.

MetLife Group Term Life insurance is issued by Metropolitan Life Insurance Company, 200 Park Avenue, New York, NY 10166 under Policy Form GPN99/G2130-S