LOS ANGELES UNIFIED SCHOOL DISTRICT
PAYROLL ADMINISTRATION

CHANGE OF ADDRESS REQUEST FORM

EMP NUMBER/PERSON ID

DATE

FIRST NAME | MI | LAST NAME

SIGNATURE

HOME ADDRESS (Official Address)

NUMBER AND STREET

CITY | STATE

ZIP CODE | AREA CODE - TELEPHONE NUMBER

PLEASE NOTE: REQUEST WILL NOT BE PROCESSED WITHOUT SIGNATURE.

SUBMIT COMPLETED FORM VIA:

SCHOOL MAIL
Payroll Administration
Beaudry Building
27th Floor

U.S. MAIL
Los Angeles Unified School District
Payroll Administration
333 S. Beaudry Ave., 27th Floor
Los Angeles, CA 90017

FAX
Fax Number: (866) 761-7413