



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT A



Division of Instruction
Los Angeles Unified School District



WILLIAMS SUFFICIENCY WAIVER FOR TEXTBOOKS

Please use this waiver when using a textbook that is not found on the (Elementary, Middle or High School) Williams List of District Adopted and Approved Textbooks. **Only Lead Partner Schools, Pilot Schools, Affiliated Charter Schools, Public School Choice Schools, and other schools with special circumstances may use this form.** Email the completed form to textbooks@lausd.net. While there will be a copy of this completed form at iTSS, the school site must also maintain the original form for reference.

School Name: _____

Local District: _____ Location Code: _____

MiSiS Course Number: _____ Grade Level: _____

Course Name: _____

Title of Textbook: _____

Author: _____

Publisher: _____

ISBN: _____ Copyright Date: _____

Please provide a brief narrative on why this textbook is being used instead of the District Adopted or District Approved Textbook and describe the process used to review the instructional material(s). The process of selecting and implementing new instructional materials should be thoroughly planned, conducted publicly, have substantial teacher involvement, and well documented.



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School Principal Printed Name

School Principal Signature Date

Principal Supervisor Printed Name

Principal Supervisor Signature Date

Local District Superintendent Printed Name

Local District Superintendent Signature Date