



**LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM**

ROUTING
 LD Superintendents
 Administrators of Instruction
 Directors
 Elementary Principals
 Library Aides

TITLE: Professional Development for Library Aides

NUMBER: MEM-052098.2

ISSUER: Alison Towery, Interim Chief Academic Officer
 Division of Instruction

Esther Sinofsky, Ph.D., Administrative Coordinator
 Integrated Library and Textbook Support Services

DATE: July 30, 2019

PURPOSE: The purpose of this Memorandum is to invite all Library Aides to the two (2) professional development meetings being offered for the 2019-2020 school year and to notify their respective principals of the meeting.

BACKGROUND: During the 2019-2020 school year, Integrated Library & Textbook Support Services is offering two professional development meetings specifically designed for Library Aides. These professional development meetings will focus on topics such as *Destiny* updates, the Schoology application, book recommendations, and sharing of “best practices.”

INSTRUCTIONS: The professional developments are scheduled as follows:

Fall Semester Professional Development

Date: Tuesday, August 27, 2019

Districts: Northwest and East

Time: 8:30 a.m. – 11:30 a.m.

Location: Room 19-123 (19th floor of the Beaudry building)

Date: Wednesday, August 28, 2019

Districts: South and West

Time: 8:30 a.m. – 11:30 a.m.

Location: Room 19-123 (19th floor of the Beaudry building)



LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

Date: Thursday, August 29, 2019
Districts: Northeast and Central
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 19-123 (19th floor of the Beaudry building)

Spring Semester Professional Development

Date: Tuesday, January 14, 2020
Districts: Northwest and East
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 19-123 (19th floor of the Beaudry building)

Date: Wednesday, January 15, 2020
Districts: South and West
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 19-123 (19th floor of the Beaudry building)

Date: Thursday, January 16, 2020
Districts: Northeast and Central
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 19-123 (19th floor of the Beaudry building)

ASSISTANCE: For assistance or further information, please contact Kathleen Sheppard, Coordinating Field Library, at (213) 241-2285; Oscar Gonzalez, ITAF, at (213) 241-0465; or Esther Sinofsky, Administrative Coordinator, at (213) 241-1236.