

Los Angeles Unified School District

Procurement Services Division

MEGAN K. REILLY
Interim Superintendent



DAVID D. HART
Chief Financial Officer

JANICE SAWYER
Business Manager

JUDITH REECE
Chief Procurement Officer

Dear Vendor,

January 7, 2022

Due to the COVID-19 Omicron variant, and the rise in COVID-19 cases, effective immediately any vendor providing services on District property, or directly to District students, must have proof of a negative COVID-19 test prior to arriving at any District property or campus. The requirement of a negative test is in addition to the District's Vendor COVID-19 Vaccination Compliance Certification.

These requirements are made pursuant to, among other things, the terms and conditions of your contract(s), which require compliance with federal, state and local laws and District policies / practices. Any costs incurred by a vendor to comply with the vaccination or testing mandate shall not be passed on to the District either through increases in prices, rates, hours or any other means. The District reserves all available rights and remedies at law to enforce the vaccination and testing requirement, which may include, but are not limited to, suspending services and/or terminating the contract for breach or default.

We expect that our vendors will take the necessary actions to fully comply in the best interests of protecting the health and safety of our students, staff and communities.

Thank you for your anticipated continued cooperation as we all put forth our best efforts to support safe and healthy schools.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Judith Reece', is written over the printed name.

Judith Reece