



## Board of Education Report

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File #: Rep-250-20/21, Version: 1

**APPROVED**

### Approval of Procurement Actions

April 13, 2021

### Procurement Services Division

#### Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendment; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; Piggyback Contracts; and Donation of Surplus Equipment as listed in Attachment “B”.

#### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

#### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

#### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates.

#### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

#### Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed

in Attachment “A” includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendment; Low Value - Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; Piggyback Contracts; and Donation Surplus Equipment

**Student Impact:**

See attached Board Informatives.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

**Informatives:**

Informative - Clever, Inc., Contract No. 4400008579

Informative - The City of Los Angeles, Contract No. 4400009322

Informative - The City of Los Angeles, Contract No. 4400008884-2

Informative - Warehouse February 2021

Informative - Voya Financial, Contract No. 4400009321

Informative - Various Vendors (A-G Online Courses), Contract Nos. 4400009296-9300

Informative - Velocity Truck Centers, Carson, dba Los Angeles Truck Centers, LLC, Purchase Order 4500615457

Informative - Arey Jones Educational Solutions, Contract Nos. 4400009343-9346

Informative - Tennant Company, Purchase Order 4500614767

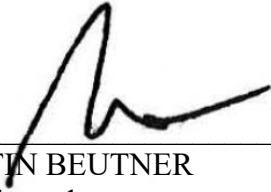
Informative - Downtown Ford Sales; Freeway Toyota; Folsom Lake Ford, Purchase Orders 4500615536, 4500615537, 4500623129

Informative - Donation of surplus equipment (school buses)

**Submitted:**

03/26/21

**RESPECTFULLY SUBMITTED,**

  
\_\_\_\_\_  
AUSTIN BEUTNER  
Superintendent

**APPROVED & PRESENTED BY:**

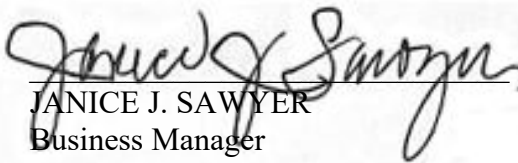
  
\_\_\_\_\_  
MEGAN K. REILLY  
Deputy Superintendent  
Business Services and Operations

**REVIEWED BY:**


  
\_\_\_\_\_  
DEVORA NAVERA REED  
Interim General Counsel

Approved as to form.

**APPROVED & PRESENTED BY:**

  
\_\_\_\_\_  
JANICE J. SAWYER  
Business Manager  
Office of the Business Manager

**REVIEWED BY:**

  
\_\_\_\_\_  
TONY ATIENZA  
Director, Budget Services and Financial Planning

Approved as to budget impact statement.

**APPROVED & PRESENTED BY:**

  
\_\_\_\_\_  
JUDITH REECE  
Chief Procurement Officer  
Procurement Services Division

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

OFFICE OF DATA AND ACCOUNTABILITY

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Clever, Inc.	4400008579 <b>Item A</b>	Informally competed contract to provide data integration services to facilitate the transmittal of student rostering data for online learning applications.	Not applicable	\$0
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**Contract Term:** 08/01/20 through 07/31/25

**Contract Value: \$0**  
**(This is a no-cost contract to the District)**

Requester: *Oscar Lafarga*  
Executive Director  
Office of Data and Accountability

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****B. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW INCOME CONTRACTS/AMENDMENTS NOT EXCEEDING <\$500,000>****DIVISION OF INSTRUCTION**

&lt;\$483,180&gt;

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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The City of Los Angeles	4400009322 <b>Item B</b>	Revenue contract to provide career education and training to help prepare adults for sustainable wage jobs in the Los Angeles County region.	Revenue	<\$163,680>
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**Contract Term:** 07/01/20 through 06/30/21**Contract Value:** <\$163,680>

Requester: *Joseph Stark*  
*Executive Director*  
*Division of Adult and Career Education*

The City of Los Angeles	4400008884-2 <b>Item C</b>	Amendment to increase capacity of revenue contract to provide disadvantaged youth with paid personal enrichment and work experience and also work- readiness training.	Revenue	<\$319,500*>
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**Contract Term:** 07/01/20 through 06/30/21

Original Contract Value: &lt;\$175,565&gt;

Amendment No. 1: &lt;\$250,000&gt;

\*Amendment No. 2: &lt;\$319,500&gt;

*(Executed Date: 12/01/20)***Aggregate Contract Value:** <\$745,065>

Requester: *Esther Soliman, Administrator*  
*Division of Instruction*

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****Item D - February 2021****C. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000**

February 2021 = \$1,477,755

YTD = \$18,771,142

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>February</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>February</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>February 2021</i>	<b>219</b>	1,730	<b>\$1,477,755</b> <i>(Avg. \$6,748)</i>	\$18,771,142

**D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000**

February 2021 = 20,787,726

YTD = \$289,575,452

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>February</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>February</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>February 2021</i>	<b>2,602</b>	23,536	<b>\$5,746,212</b> <i>(Avg. \$2,208)</i>	\$44,706,895
Purchase Orders – <i>February 2021</i>	<b>43</b>	253	<b>\$2,691,210</b> <i>(Avg. \$62,586)</i>	\$71,741,231
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>(COVID-19 Transactions = 30 for total of \$28,908) – February 2021</i>	<b>5,109</b>	40,420	<b>\$1,610,184</b> <i>(Avg. \$315)</i>	\$12,536,355
Rental Facilities – <i>February 2021</i>	<b>0</b>	0	<b>\$0</b>	\$0
Travel/Conference Attendance – <i>February 2021</i>	<b>41</b>	270	<b>\$4,000</b> <i>(Avg. \$98)</i>	\$97,543
GENERAL STORES DISTRIBUTION CENTER – <i>(COVID-19 Transactions = 40 for total of \$2,726,053) February 2021</i>	<b>136</b>	1,028	<b>\$3,522,310</b> <i>(Avg. \$25,899)</i>	\$51,647,516
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>February 2021</i>	<b>198</b>	2,727	<b>\$2,981,095</b> <i>(Avg. \$28,482)</i>	\$104,596,393

ATTACHMENT A

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

DIVISION OF RISK MANAGEMENT AND INSURANCE SERVICES

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Voya Financial	4400009321 (RFP 2000002142) <b>Item E</b>	Formally competed no-cost contract for 457(b) voluntary retirement savings plan. Contractor to perform administration and record-keeping of assets, and provide education and advice to employee and retiree plan participants.  <b>Contract Term:</b> 06/22/21 through 06/21/26 includes two (2) one-year renewal options  <b>Aggregate Five-Year Contract Value: \$0 (No-Cost to the District)</b>  Requester: <i>Janice Sawyer, Business Manager Division of Risk Management and Insurance Services</i>	Not applicable	\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Intentionally left blank	Intentionally left blank	Intentionally left blank		
	<b>Item F</b>			

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

## A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

## NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

DIVISION OF INSTRUCTION

\$10,000,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Apex Learning, Inc.;	4400009296	Formally competed bench contracts to provide University of California A-G eligible online courses aligned to California Common Core Standards. The authority to increase or decrease individual amount for these contracts will be limited to the aggregate amount of \$10,000,000.	Various per requesting school or office (100%)	\$10,000,000
Edgenuity, Inc.;	4400009297			
Edmentum, Inc.;	4400009298			
Fuel Education LLC;	4400009299			
Connections Education LLC, dba Pearson Online and Blended Learning K-12 USA	4400009300 (RFP 2000002082)			
	<b>Item G</b>			
		<b>Contract Term:</b> 04/15/21 through 04/14/26 includes two (2) one-year renewal options		
		<b>Aggregate Five-Year Value For Five (5) Contracts: \$10,000,000</b>		

Requester: *Carol Alexander, Director  
A-G Intervention and Support  
Division of Instruction*



## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000****PROCUREMENT SERVICES DIVISION****\$2,701,913**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Velocity Truck Centers, Carson, dba Los Angeles Truck Centers, LLC	4500615457 (IFB 2000002154) <b>Item H</b>	Formally competed contract to provide 15 alternative fueled, compressed natural gas truck tractors.	General Funds (100%)	\$2,701,913

**Contract Term:** One-time purchase

**Contract Value:** \$2,701,913

Requester: *Marc Monforte*  
Deputy Chief Procurement Officer  
Procurement Services Division

**INFORMATION TECHNOLOGY DIVISION****\$205,000,000**

Arey Jones Educational Solutions	4400009343 (Dell) 4400009344 (HP) 4400009345 (Lenovo) 4400009346 (Integration Services) (IFB 2000002150) <b>Item I</b>	Formally competed contracts for personal computer systems and related equipment and services. <b>Contract Term:</b> 06/15/21 through 06/14/26 includes two (2) one-year renewal options <b>Aggregate Five-Year Value For Four (4) Contracts: \$205,000,000</b>	Various per requesting school or office (100%)	\$205,000,000
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Requester: *Soheil Katal*  
Chief Information Officer  
Information Technology Division

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

## C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

TRANSPORTATION SERVICES DIVISION**\$5,870,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Tennant Company	4500614767 (CMAS Contract #4-14-23-0045A) <b>Item J</b>	Piggyback contract through the California Multiple Award Schedule to purchase 90 ride-on floor sweepers to replace existing sweepers that no longer comply with air regulatory standards.	General Funds (100%)	\$3,680,000
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**Contract Term:** One-time purchase

**Contract Value:** \$3,680,000

Requester: *Lilia Montoya, Director  
Transportation Services Division*

Downtown Ford Sales;	4500615536 (CA DGS Contract #1-18-23-23A)	Piggyback contracts through the California Multiple Award Schedule to purchase 26 hybrid SUV's, 13 hybrid sedans and 25 utility vehicles.	General Funds (100%)	\$2,190,000
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Freeway Toyota;	4500615537 (CA DGS Contract #1-18-23-10C)	<b>Contract Term:</b> One-time purchase		
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Folsom Lake Ford	4500623129 (CA DGS Contract #1-18-23-14B)	<b>Aggregate Value For Three (3) Contracts: \$2,190,000</b>		
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**Item K**

Requester: *Lilia Montoya, Director  
Transportation Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**D. APPROVAL OF DONATION OF SURPLUS EQUIPMENT****TRANSPORTATION SERVICES DIVISION****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Not applicable	Not applicable <b>Item L</b>	Donation of six (6) passenger school buses to the States of Zacatecas and Jalisco, Mexico.  <b>Contract Term:</b> One-time donation  <b>Contract Value:</b> \$0  Requester: <i>Lilia Montoya-Herrera, Director Transportation Services Division</i>	Not applicable	\$0



INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Office of Data and Accountability

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Oscar Lafarga, Executive Director

**SUBJECT: CONTRACTOR NAME:** Clever Inc.  
**CONTRACT NO.:** 4400008579  
**CONTRACT AMOUNT:** \$0  
**REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

***Student Impact:***

Clever's services support our students' ability to easily access online curriculum, assessment or blended learning services provided by the district's myriad educational vendors.

***Introduction***

The Office of Data and Accountability (ODA) is requesting Board ratification of an agreement with Clever, Inc. to provide data integration solutions. Clever, Inc. will facilitate the transmittal of student roster data to service providers who perform or provide assessment or blended learning services to schools.

***Why is this necessary?***

With the increased use of technology at school sites, more schools are contracting with service providers to provide curriculum, assessment, or blended learning services. In order for students to access online programs or assessments, service providers need student and teacher roster information which requires that District staff create data layouts, extracts and secure data transfer procedures with each new service provider. By using a data integration service provider, the District can send nightly roster files to a centralized data source and vendors can retrieve data for selected schools from the data integrator. No data is transmitted to service providers until valid contracts and data use agreements are in place. The data integrator collects a fee from each service provider with no cost to the District.

***Why do we need to do this now?***

This contract is replacing an expired contract with Clever Inc. With the District's recent efforts to provide online instruction and support for our students, the demand for data rosters to access online services is higher than ever.

***What would happen if this were not approved?***

Schools will experience delays in setting up roster files with vendors as District staff will have to

create individualized data extracts and transfers with each service provider being used by schools.

***What are the terms of the proposed agreement?***

The proposed agreement will be for a period of five years (August 1, 2020 through July 31, 2025) and will be at no cost (\$0) to the District.

If you have any questions or require additional information, please contact me at [Oscar.Lafarga@lausd.net](mailto:Oscar.Lafarga@lausd.net) or at (213) 241-2460.

c: Devora Navera Reed  
Pedro Salcido  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Division of Instruction

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Alison Yoshimoto-Towery  
 Chief Academic Officer

Joseph Stark  
 Executive Director

**SUBJECT: CONTRACTOR NAME: THE CITY OF LOS ANGELES**  
**CONTRACT NO.: 4400009322**  
**CONTRACT AMOUNT: <\$163,680>**  
**REQUEST FOR RATIFICATION OF REVENUE CONTRACT**

***Student Impact:***

The Division of Adult and Career Education (DACE) works closely with the City of Los Angeles, Economic and Workforce Development Department (EWDD) through collaborative partnerships tied to Workforce Innovation and Opportunity Act (WIOA) activities. As a result of this partnership, there are 5,263 clients who have been referred to DACE training centers from the City WorkSource Centers (WSC) from July of 2019, to July of 2020. The proposed revenue contract with the EWDD provides supplemental funding to assist LAUSD in hiring nine (9) “WIOA Navigators” who are co-located at DACE schools and WorkSource Centers. WIOA Navigators are LAUSD certificated staff who connect clients from the WSC to DACE education and training services.

***Introduction***

LAUSD/DACE provides low cost, high-quality career education training including English language and basic skills instruction designed to assist adults to be more competitive in the workforce. The purpose of this revenue contract is to provide supplemental funding to create a pipeline for WSC clients to gain access to necessary education and training to prepare them for sustainable wage jobs in the Los Angeles County region.

***Why is this necessary?***

The Navigators assist in bridging clients from the WorkSource Centers to DACE training programs. The Navigators also connect students to financial and other wrap-around services offered by the WSCs with a focus on accelerating the client’s entry into a career pathway.

***Why do we need to do this now?***

There is tremendous demand for skilled/trained employees to fill numerous middle-skill occupations within the County of Los Angeles. Middle skill occupations typically require a specialized certification or credential beyond a high school diploma but not a university degree. WIOA Navigators, in collaboration with WSC staff, provide individualized case management based upon each client's training profile. The revenue contract with the EWDD will provide supplemental grant funding in the amount of \$163,680 to LAUSD/DACE to fund these critical activities.

***What would happen if this were not approved?***

These funds supplement the cost of the WIOA Navigator program. Without this funding, DACE would not be able to provide important services to adults in need of education and training.

***What are the terms of the proposed agreement?***

This is a revenue contract. The term of this contract is July 1, 2020, through June 30, 2021. Funding is available through June 30, 2021.

LAUSD/DACE, through the WIOA Navigator Program, provides education, training, counseling and guidance services as well as administrative oversight and support. The co-located Navigators, by virtue of their presence at both the schools and the WorkSource Centers, serve as a uniquely valuable resource for clients/students as they seek to gain sustainable wage employment.

If you have any questions or require additional information, please contact me at [joseph.stark@lausd.net](mailto:joseph.stark@lausd.net) or at (213) 241-3150.

c: David Holmquist  
Pedro Salcido  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece



INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Division of Instruction

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Alison Yoshimoto-Towery  
 Chief Academic Officer

Esther Soliman  
 Administrator  
 CTE-Linked Learning, Work Experience

**SUBJECT: CONTRACTOR NAME: THE CITY OF LOS ANGELES  
 CONTRACT NO.: 4400008884-2  
 CONTRACT AMOUNT: <\$319,500>  
 REQUEST FOR RATIFICATION OF AMENDMENT TO CITY OF LOS  
 ANGELES YOUTH EMPLOYMENT REVENUE CONTRACT**

***Student Impact:***

The Work Experience Education (WEE) Office offers students work-based learning opportunities throughout the District. These programs provide experiences in the real world of work where students develop career skills and knowledge. Students also apply what they have learned in the classroom to their jobs. These engaging experiences lead students towards graduation and college and career readiness. Students are paid an hourly wage while they are mentored by workplace supervisors with the full support of L.A. Unified personnel. Parents, businesses, government agencies, and community-based organizations partner with the WEE office to assist our students' development in work-readiness skills, self-esteem, and financial literacy. Low-income, foster, probationary, homeless and legal permanent resident youth are the target groups for these work-based learning opportunities.

***Why is this necessary?***

Students learn work readiness skills and experience on-the-job training, preparing them for the real world of work. The work experience gained during the employment programs are a source for teaching discipline, ability to work on a team, and skills that would prove worthwhile in future careers.

***Why do we need to do this now?***

Young people from low-income families have traditionally worked to help support their families. Without this program, students would not have access to jobs.

***What would happen if this were not approved?***

The added funds, provided by Los Angeles City Workforce Development Department are being used to provide paid, virtual work readiness and work experiences for disadvantaged youth. Students apply online through the City's Hire LA's Youth program and are randomly assigned through a lottery to our Work Experience Office.

Students are provided with Work Readiness training through the LA County's World of Work curriculum. This year, the CTE-Linked Learning office is matching students' career pathways with aligned internships/jobs. For instance, students in Education Pathways are tutoring their younger siblings with guidance from teachers in Education Pathway. Students in Business Pathways are creating concepts for Social Entrepreneurships, with input from professional entrepreneurs. The Entrepreneurship curriculum, developed by our district's Career Technical Education teachers is not only being used in our Work Experience office, but also in many of the Youth Source Centers across the City.

***What are the terms of the proposed agreement?***

This is a revenue contract. The term of this contract is July 1, 2020, through June 30, 2021. Funding is available through June 30, 2021.

If you have any questions or require additional information, please contact me at [esther.soliman@lausd.net](mailto:esther.soliman@lausd.net) or at (213) 241-8754.

c: Devora Navera Reed  
Pedro Salcido  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Procurement Services Division

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Marc Monforte, Deputy Chief Procurement Officer  
 Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
 REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
 EQUIPMENT AND FURNITURE**

***Student Impact:*** The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

During the Board of Education's May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of February.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 28, 2021	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$8,182.12	\$54,371.02
Audio Visual	\$28,171.02	\$142,777.16
Custodial/Maint. & Operations	\$396,377.42	\$9,212,773.34
Educational Supplies/Tools	\$611,845.83	\$1,213,801.76
Forms & Publications	\$8,418.00	\$20,485.48

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE FEBRUARY 1 TO FEBRUARY 28, 2021	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$102,554.31	\$1,849,609.73
Music	\$1,593.77	\$32,449.77
Office Essentials	\$179,875.76	\$2,482,524.54
Paper	\$0	\$40,793.68
Science/Home Economics/First Aid	\$2,030,111.91	\$35,958,303.91
Visual Arts	\$155,179.95	\$707,586.03
<b>TOTALS</b>	<b>\$3,522,310.09</b>	<b>\$51,715,476.42</b>

c: Devora Navera Reed  
 Pedro Salcido  
 Patricia Chambers  
 Jefferson Crain  
 Megan K. Reilly  
 Janice Sawyer  
 Judith Reece

INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Division of Risk Management & Insurance Services  
 Benefits Administration

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Janice Sawyer  
 Business Manager

**SUBJECT: CONTRACTOR NAME: VOYA FINANCIAL  
 CONTRACT NO.: 4400009321  
 CONTRACT AMOUNT: No-Cost to District  
 REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

***Student Impact:***

The Los Angeles Unified School District offers employees the opportunity to participate in a voluntary retirement savings plan known as the 457(b) deferred compensation plan. Employees can participate in a traditional 457(b) that allows for contribution of pre-tax earnings and/or a Roth 457(b) that uses post-tax earnings. These plans are designed to supplement pensions from CalSTRS, CalPERS, PARS, and/or social security during retirement. This benefit is offered to District employees as part of the fringe benefits package so as to attract and retain talent.

***Introduction***

The Division of Risk Management & Insurance Services is seeking approval for a five-year contract with Voya Financial (Voya) as the administrator of the District sponsored 457(b) deferred compensation plan. Voya would assume the administrator role for recordkeeping of assets, collecting contributions, managing disbursements during retirement, distributing quarterly account statements, and providing functional requirements. As part of contract obligations, Voya will also ensure full compliance with applicable Internal Revenue Services (IRS) regulations and guidelines.

Those who elect to participate in the District sponsored 457(b) plans will benefit from: 1) the ability to tailor their individual goals by selecting from an open architecture plan consisting of 18 different options with various degrees of returns, risk, and investment types and 2) the oversight of the Retirement Investment Advisory Committee (RIAC) with the Chief Financial Officer acting as fiduciary. RIAC is comprised of representatives from the District, labor union, third party deferred compensation plan administrators, and SST Benefits Consulting and actively monitors the performance of every investment fund.

***Why is this necessary?***

The current contract for 457(b) administration is set to expire June 21, 2021. The incumbent contractor is Voya. Without continuous service, administration of participants' retirement savings plan will be jeopardized. As of December 2020, there are over 7,400 employees who are actively contributing to the 457(b) deferred compensation plan through payroll deductions. The total assets of these participants exceed \$271 million.

***Why do we need to do this now?***

With the current contract scheduled to expire, Benefits Administration in collaboration with Procurement Services Division conducted a request for proposal (RFP). The process resulted in two proposals. The source selection committee (SSC) was comprised of subject matter experts from Benefits Administration and one RIAC member. The comprehensive procurement process and negotiations resulted in a decrease in administrative fees charged to participants. Specifically, the fee will drop from 23 to 11 basis points, which is equivalent to savings of \$1.20 for every \$1,000 invested.

***What would happen if this were not approved?***

If the contract request was not approved or if approval was postponed, the District will be out of compliance with IRS regulations as there are no systems in place to establish and maintain participant accounts. The IRS has strict guidelines which apply to retirement savings plans sponsored by the District. Without the services and expertise of the 457(b) administrator, the District will be out of compliance resulting in financial penalties and plan discontinuation.

***What are the terms of the proposed agreement?***

The proposed agreement is for five years from June 22, 2021 thru June 21, 2026. This is a no-cost contract for the District.

If you have any questions or require additional information, please contact me at [janice.sawyer@lausd.net](mailto:janice.sawyer@lausd.net) or at (213) 241-3139.

c: Devora Navera Reed  
Pedro Salcido  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Division of Instruction

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Dr. Carol Alexander  
 Director, A-G Intervention and Support

**SUBJECT: CONTRACTOR NAMES: APEX LEARNING INC; EDGENUITY INC.;  
 EDMENTUM INC.; FUEL EDUCATION LLC; CONNECTIONS  
 EDUCATION LLC DBA PEARSON ONLINE AND BLENDED LEARNING  
 K-12 USA  
 CONTRACT NUMBERS: 4400009296 - 4400009300  
 CONTRACT AMOUNT: \$10,000,000  
 BENCH CONTRACTS WITH PROVIDERS OF ONLINE CREDIT-  
 BEARING COURSES REQUEST FOR PROPOSAL SERVICES CONTRACTS**

***Student Impact:***

The goal of these contracts is to provide programs that help increase the numbers of students on-track with A-G course sequence completion, improve preparation for college and career readiness and raise on-time high school graduation rates. The various components and activities of the programs are designed to ensure that students have the support and resources that are needed for academic success, and graduate ready for post-secondary opportunities. Secondary students in all Local Districts will be positively impacted by the contracts in this Bench.

The five vendors listed above are noted for their experience providing online credit-bearing learning programs in urban schools, services for students encountering academic challenges, and resources to maximize student engagement and success.

The requested action supports L.A. Unified's goals of college and career readiness for all, offering equitable experiences to our diverse learners, and ensuring development of their full potential. Approval of the contract will support the academic outcomes of all secondary students and provide access to learning opportunities for populations including English learners, current or former foster youth, students of color, students who have experienced homelessness, students experiencing poverty, students receiving special education services, first-generation college applicants, and students in Gifted and Talented programs.

***Introduction***

The Division of Instruction seeks to continue providing equitable access to online credit-bearing opportunities with qualified service providers that offer supports along the pathway to A-G course completion and preparation for college and career.

In 2016, the District sent a Request for Proposals (RFP) and established a bench of two vendors, Apex and Edgenuity, that provided courses that are University of California Office of the President (UCOP) recognized, aligned with L.A. Unified's curricular maps, and which meet the criteria of the Unified Digital Instructional Procurement Plan. While use of online courses from these two vendors increased districtwide prior to the closure of school facilities in March 2020, in this school year such programs have become an important part of our students' learning experiences. They are accepted as part of students' synchronous and asynchronous learning experiences, and educators have grown in ability and confidence interfacing between their own virtual instruction and online providers' resources. As part of the District's goal to maximize flexible educational opportunities and as the term of the current Bench is due to end, the Division of Instruction is requesting approval for a new Bench of Online Courses including five vendors for a new five-year term.

***Why is this necessary?***

Approval of this contract is necessary. It is imperative that L.A. Unified continues to provide flexible, equitable learning resources to all students especially in times when students are separated from school facilities. With new vendors on the Bench, schools will have the opportunity to select the platforms and programs that best meet student needs. Programs that provide courses for initial credit, credit recovery, intervention and enrichment are on offer. Approved platforms will increase opportunities for students to pursue "niche" credit-bearing courses that might otherwise be unavailable in their school's master schedule. Online programs include diverse forms of virtual and blended delivery options and include strategies that maximize student engagement. Having a choice of vendors on the Bench is particularly important for customizing supports for the many District students in need of personalized learning experiences.

***Why do we need to do this now?***

While secondary schools are already making use of online learning programs, continuity and growth of services is essential to ensure that students have consistent opportunities for virtual learning. With the current Bench due to expire, there is need for continuation of programs that provide engagement for diverse learners, stimulate curiosity, and appeal to student interest. Such programs are in great need in times of distance learning, and in future situations with hybrid or fully in-person instruction. Approving this Bench contract will open the door for existing and new vendors to offer dedicated services to school communities. Providers will be able to compete for service in the high-demand area of online courses, providing much choice for local communities and schools. All vendors have wide experience in building and maintaining success with diverse user groups, and with providing support to teachers and schools. Approval of the contract will reinforce schools' ability to select and provide an array of online courses with the view to increase graduation rates and college and career readiness, as well as to build students' capacity to complete college degrees and transition to rewarding careers.

***What would happen if this were not approved?***

If the Board were not to take action in approving the contract, the impact upon our school communities would be severe. At this time we need to sustain and increase virtual programming, actively seeking to engage experienced and highly rated providers. Our students must not be



denied, but must be given, every opportunity to prepare for the challenges of postsecondary and workforce futures. They must be supported to build the assets and attributes needed for 21<sup>st</sup> century success, and have fluency and confidence in online learning spaces. Without an approval at this time, the District will be unable to provide our students continued access to the quality of the services that the Request for Proposals contracts provide. Without the scale of District-wide Bench contract pricing, any contracted services are likely to be prohibitively expensive.

Approval of the Bench will mean growth in the best possible experiences for our school communities, with an array of choice in providers that honor schools' autonomy in decision-making in the interests of current and future student success.

***What are the terms of the proposed agreement?***

This Bench contract will be for an initial term of three (3) years with two one-year renewal options. The proposed agreement includes cloud-based providers, ideally placed to serve students with real-world learning experiences in the arena of virtual learning. Several providers also offer a rich array of CTE programs that support the goals of Linked Learning. With regard to funding, Local Districts, Communities of Schools and school sites use a variety of funding sources. For example, Title 1 funds to supplement supports for struggling students, and credit recovery funds to support students in meeting A-G course sequence requirements.

All services, materials, and prices will be detailed in a summary catalogue so that the range of choices is readily apparent to principals and administrators. Once service providers are selected, a school or office will issue shopping cart requisitions that will generate a purchase order to the vendor. On-going evaluations of the providers will result in shared information that will enable access to the highest rate of service.

If you have any questions or require additional information, please contact me at [carol.alexander@lausd.net](mailto:carol.alexander@lausd.net)

c: Devora Navera Reed  
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Patricia Chambers  
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Judith Reece

INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Procurement Services Division

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Marc Monforte, Deputy Chief Procurement Officer  
 Procurement Services Division

**SUBJECT: CONTRACTOR NAME: LOS ANGELES TRUCK CENTERS LLC, DBA  
 LOS ANGELES FREIGHTLINER  
 PURCHASE ORDER NUMBER: 4500615457 – IFB.: #2000002154  
 PURCHASE ORDER AMOUNT: \$2,701,913**

The Procurement Services Division's Materiel Management Branch is requesting approval from the Board of Education to purchase fifteen (15) Alternative Fueled - Compressed Natural Gas (CNG) Truck-Tractors to support the delivery of bulk food, prepared meals, supplies, and furniture to schools and offices District-wide.

***Student Impact:***

The function of these tractor trucks is to support school/office operations in the daily delivery of the ordered frozen food, pre-plated meals, groceries, supplies, equipment, and furniture, which support the educational process. The tractor trucks making deliveries of food products contribute to the nutritional health of the students, whereas the various supplies and equipment directly supports the schools'/teachers' ability to provide classroom instruction to students at all grade levels District-wide. In addition to instructional supplies and equipment, various other items (including custodial) provide for a safe, clean, and healthy campus environment. Also contributing to the health of the students is the on-campus presence of tractor trucks that use a clean alternative fuel, rather than diesel

***Why is this necessary?***

The current tractor trucks being replaced require excessive maintenance (funds) to operate and are not clean burning (diesel fueled). These new tractor trucks generate less pollution, which complies with the Board's Healthy Breathing Initiative. This will be the sixth acquisition of this type of tractor trucks used by the Truck Operations Section (TOPS) in support of cafeteria school operations. A modern, well-maintained fleet of tractor trucks will allow MMB/TOPS the ability to support schools with food product and other related supplies, equipment/furniture in a timely and dependable manner.

***Why do we need to do this now?***

Procurement of the tractor trucks will result in fewer days of unavailable vehicle downtime, lower annual operating/maintenance costs, reduce the District's carbon footprint, and lessen reliance on overtime by District personnel to provide the needed services. The new truck tractors will replace the existing units that are over 20 years old, in line with the ongoing Vehicle Replacement Plan.

***What would happen if this were not approved?***

Disapproval of this purchase will require continued operation of diesel-fueled vehicles exceeding their normal life expectancy. Additionally, it will restrict MMB/TOPS from having a more operationally reliable fleet, and further exacerbate high maintenance costs as the fleet continues to age and deteriorate.

***What are the terms of the proposed agreement?***

This procurement is a one-time purchase of alternative (green) fueled, compressed natural gas (CNG) tractor trucks. Vendor to provide delivery date after receipt of purchase order. The funding source is 100% overhead from Materiel Managements Budget. Fund 010-0000, Functional Area 0000-7200-19098, GL Account 650001.

If you have any questions or require additional information, please contact me at [marc.monforte@lausd.net](mailto:marc.monforte@lausd.net) or at (562) 654-9361.

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Judith Reece

INTEROFFICE CORRESPONDENCE  
 Los Angeles Unified School District  
 Information Technology Division

**INFORMATIVE**  
**DATE: 04/13/2021**

**TO:** Members, Board of Education  
 Austin Beutner, Superintendent

**FROM:** Soheil Katal, Chief Information Officer



**SUBJECT: CONTRACTOR NAME: AREY JONES EDUCATIONAL SOLUTIONS**  
**CONTRACT NOS.: 4400009343, 4400009344, 4400009345, 4400009346**  
**CONTRACT AMOUNT: \$205,000,000**  
**REQUEST FOR BOARD APPROVAL OF PERSONAL COMPUTER**  
**SYSTEMS AND RELATED SERVICES CONTRACTS**

***Student Impact:***

The personal computer systems contracts support the District's goal of proficiency for all by providing all students with access to learning devices, including desktop, laptop, and tablet computers at the best available price.

***Introduction***

The Information Technology Division (ITD) is seeking Board approval of contract with Arey Jones Educational Solutions for Personal Computer Systems and Related Services.

The District's current personal computer systems contracts enable the purchase of PC desktop, laptop, tablet computers, and related services among a bench of awarded resellers. This contract provides for competitive bidding among the major computer manufacturers including Lenovo, Dell, and HP that meet minimum standards for PC computers and related services as set by the District. Services include configuration, delivery, installation, and extended warranties.

***Why is this necessary?***

Board approval of the new personal computer systems contracts is needed to continue purchasing desktop, laptop, and tablet computers, including all necessary integration services at significantly reduced-price points. Additionally, this contract includes provisions to purchase subsequent model releases at pre-negotiated discounts.

***Why do we need to do this now?***

The current contracts for personal computer systems expire on June 14, 2021. New contracts need to be in place by June 15, 2021, to allow schools and offices to continue taking advantage of pre-negotiated discounts and expedited purchasing procedures.

***What would happen if this were not approved?***

Without Board approval, schools and offices would be left without a purchasing vehicle for

personal computers and would pay significantly higher prices for computing equipment. Schools and offices would also be left to navigate procurement procedures on their own, soliciting multiple competitive bids, etc., delaying purchasing timeframes, and would lack purchased devices that are compatible with LAUSD's computing environment.

***What are the terms of the proposed agreement?***

The proposed agreements will be for a period of three (3) years with an option to extend two (2) additional years. The five-year cumulative not-to-exceed amount is \$205,000,000. Source of funding will be from various sources including Bond, General Fund, etc.

If you have any questions or require additional information, please contact me at Soheil.Katal@lausd.net or at (213) 241-4906.

c: Devora Navera Reed  
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Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Lilia Montoya, Director  
Transportation Services Division

**SUBJECT: REQUEST FOR APPROVAL TO PURCHASE RIDE-ON FLOOR SWEEPERS**

**CONTRACTOR NAME: TENNANT COMPANY**  
**PURCHASE ORDER NO.: 4500614767**  
**CONTRACT AMOUNT: \$3,680,000**

**Introduction**

At the April 13, 2021 Board Meeting, Transportation Services Division (TSD) will request Board approval of one (1) award to purchase 90 ride-on floor sweepers for schools to replace existing sweepers that no longer comply with air regulatory standards.

**Student Impact**

The sweepers are essential to the day-to-day maintenance operations to keep schools safe for students and staff by keeping floors clean of dust and debris.

Powered by propane engines, the new sweepers are cleaner burning, resulting in lower emissions and improved air quality for students and staff. In addition, the new sweepers have improved dust control, minimizing the amount of particulates in the air while the equipment is in operation.

**Why is this necessary?**

The new sweepers will replace the existing ones that are no longer in compliance with South Coast Air Quality Management District's (SCAQMD) Rule 1186.1. The rule requires that alternative-fuel or less-polluting sweepers be used to reduce air pollutant emissions.

Unlike the old sweepers which are less efficient and more likely to incur down-time costs, the new sweepers require fewer filter cleanings and provide for easier access to perform periodic maintenance checks.

**Why do we need this now?**

The intent is to remove the non-compliant sweepers from service in order for the District to avoid any unnecessary financial penalty assessed by the California Air Resources Board (CARB). If the purchase is delayed with the old sweepers no longer in service, the operational upkeep of schools will be negatively affected, increasing the risks of slip-and-fall accidents by students and staff.

**What would happen if this were not approved?**

Should this contract award not be approved, affected schools will not be able to replace the old sweepers that will be decommissioned as a result of SCAQMD Rule 1186.1. The upkeep of the affected schools and the safety of its students and staff will be negatively affected.

**What are the terms of the proposed agreement?**

This is a one-time procurement and the total amount is not to exceed \$3,680,000. The purchase will be funded using General Funds.

Should you have any questions or require additional information, please contact me at [l.montoyaherrera@lausd.net](mailto:l.montoyaherrera@lausd.net) or at (213) 580-2920.

LM/KH/im

c: Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Lilia Montoya, Director  
Transportation Services Division

**SUBJECT: REQUEST FOR APPROVAL TO PURCHASE WHITE FLEET VEHICLES FOR  
VEHICLE REPLACEMENT**

**CONTRACTOR NAME: FREEWAY TOYOTA, DOWNTOWN FORD SALES,  
AND FOLSOM FORD**

**PURCHASE ORDER NO.: 4500615537, 4500615536, 4500623129**

**CONTRACT AMOUNT: \$2,190,000**

**Introduction**

At the April 13, 2021 Board Meeting, Transportation Services Division (TSD) will request Board approval of three (3) awards to purchase 64 school support vehicles that have exceeded the recommended replacement criteria of 100,000 miles or are operating beyond the recommended replacement age of eight (8) years, or have expiring leases. This is in accordance with the 2007 Board Resolution, Use of Hybrid or Other Alternative Energy Vehicles, to replace vehicles with ones powered with hybrid or other alternative energy, where operationally practical to do so.

**Student Impact**

Functioning vehicles are essential to the day-to-day operations of the District and play an integral role in supporting schools and facilitating the safety and well-being of students and staff.

**Why is this necessary?**

The purchase is necessary to ensure the continued effectiveness of supporting schools and offices. Given the high number of old vehicles with excessive mileage, continued use of these vehicles will increase the likelihood of breakdowns, which will adversely impact response times to emergencies and other service calls from schools, offices, and the community.

The purchase will also reduce the costs for repairing and maintaining the fleet. The new vehicles are significantly less expensive to operate as they have improved fuel mileage and come with a standard warranty in which repairs will be covered for the first three to five years of operation.

**Why do we need this now?**

If the purchase is delayed, higher replacement costs may result in future years. Furthermore, the number of vehicles operating beyond their recommended replacement



criteria will grow with each successive year, resulting in larger purchases that will significantly impact budget.

**What would happen if this were not approved?**

Should this contract award not be approved, the maintenance and operational costs of the old vehicles will continue to rise and eventually reach a point where it will not be economically feasible to operate any longer. As older vehicles are more likely to breakdown and spend more time in the garage for repairs, a shortage of in-service vehicles available for use will occur, resulting in longer response times to emergencies and impacting operational efficiencies.

**What are the terms of the proposed agreement?**

This is a one-time procurement and the total amount is not to exceed \$2,190,000. Currently, tax credit incentives are not offered for the purchase of hybrid vehicles. The purchase will be funded using General Funds and Special Reserve Funds that have been allocated specifically for White Fleet Vehicle Replacement.

Should you have any questions or require additional information, please contact me at [l.montoyaherrera@lausd.net](mailto:l.montoyaherrera@lausd.net) or at (213) 580-2920.

LM/KH/im

c: Pedro Salcido  
Devora Navera Reed  
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Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**

**DATE:** April 13, 2021

**TO:** Members, Board of Education  
Austin Beutner, Superintendent

**FROM:** Lilia Montoya, Director  
Transportation Services Division

**SUBJECT: DONATION OF LAUSD SCHOOL BUSES TO THE STATE OF ZACATECAS AND JALISCO, MEXICO - PURSUANT TO CALIFORNIA EDUCATION CODE 17546 (c)**

This informative is issued to provide information pertaining to the recommendation to donate LAUSD School Buses to the States of Zacatecas and Jalisco, Mexico. The donation is specifically for six (6) 16-Passenger school buses.

**Background**

Board Member Monica Garcia received a request from representatives from the States of Zacatecas and Jalisco soliciting a donation for District-Owned school buses.

The school buses that will be donated will be used to transport students to their educational facilities. Director of Transportation consulted with the Office of General Counsel and Procurement to ensure that such a donation can be made, as school buses are purchased using taxpayer funding. The arranging, removal, and transporting of school buses shall be the sole responsibility of the Zacatecas and Jalisco representatives. LAUSD will not incur any costs nor liability.

**Student Impact**

The LAUSD school buses have exceeded their useful life for District students. However, the donation of District-Owned school buses will provide much needed assistance for students with special and other needs in the States of Zacatecas and Jalisco.

**Discussion**

- The California Education Code Sections 17546 (c) permits donations of District-Owned property if the board of education, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board of Education.
- This will be the second time a donation of District-Owned school buses has made.
- The school buses are aging models that have operated beyond their economic useful like. Furthermore, these aged buses will incur costly repairs to maintain.
- Additionally, as a result of emitting zero particulate matter and other harmful pollutants, the donation of these school buses will improve the air quality and reduce the carcinogenic risks to our students, staff and the local community.
- If auctioned, the average net proceeds per auctioned school bus is estimated at \$1,788.
- If the recommendation is approved, Transportation Services Division will prepare and send letters to advise the representatives of Zacatecas and Jalisco, Mexico of the decision.

Should you have any questions or require additional information, please contact me at [l.montoyaherrera@lausd.net](mailto:l.montoyaherrera@lausd.net), or at (213) 580-2920.

LM/KH/im

c: David Holmquist  
Pedro Salcido  
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Patricia Chambers  
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Megan K. Reilly  
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Judith Reece