

## Board of Education Report

[Back to Order of Business](#)

File #: Rep-071-21/22, Version: 1

**Approval of Procurement Actions**  
**October 12, 2021**  
**Procurement Services Division**

**APPROVED**

**Action Proposed:**

**Ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract as listed in Attachment “B”.

**Background:**

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

**Expected Outcomes:**

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

**Board Options and Consequences:**

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates.

**Policy Implications:**

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment

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“A” includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Low Value - Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract

**Student Impact:**

See attached Board Informatives.

**Equity Impact:**

See attached for Applicable Items.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

**Informatives:**

Informative - Item A - Ni Hao Chinese, LLC, Contract No. 4400009375

Informative - Item B - Ni Hao Chinese, LLC, Contract No. 4400009454

Informative - Item C - Government Financial Strategies, Inc., Contract No. 4400006683-2

Informative - Item D - Cintia Bencomo Romero, Contract No. 4400006096-4

Informative - Item E - School Scholars, LLC, Contract No. 4400009731

Informative - Item F - Media Image Public Relations, Contract No. 4400009740

Informative - Item F.1 - HYA Corporation, dba Hazard Young, Attea & Associates

Informative - Item G - Warehouse (August 2021)

Informative - Item H - Capacity Increase Various (ITD Bench)

Informative - Item I - Education Networks of America, Inc.; Cellco Partnership, dba Verizon Wireless, Contract Nos. 4400009695, 4400009696

Informative - Item J - Premier Property Preservations, Contract No. 4400009808

Informative - Item K - Velocity Truck Centers, dba Los Angeles Truck Center, LLC, Contract No. 4400009804

Informative - Item L - Merrimac Petroleum, dba Merrimac Energy Group; A.P. Fischer, Inc., Contract Nos. 4400009716, 4400009782

Informative - Item M - Carrier Transicold of Southern California, Contract No. 4400009699

Informative - Item N - Hewlett Packard Enterprises, Contract No. 4400009805

Informative - Item O - Sera Collection Research Services, LLC, Contract No. 4400009668-1

**Submitted:**

10/01/21


**RESPECTFULLY SUBMITTED,**



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MEGAN K. REILLY  
Interim Superintendent

**APPROVED & PRESENTED BY:**



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PEDRO SALCIDO  
Interim Deputy Superintendent  
Office of the Deputy Superintendent

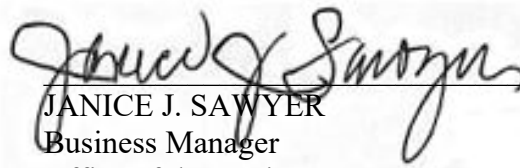
**REVIEWED BY:**



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DEVORA NAVERA REED  
General Counsel

**APPROVED & PRESENTED BY:**




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JANICE J. SAWYER  
Business Manager  
Office of the Business Manager

Approved as to form.

**REVIEWED BY:**



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TONY ATIENZA  
Director, Budget Services and Financial Planning

**APPROVED & PRESENTED BY:**



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JUDITH REECE  
Chief Procurement Officer  
Procurement Services Division

Approved as to budget impact statement.

**ATTACHMENT A**  
**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

**LOCAL DISTRICT WEST \$338,380**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Ni Hao Chinese, LLC	4400009375 <b>Item A</b>	Single-source contract to provide Mandarin Chinese and Spanish tutors in support of the Mandarin Chinese and Spanish Immersion programs.	Donation Funds (100%)	\$186,120

**Contract Term:** 08/16/21 through 08/15/22

**Contract Value:** \$186,120

Requester: *Susan Wang, Principal  
Broadway Elementary School  
Local District West*

Ni Hao Chinese, LLC	4400009454 <b>Item B</b>	Single-source contract to provide Mandarin Chinese tutors in support of the Mandarin Chinese program.	Donation Funds (100%)	\$152,260
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**Contract Term:** 08/16/21 through 08/15/22

**Contract Value:** \$152,260

Requester: *Eva Lopez, Principal  
Braddock Drive Elementary School  
Local District West*

**ATTACHMENT A**  
**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

**BOND OVERSIGHT COMMITTEE **\$174,000****

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Government Financial Strategies, Inc.	4400006683-2 <b>Item C</b>	Amendment to increase capacity of formally competed contract to provide independent consulting services to the School Construction Bond Citizen's Oversight Committee,	General Funds (100%)	\$174,000*
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**Contract Term:** 09/28/18 through 06/30/23  
includes two (2) one-year renewal options

Initial Contract Value: \$522,000  
Amendment No. 1: \$0  
\*Amendment No. 2: \$174,000

*(Executed Date: 07/28/21)*

**Aggregate Five-Year Contract Value:  
\$696,000**

Requester: *Timothy Popejoy, Administrator  
Bond Oversight Committee*

**DIVISION OF INSTRUCTION **\$40,000****

Cintia Bencomo Romero	4400006096-4 <b>Item D</b>	Amendment to extend term and increase capacity of informally competed contract to provide curator and archivist services for the management and maintenance of educational collections of paintings, ancient artifacts, photographs, historical furnishings, documents, rare books, films and antique equipment.	General Funds (100%)	\$40,000*
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**Contract Term:** 11/28/17 through 06/30/21  
New end date by this amendment: 06/30/22

Initial Contract Value: \$27,000  
Amendment No. 1: \$40,000  
Amendment No. 2: \$40,000  
Amendment No. 3: \$40,000  
\*Amendment No. 4: \$40,000

*(Executed Date: 06/25/21)*

**Aggregate Contract Value: \$187,000**

Requester: *Steven McCarthy, Director  
Arts Education Branch  
Division of Instruction*

**ATTACHMENT A**  
**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

**DIVISION OF SPECIAL EDUCATION \$55,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
School Scholars, LLC (Victor M. Rios)	4400009731 <b>Item E</b>	Informally competed contract to provide six (6) parent webinars with training components that include how to facilitate student success academically and social emotionally as a parent; how to form and maintain meaningful relationships with teachers and school administration; and provide resources and strategies to parents who may be seeking help for their student academically or socially.	Comprehensive Coordinated Early Intervention Services (CCEIS) (100%)	\$55,000

**Contract Term:** 08/15/21 through 06/10/22

**Contract Value:** \$55,000

Requester: *Aaron Jeffery, Director*  
*Division of Special Education*

**OFFICE OF COMMUNICATIONS AND MEDIA RELATIONS \$80,597**

Media Image Public Relations (SBE)	4400009740 <b>Item F</b>	Single-source contract to provide communication services primarily focusing on Spanish-language media and advertising.	COVID-19 Funds (100%)	\$80,597
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**Contract Term:** 08/04/21 through 09/12/21

**Contract Value:** \$80,597

Requester: *Shannon Haber*  
*Chief Communications Officer*  
*Office of Communications and Media Relations*

**ATTACHMENT A**  
**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**B. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

**BOARD SECRETARIAT'S OFFICE**

**\$68,420**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
HYA Corporation, dba Hazard, Young, Attea & Associates	4400009851 (RFP 200002322) <b>Item F.1</b>	Informally competed contract to provide executive search services in support of the search for a new Superintendent of Schools.  <b>Contract Term:</b> 9/28/21 through 9/27/22	General Funds (100%)	\$68,420

**Contract Value: \$68,420**

Requester: *Amanda Wherritt*  
*Interim Executive Officer of the Board of Education*

**ATTACHMENT A**  
**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**Item G - August 2021**

**B. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000**

**August 2021 = \$3,149,634**  
**YTD = \$4,508,007**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>August</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>August</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>August 2021</i>	270	469	<b>\$3,149,634</b> <i>(Avg. \$11,289)</i>	\$4,508,007

**C. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000**

**August 2021 = \$44,831,816**  
**YTD = \$77,800,379**

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>August</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>August</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>August 2021</i>	3,783	7,235	<b>\$887,194</b> <i>(Avg. \$2,349)</i>	\$16,306,605
Purchase Orders – <i>August 2021</i>	48	99	<b>\$3,970,190</b> <i>(Avg. \$82,712)</i>	\$10,348,198
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>(COVID-19 Transactions = 4 for total of \$739) – August 2021</i>	7,539	9,514	<b>\$3,213,855</b> <i>(Avg. \$426)</i>	\$4,111,309
Rental Facilities – <i>August 2021</i>	0	0	<b>\$0</b>	\$0
Travel/Conference Attendance – <i>August 2021</i>	14	24	<b>\$2,738</b> <i>(Avg. \$196)</i>	\$7,472
GENERAL STORES DISTRIBUTION CENTER – <i>(COVID-19 Transactions = 0 for total of \$0) August 2021</i>	239	425	<b>\$6,397,387</b> <i>(Avg. \$26,767)</i>	\$7,813,621
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>August 2021</i>	358	579	<b>\$22,360,452</b> <i>(Avg. \$62,459)</i>	\$39,312,174



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION****\$156,600,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400008802 Through 4400008809 4400008830 Through 4400008878 <b>Item H</b>	Authorization to increase capacity of formally competed bench of 57 master services agreements for consolidated IT services such as software development, network infrastructure, database performance tuning, IT enterprise security, advisory and project management, data center, enterprise reporting and integration, MiSiS, cloud, Welligent, and SAP services. The authority to increase or decrease individual amounts of these contracts will be limited to the aggregate value of \$41,000,000.	Various Per Requesting School Or Office (100%)	\$152,000,000*

**Contract Term:** 01/01/21 through 12/31/25

Initial Authorized Value: \$16,000,000

\*Additional Authorized Value: \$152,000,000

**Aggregate Five-Year Value for Fifty-Seven (57) Contracts: \$168,000,000**

Requester: *Soheil Katal*  
*Chief Information Officer*  
*Information Technology Division*

\*3Di, Inc. (SBE); Accend Networks (SBE); Acnovate Corporation (SBE); AgreeYa Solutions, Inc.; Argus Associates, Inc. (SBE); Interface Human, Inc. DBA Assanotech Solutions (SBE); Avasant, LLC (SBE); Birdi Systems, Inc. (SBE); BMC Software, Inc.; Mirage Software Inc. DBA Bourntec Solutions Inc. (SBE); California Creative Solutions Inc. DBA CCS Global Tech; CDW Government LLC; Chakrabarti Management Consultancy, Inc. (CMCI) (SBE); DataPlus Technologies, Inc. (SBE); DevCare Solutions (SBE); DiLytics Inc. (SBE); DLT Solutions; Electronic Knowledge Interchange Company DBA EKI-Digital; ePlus Technology, Inc.; Estrada Consulting Inc. (SBE); Fishbowl Solutions Inc. (SBE); GSPANN Technologies, Inc.; Infojini, Inc.; Information Management Resources Inc. (IMRI) (SBE); Infosys Limited; Ingenious Information Technology Inc. (SBE); Innive Inc. (SBE); InterVision Systems, LLC; Jada Systems, Inc. (SBE); Kaygen, Inc. (SBE); Kokomo Solutions, Inc. (SBE); MaeTech, Inc. Leemak USA LLC DBA Maklee Engineering; MavenSolve LLC (SBE); Microsoft Corporation; Mobile Programming LLC; MW Partners, Inc.; Phoenix Business, Inc. DBA Phoenix Business Consulting (SBE); Red River Consulting Services LLC; ResolveSoft, Inc. (SBE); Satwic Inc. (SBE); Sierra Digital, Inc.; SoftHQ, Inc.; Software People, Inc. (SBE); Talent & Acquisition LLC DBA STAND 8 (SBE); Sybyte Technologies Inc. (SBE); Symphony Corporation (SBE); System Soft Technologies; Tech Mahindra Limited; TEKsystems, Inc.; The Stergion Group, Inc. (SBE); Trinus Corporation (SBE); Varsun eTechnologies Group Inc. (SBE); Vedainfo, Inc. (SBE); West Advanced Technologies, Inc. (WATD); World Wide Technology, LLC; Worldgate, LLC (SBE)

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Education Networks of America, Inc.;	4400009695	Formally competed contracts to provide enterprise device usage analytics, and enterprise content filtering solutions for the District's computing landscape which includes Chromebooks, iOS devices, macOS devices, Windows devices, and mobile hotspots.	General Funds (84%)	\$4,600,000
Cellco Partnership, dba Verizon Wireless	4400009696 (RFP 2000002164)			

**Item I**

**Contract Term:** 10/15/21 through 06/30/26  
includes two (2) one-year renewal options

**Aggregate Fifty-Seven Month Value For Two  
(2) Contracts: \$4,600,000**

Requester: *Soheil Katal*  
*Chief Information Officer*  
*Information Technology Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**FOOD SERVICES DIVISION****\$20,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Premier Property Preservation, LLC	4400009808 (IFB 2000002334) <b>Item J</b>	Formally competed capacity contract to provide food service workers to supplement District staff at school sites District-wide.	COVID-19 Funds (100%)	\$20,000,000

**Contract Term:** 10/12/21 through 10/11/22  
includes one (1) 6-month renewal option

**Aggregate One-Year Contract Value:**  
**\$20,000,000**

Requester: *Manish Singh, Director*  
*Food Services Division*

**PROCUREMENT SERVICES DIVISION****\$6,318,993**

Velocity Truck Centers, dba Los Angeles Truck Centers, LLC	4400009804 (IFB 2000002295) <b>Item K</b>	Formally competed contract to provide up to 34 alternative fueled, compressed natural gas tractor trucks to support the delivery of food and supplies to schools and offices District-wide.	General Funds (100%)	\$6,318,993
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**Contract Term:** 10/18/21 through 03/31/22

**Contract Value:** **\$6,318,993**

Requester: *Marc Monforte*  
*Deputy Chief Procurement Officer*  
*Procurement Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING <\$250,000>**

**TRANSPORTATION SERVICES DIVISION****\$3,127,757**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Merrimac Petroleum, dba Merrimac Energy Group; A.P. Fischer, Inc.	4400009716 4400009782 (IFB 2000002241) <b>Item L</b>	Formally competed capacity contracts to provide engine oils, transmission fluid, and gear lube for District vehicle maintenance. The authority to increase or decrease individual amounts of these contracts will be limited to \$2,377,757.	General Funds (100%)	\$2,377,757

**Contract Term:** 11/01/21 through 10/31/24

**Aggregate Value For Two (2) Contracts:  
\$2,377,757**

Requester: *Lilia Montoya, Director  
Transportation Services Division*

Carrier Transcold of Southern California	4400009699 (IFB 2000002238) <b>Item M</b>	Formally competed contract to provide parts to maintain refrigeration and air conditioning units equipped on the District's buses, trucks, vans and other vehicles.	General Funds (100%)	\$750,000
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**Contract Term:** 11/01/21 through 10/31/26  
includes two (2) one-year renewal options

**Aggregate Five-Year Contract Value:  
\$750,000**

Requester: *Lilia Montoya, Director  
Transportation Services Division*

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

**UTILIZATION OF PIGGYBACK CONTRACTS****INFORMATION TECHNOLOGY DIVISION****\$511,905**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Hewlett Packard Enterprise	4400009805 (MHEC-12152020) <b>Item N</b>	Authorization to execute a piggyback capacity contract through Midwestern Higher Education Compact (MHEC) to provide support and maintenance services for the District's performance optimized datacenter.	General Funds (100%)	\$511,905

**Contract Term:** 10/20/21 through 10/19/22

**Contract Value:** \$511,905

Requester: *Soheil Katal*  
Chief Information Officer  
Information Technology Division

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**D. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**OFFICE OF THE CHIEF FINANCIAL OFFICER****\$5,565,771**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Sera Collection, LLC	4400009668-1 <b>Item O</b>	Amendment to increase capacity of single-source contract to operate vaccine clinics and administer COVID-19 vaccinations.	COVID-19 Funds (100%)	\$5,565,771*

**Contract Term:** 08/25/21 through 08/24/26

Initial Contract Value: \$3,294,731

\*Amendment No. 1: \$5,565,771

**Aggregate Contract Value: \$8,860,502**

Requester: *David Hart*  
*Chief Financial Officer*  
*Officer of the Financial Officer*