

Opening of Schools Zoom Financial Managers' Meeting FAQ
April 8, 2021 11:00am-1:00pm

1. Will the Student Stores be opening? I've heard that the exchange of money will not be allowed on campus. Is there any truth to this rumor?

It is expected that student stores be open before start of school's instructional time, at nutrition and lunch time schedules (this is the normal work schedule when student stores are open). Financial managers should inquire from their immediate supervisor, the school principal, if there are any changes to the student store's normal operating schedule and the number of students anticipated to be in attendance in the morning and afternoon. Financial managers and school principals should ensure that 6-ft. social distancing, other school COVID-19 safety plan are being followed and that protective supplies such as masks, sanitary gloves, window-shields, other protective equipment and supplies in student stores are available.

2. Is COVID-19 testing available for our student body employees?

Yes, the student body employee must use their single sign on (SSO) to login to the LAUSD site to schedule a COVID-19 test and have daily pass. If the student body employee doesn't have a SSO, they can go to <https://oneaccess.lausd.net> to request for a New SSO Account.

3. We're having problems logging into the power apps for Daily pass. There are a few of us at the school site having this problem. Anybody else who's having the same problem?

Any questions regarding the Daily Pass can be emailed to DailyPass@lausd.net
Daily Pass employee hotline 213-241-2700.

4. Is the Daily pass mandatory? Some school's principals are making it mandatory.

The Daily Pass supports and expedites the process of the required daily health screening before entering a school campus or office. The Daily Pass will be used at all schools and District offices. Staff, parents and visitors will receive communication once the Daily Pass becomes a requirement.

5. How often do we need to get tested? I got an error message Monday when I did the Daily Pass saying that I need to have a negative COVID-19 test result before I can be allowed to use the Daily Pass. My last COVID-19 test was a month ago.

Employees and students need to be tested one week prior to their return to school – for baseline testing. After that, succeeding testing should be done once a week.

6. Are vending machines allowed to operate?

Yes, vending machine suppliers are allowed to operate. School administrators should ensure that vending machines are sanitized regularly. Financial Managers should verify that the products dispensed in vending machines are on the approved snack and beverage list and are not expired.

7. Are supplier/vendors delivery allowed on campus?

Suppliers/vendors' delivery are allowed on campus but must adhere to school's COVID-19 safety plan.

8. Is Greenway Arts Alliance allowed on campus fundraisers when they have lease permit to use facility on Sundays?

Greenway Arts Alliance is currently allowed to operate its open air market and no other use is allowed except for childcare providers that have a current agreement with LAUSD.

9. Do the parents need to get the Daily Pass as well before coming on campus?

Parents of enrolled students are encouraged to conduct business with school personnel remotely. Visitors are encouraged to come by appointment or alone. If a visitor must be accompanied by another person (e.g., for translation, visitor is a minor or has minor students), then their information needs to be entered in the visitor log, too.

10. What are the protocols of the student store such as 6 ft. markings and sanitizers?

The student store's protocol must adhere to school's COVID-19 safety plan.

11. Are there new guidelines for fundraisers since school is reopening? Can they do it on campus?

Each fundraising request will be reviewed in accordance with LA County and District COVID-19 safety guidelines.

12. After school, can anyone access campus to visit student store or what about parent during the day?

Visits to the school by individuals other than students and staff should be avoided whenever feasible and limited to those who are essential for the school's operation. Parents of enrolled students are encouraged to conduct business with school personnel remotely. Visitors will be encouraged to come by appointment or alone. If a visitor must be accompanied by another person (e.g., for translation, visitor is a minor or has minor students), then their information needs to be entered in the visitor log, as well.

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13. Can Adult Assistants work in the main entrance as temperature takers and daily pass verifier?

No, an Adult Assistant is hired to perform work related to the conducting of student body activities and to assist the financial manager during the basis of his/her assignment.

14. Does the Procurement Division have an approved digital tickets vendor?

The Interscholastic Athletics and Student Body Finance Support Team will co-sponsor the request for procurement to bid for the digital tickets vendors for next school year.

15. For athletic events, who's responsible for safety procedures such a temperature taker and daily pass verifier and staff working at the athletic event?

The District is responsible for a temperature taker and daily pass checker. Student Body should be responsible for the related expenses to the athletic event such as stadium manager, announcer, clock operator, timer, athletic officials and medics.

16. What beverage and snack approved list should I follow? What if Grand G & G cannot deliver the product on the approved list?

All foods sold during the school day must comply with Bulletin 6292.1, Guidelines for Sales and Service of Non-School Meal Program Food/Beverages on School Campus, the Update on the LAUSD Nutrition Policy Memo, dated December 10, 2015 and USDA and CDE requirements and regulations regarding competitive food sales. For approved beverages and snacks, refer to the Food Services website at Food Service, tab "Principal Resources" under "Competitive Food Sales", and click on "approved beverages" or "approved snacks."

If Grand G & G cannot deliver, then don't order the product, but some of the products are available at Smart & Final and Costco. Schools should only order enough for the remaining days of the school year.

17. Do student body employees need to be fingerprinted to come back? They were laid off in March of 2020 due to COVID-19 and school closures.

All adult student body employees must be fingerprinted, tested for tuberculosis and have received their clearance before authorization can be given to begin work.

Below are the locations for fingerprinting:

Mid-Cities Employment Office 944 W. 77 th St. LA CA 90044 Office: 323-753-3321	East Employment Office 2114 Marengo St. LA. CA 90033 Office: 213-625-4147	Valley Employment Office 6505 Zelzah Bldg #6 Reseda, CA 91335 Office: 818-654-1600
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Contact Employee Relation if you need further assistance: 213-241-6591
employeere@lausd.net

18. Is In & Out on campus fundraiser allowed at this time?

At this time, requests for school sponsored events and trips are still on hold until essential services for students are in place. When conditions change, the District will communicate when request for events or trips can be sent in. We understand the excitement about school reopening and thank you for your continued understanding and patience.