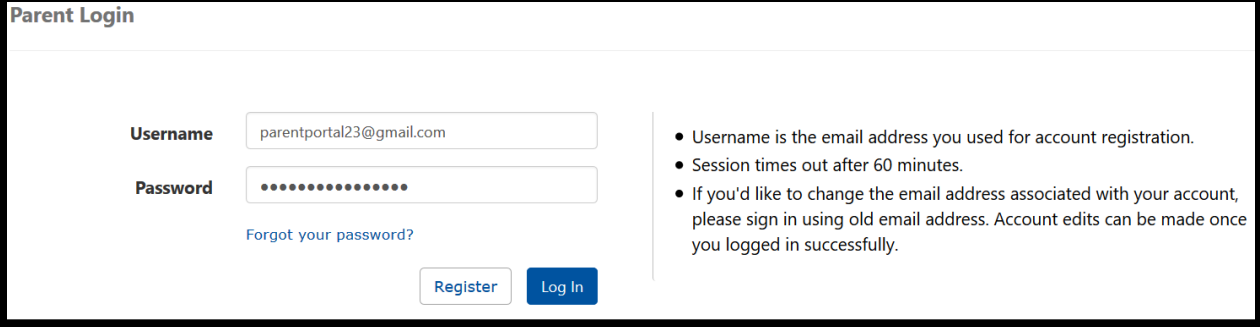


LAUSD Parent Portal Quick Guide – Resetting a LAUSD Account Password

This Quick Guide provides a step-by-step review of resetting a LAUSD Account password.

<http://parentportalapp.lausd.net/parentaccess/>

Step 1 – On the LAUSD Account Parent Log-in Page, click on “Forgot your password?”



Parent Login

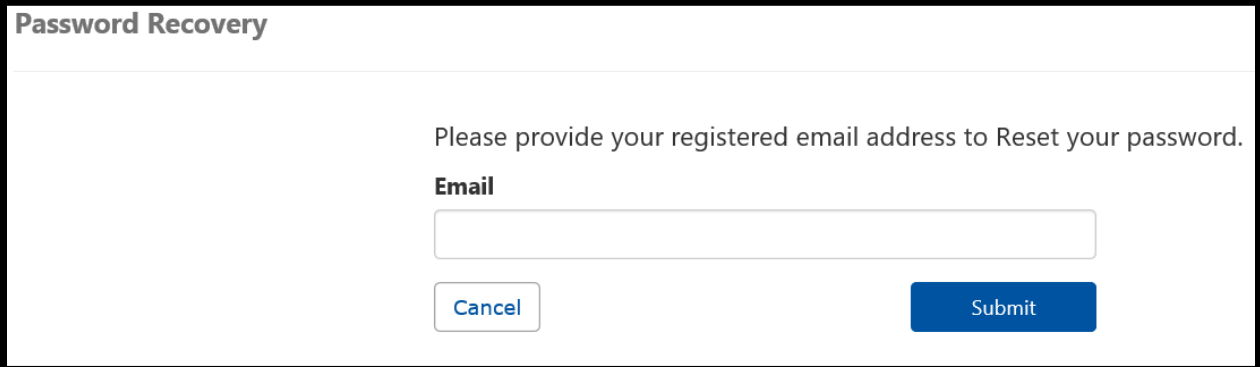
Username

Password

[Forgot your password?](#)

- Username is the email address you used for account registration.
- Session times out after 60 minutes.
- If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.

Step 2 – Enter your registered email and click on submit.

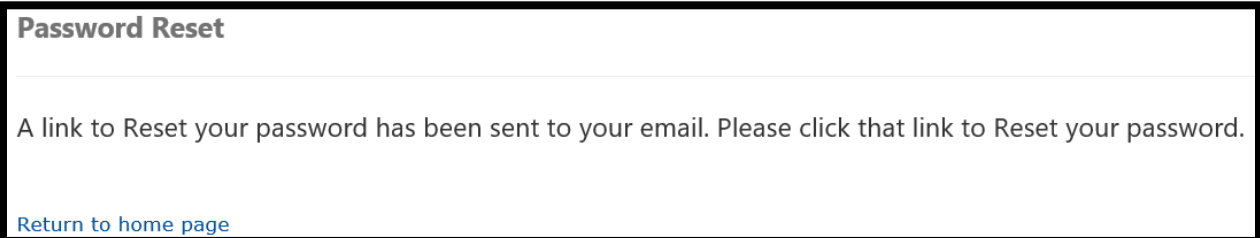


Password Recovery

Please provide your registered email address to Reset your password.

Email

Step 3 -A link to reset your password will be sent to your email. Click on the link to create a new password.



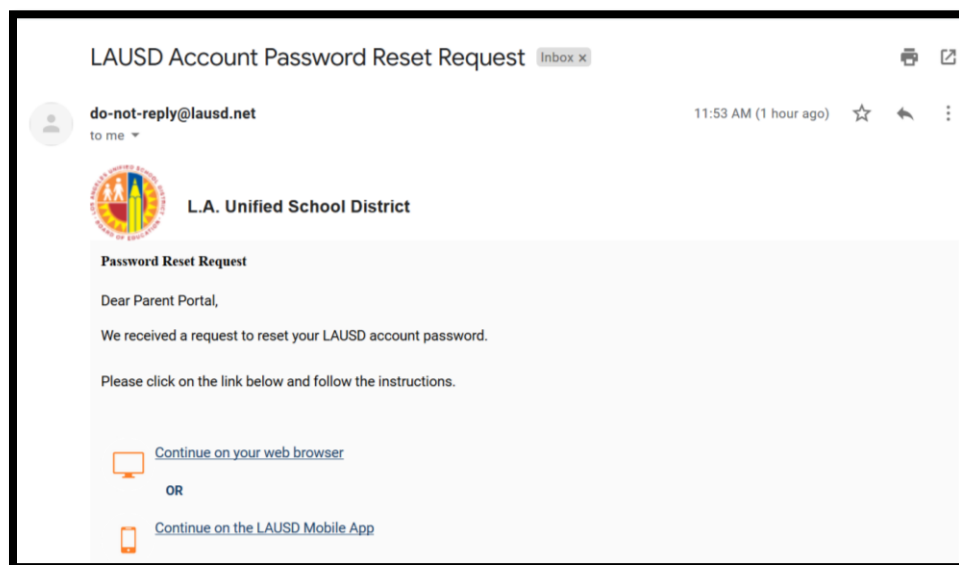
Password Reset

A link to Reset your password has been sent to your email. Please click that link to Reset your password.

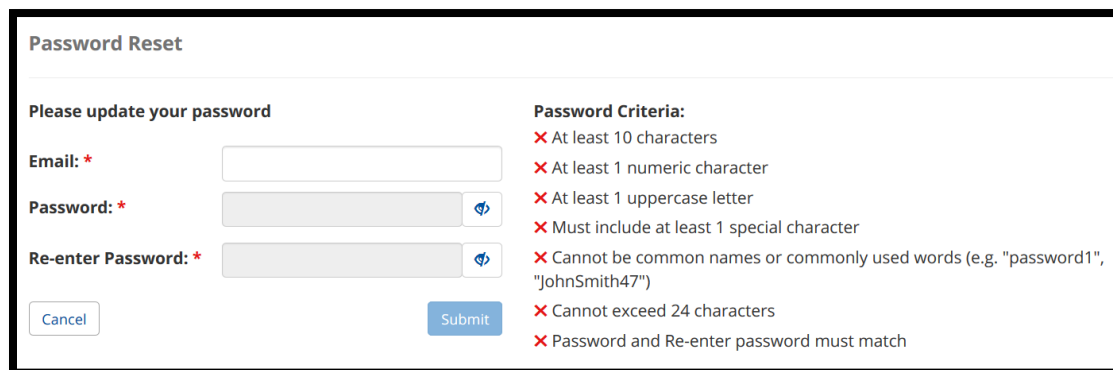
[Return to home page](#)

LAUSD Parent Portal Quick Guide – Resetting a LAUSD Account Password

Step 4 – Check your email and reset your account by clicking on the blue “Continue on your web browser” link. The link will only be available for 24 hours. After 24 hours, you will need to repeat the first three steps. If you sent multiple password reset request, please make sure to click on latest link.



Step 5 – Enter your Email. Once your email has been entered correctly, the box for password will open.



Password Reset

Please update your password

Email: *

Password: *

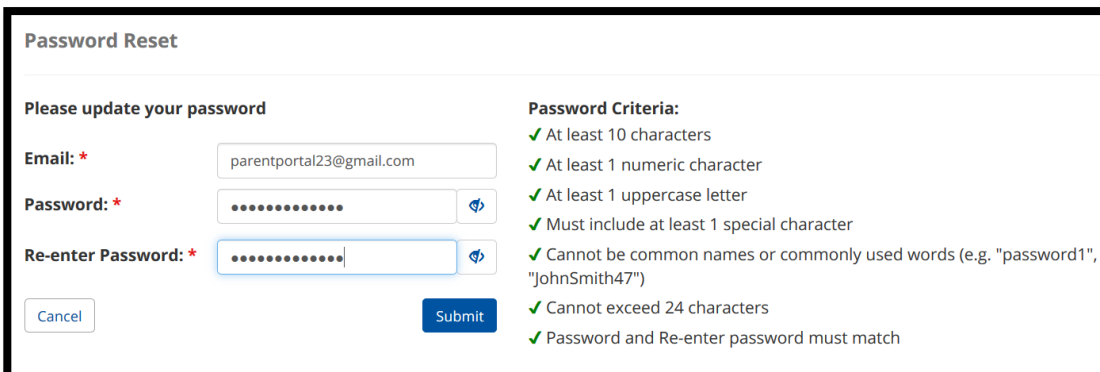
Re-enter Password: *

Cancel

Password Criteria:

- ✗ At least 10 characters
- ✗ At least 1 numeric character
- ✗ At least 1 uppercase letter
- ✗ Must include at least 1 special character
- ✗ Cannot be common names or commonly used words (e.g. "password1", "JohnSmith47")
- ✗ Cannot exceed 24 characters
- ✗ Password and Re-enter password must match

Step 6 - Read the criteria for creating an acceptable password. The second box to Re-enter Password will open once you meet the Password criteria first. All of the red Xs must become a green ✓ to proceed. Password and Re-enter Password must match before you can submit.



Password Reset

Please update your password

Email: *

Password: *

Re-enter Password: *

Cancel

Password Criteria:

- ✓ At least 10 characters
- ✓ At least 1 numeric character
- ✓ At least 1 uppercase letter
- ✓ Must include at least 1 special character
- ✓ Cannot be common names or commonly used words (e.g. "password1", "JohnSmith47")
- ✓ Cannot exceed 24 characters
- ✓ Password and Re-enter password must match

LAUSD Parent Portal Quick Guide – Resetting a LAUSD Account Password

Step 7 – Your password has been reset. You will be taken to the Parent Portal Login screen. Enter your Username and Password to verify.

Parent Login

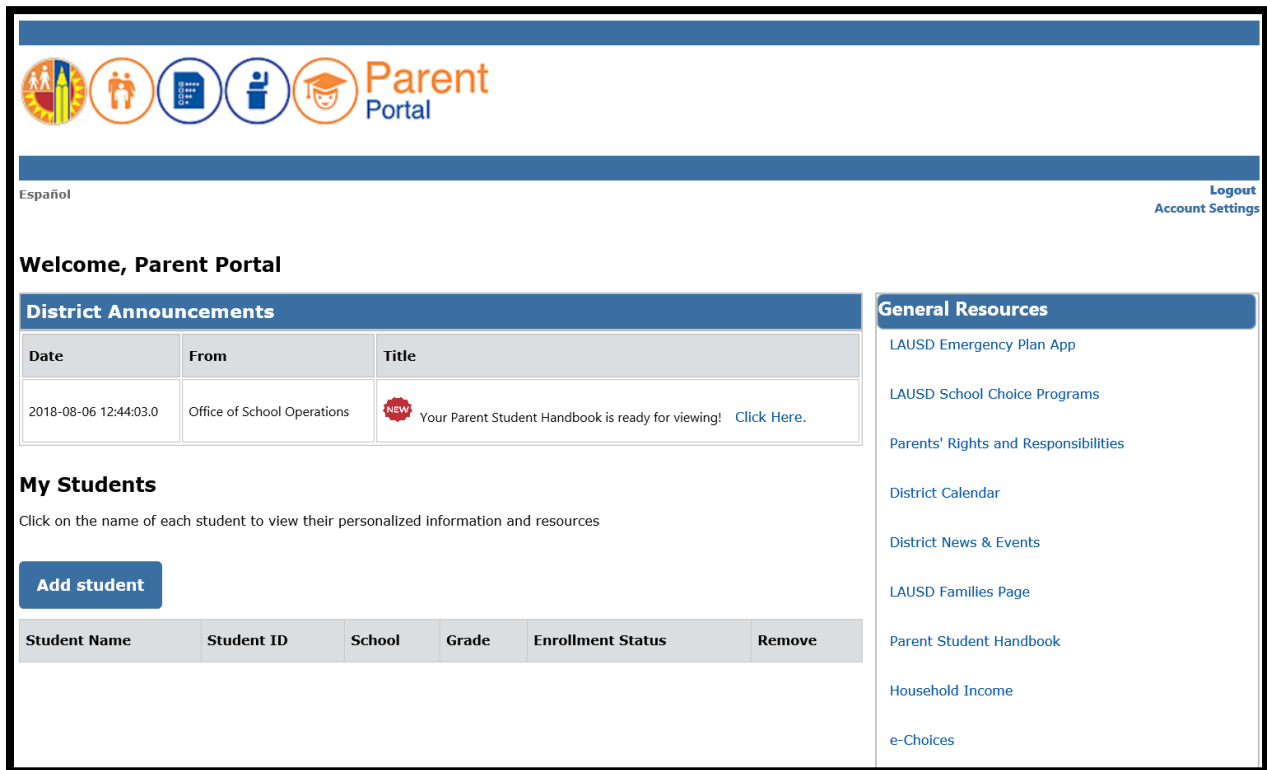
Username:

Password:

[Forgot your password?](#)

- Username is the email address you used for account registration.
- Session times out after 60 minutes.
- If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.

Your password reset was successful.




The image shows the LAUSD Parent Portal home page. At the top, there is a navigation bar with the LAUSD logo, a 'Parent Portal' title, and a 'Español' language selector. On the right side of the navigation bar, there are links for 'Logout' and 'Account Settings'. Below the navigation bar, the main content area is titled 'Welcome, Parent Portal'. It features a 'District Announcements' section with a table containing one announcement from the Office of School Operations dated 2018-08-06. Below this is a 'My Students' section with an 'Add student' button and a table with columns for Student Name, Student ID, School, Grade, Enrollment Status, and Remove. On the right side, there is a 'General Resources' sidebar with links to various services like the LAUSD Emergency Plan App, School Choice Programs, and Parent Student Handbook.

Parent Portal

Español [Logout](#) [Account Settings](#)

Welcome, Parent Portal

District Announcements

Date	From	Title
2018-08-06 12:44:03.0	Office of School Operations	 Your Parent Student Handbook is ready for viewing! Click Here.

My Students

Click on the name of each student to view their personalized information and resources

Student Name	Student ID	School	Grade	Enrollment Status	Remove
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General Resources

- [LAUSD Emergency Plan App](#)
- [LAUSD School Choice Programs](#)
- [Parents' Rights and Responsibilities](#)
- [District Calendar](#)
- [District News & Events](#)
- [LAUSD Families Page](#)
- [Parent Student Handbook](#)
- [Household Income](#)
- [e-Choices](#)

