

# On-Demand Safety Volunteers to Support School Sites

Guidance for School Administrators

March 2023

## **About**

On-Demand Safety Volunteers are important supports that Los Angeles Unified will integrate into its effort to help students be ready for the world. Superintendent Carvalho has activated this pathway for school volunteers, specifically parents, guardians, and extended family members, to help school sites supplement activities organized to augment student learning **under the supervision of certificated personnel.**

In addition to helping persons who have yet to formally apply to be school volunteers, this pathway will help volunteers whose applications have yet to be processed by the school site and the Office of Student, Family and Community Services

In other words, school sites may access the services provided by prospective volunteers while their formal approval letters and badges are processed.

## **How to Process On-Demand Safety Volunteers**

- Principals should define specific roles they anticipate offering to On-Demand Safety Volunteers.
- If Principals accept On-Demand Safety Volunteers, then they must offer orientation training to these volunteers. A module is available in [achieve.lausd.net/pcss](https://achieve.lausd.net/pcss) under "Tools for Schools" for principals to access using their Single Sign-On (SSO).
- Schools must provide prospective volunteers with the On-Demand Safety Volunteer paper application available in Bulletin 6746.4 under attachments B1/B2 (<https://bit.ly/volunteerbulletinlausd>).
- Schools must request volunteers provide proof of COVID-19 vaccination, which may be downloaded at: <https://myvaccinerecord.cdph.ca.gov/>.

The upload of the record is to be uploaded using the Daily Pass site at [dailypass.lausd.net](http://dailypass.lausd.net).

- Schools must verify that the prospective volunteer completes all information requested on the Volunteer Commitment Form, including the waiver of liability for COVID-19.
- Although tuberculosis and fingerprint clearances are not required, **Megan's Law clearance must be ensured.**
- This application is not entered in the Volunteer Management System online; however, it must be kept by school site administrators in a secure, locked location for safekeeping in the school's main office for five (5) years.