

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of School Culture, Climate, and Safety

TO: School Site Administrators

DATE: March 29, 2022

FROM: Roberto A. Martinez, Associate Superintendent *RAM*
Alfonzo C. Webb, II, Ed.D., Senior Director *ACE*

SUBJECT: REVISED SAFETY PROTOCOLS FOR ACTIVITIES/EVENTS

The purpose of this correspondence is to provide guidance to school administrators on maintaining safe learning environments, guided by science and public health expertise, during Spring activities. Changes in this revised IOC for safety protocols and activities/events have been highlighted in yellow and are subject to change based on public health conditions and Los Angeles County Department of Public Health guidelines. It's understood that students, families, and staff are eager to get back to typical extracurricular school activities, but there are a few adjustments that should be considered to protect their health due to the COVID-19 pandemic.

Prior to planning your event, inform your Community of School Administrator of your intent to have an activity or event and provide all pertinent information which will facilitate decisions and logistical planning. They will support you in the planning and make the final decision of events held.

Please ensure adherence to the following guidelines, **effective April 1, 2022**:

- Activities are recommended to be held outdoors
- Utilize daily health screening procedures for participants, guests, and/or vendors
- Masks are strongly recommended indoors and outdoors while on campus
- Post the updated "Safe and Healthy Welcome" signage at the entrance to the activity and post reminder signage about mask recommendations and other safety measures at the activity.
- It is recommended that you maximize physical distancing and consider offering sign-ups or multiple events to reduce overcrowding
- If food is served, it is recommended to be eaten in a separate and designated/cordoned-off area outdoors
- For events on athletic fields, sneakers or other flat-soled shoes should be used by participants to avoid injuries and to prevent damage to artificial turf fields.
- To reduce overcrowding at dances and other high-interest activities, consider limiting the number of tickets available for the event.

For off campus events, adhere to the venue's COVID-19 policies.

Prom

Prom guests that are non-LA Unified students must provide either proof of vaccination to a designated administrator of the site or a negative COVID-19 test result (within 72 hours for PCR Tests or within 24 hours for Rapid-Antigen Tests)

Virtual Academy students may attend traditional school proms as guests only. Should they attend as a guest, Virtual Academy students must provide either proof of vaccination to a designated administrator of the site or a negative COVID-19 test result (within 72 hours for PCR Tests or within 24 hours for Rapid-Antigen Tests)

Graduation

Virtual Academy students are not eligible to participate in graduations at traditional schools unless they have checked out of the Virtual Academy and into a traditional school at least five days prior to the last day of school (per AB 130).

To request Los Angeles School Police for graduations and culminations, please refer to the IOC entitled "Security for Graduations/Culminations" dated 3/29/2022.

Please note that Governor Newsom's Executive Order N-29-20, which required that meetings under the Greene and Brown Acts be held virtually, has sunsetted as of September 30, 2021. **AB 361** and Executive Order 9-20-21 allow for groups to continue to meet virtually while under a state of emergency. Therefore, all school councils and committees operating under the Greene and Brown Acts, including the School Site Council and English Learner Advisory Committee, may continue to meet virtually until further guidance is provided.

When possible, school sites should be encouraged to hold family trainings, workshops, and other meetings, such as Coffee with the Principal, virtually when possible. School administrators may host in-person assistance for families in the Parent Center and may host on-campus workshops and activities. School Volunteer Program participants may continue to get their COVID-19 test on campus using their Parent Portal or District email account. Proof of full COVID-19 vaccination is also required for all volunteers and must be uploaded to the Daily Pass for currently approved volunteers, as well as new volunteers thereafter. Visit <https://achieve.lausd.net/Page/10443> to learn more.

General guidance may also be found in the [COVID-19 Containment, Response and Control Plan](#). Should you have any logistical questions, please contact your Operations Coordinator. This guidance is provided to allow principals to have flexibility and confidence when planning school events. Lastly, principals should consider the appropriateness of these school events and ultimately decide if exercising the COVID-19 safety protocols will provide a safe environment for participants. Should there be any doubts, switching to an on-line event would be appropriate.

Thank you.

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