



Community Advisory Committee (CAC)  
Administrator's Report  
Wednesday, March 16, 2022



### Greetings

As we enter the spring season let us pause and celebrate our collective accomplishments as a unified family. We initiated the year in training to learn and make the Community Advisory Committee experience unique to each of us. We proceeded to learning in our Parliamentary procedures course, followed by Understanding Data and, we recently completed Developing SMART Comments. **The content and video recording are available for you as a resource at the PCS webpage: <https://achieve.lausd.net/Page/9648>.** We also hosted a NEW ambassadorship for School Site Council and English Learner Advisory Committee members. The series guided participants along the fall and winter season offering tips and content to explain the functions of committees and councils. Visit the following site to access the content: <https://achieve.lausd.net/Page/9651>.

We also want to shed light on the **budget development process**; an annual cycle led at every school. School site leaders, families, and secondary students review assets, school community needs, and data. In addition, they recommend how categorical and school site budgets are to be spent for the new school year. We encourage you to attend two school site forums where the community is engaged in the budget development conversation:

- **School Site Council:** Specifically reviews Title I funds focused on funding interventions, resources to accelerate learning, and family engagement.
- **Annual School Goals and Budget Consultation Meeting:** This is a new requirement for school sites that are asked to engage the community, including parents and students, to advise how all categorical and general fund dollars may be spent on a school campus.

To download a copy of your school budget allocation sheets, visit the District's directory, type your school name, and download the School Allocation Summary available at:

<https://schooldirectory.lausd.net/schooldirectory/>. If you have questions about budget development, email [families@lausd.net](mailto:families@lausd.net), and guidance will be provided.

### PCS & Los Angeles Unified Resources & Programs

Highlights of upcoming events and programming include:

- ✓ **PCS Budgeting and Strategic Planning:** On Wednesday, March 9<sup>th</sup> we hosted a conversation with families on the role PCS leads on family engagement and how we support our school sites, Communities of Schools, Local District Offices, and District level offices. We thank you for the thoughtful contributions and affirmations provided during the input session.
- ✓ **School Volunteer Program:** A guide is available on the PCS website and it includes the latest COVID-19 safety guidance. To learn about the application process and program updates, visit the following site: <https://achieve.lausd.net/Page/10443>.
- ✓ **District Level Committee Course:** Continue to learn from the recorded courses that have been offered this year. Please visit the PCS website: <https://achieve.lausd.net/Page/9648> and <https://achieve.lausd.net/Page/9651>. The content from the courses offered to District level committees includes training and leadership development in the areas of Parliamentary Procedure, Understanding Data, and developing SMART Comments. The SSC and ELAC Ambassador course materials are also available for you.
- ✓ **Public Health Ambassadors 2021-22 School Year:** Los Angeles Unified and Los Angeles County Department of Public Health are hosting a second cohort opportunity for Public Health Ambassadors. We initiated the first course on March 5<sup>th</sup> and will host the second course on March 19<sup>th</sup> from 9:30 a.m. to 11:30 a.m. The flyer with information will be included in the PCS March Newsletter. In the meantime, if you plan to participate as a returning or new participant, make sure to begin the School Volunteer Program process: <https://achieve.lausd.net/Page/10443>.



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**Board of Education Meetings**

The Los Angeles Unified Board of Education continues to broadcast on Zoom and KLCS. Meetings and agendas are available at: <https://boe.lausd.net/event>

- Committee of the Whole on March 15, 2022 at 9:00 a.m.
- Innovation Committee on March 17, 2022 at 4:00 p.m.
- Regular Board Meeting on March 22, 2022, at 9:00 a.m. and 1:00 p.m.
- Committee of the Whole on March 29, 2022 at 9:00 a.m.
- Regular Board Meeting on April 5, 2022 at 9:00 a.m. .

**Responsibilities Assigned to the CAC**

**The CAC shall advise the school district governing board on at least the following tasks:**

1. Advising the policy and administrative entity of the special education local plan area regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee.
2. Recommending annual priorities to be addressed by the plan.
3. Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.
4. Encouraging community involvement in the development and review of the local plan.
5. Supporting activities on behalf of individuals with exceptional needs.
6. Assisting in parent awareness of the importance of regular school attendance.
7. Supporting community involvement in the parent advisory committee established pursuant to Section 52063 to encourage the inclusion of parents of individuals with exceptional needs to the extent these pupils also fall within one or more of the definitions in Section 42238.01