



**Community Advisory Committee (CAC)
Administrator's Report
Wednesday, January 19, 2022**



Greetings

We are thrilled to initiate a year of learning with our students and families. We wish you a new year filled with bountiful blessings, health, joy, peace and excellence. As members of the Community Advisory Committee (CAC) you are modeling for our young scholars that we are constantly learning and at PCS we understand it is a great privilege to learn alongside every one of you. To fulfill this belief, we continue to put in place leadership development opportunities our members identified during our strategic planning and budget development sessions with parent leaders. We are initiating this year with two unique courses for the CAC to help in the cycle of developing voice, leadership and advocacy. The first course we are offering is the **Understanding Data Course** to introduce and build practice understanding on student and school site measure of progress. This is a three-session course and one of three courses requested by members last year to help with developing comments as committee members. We are also offering a Developing SMART Comments course which offers a framework to organize comments that are specific, measurable, attainable, relevant, and time based. Please make time to be present in learning during these two courses.

We also want to shed light on the **budget development process** that is an annual cycle led at every school site where school site leaders with families and secondary students come together to review assets and school community needs, in addition to data, and recommend how categorical and school site budgets are to be spent for the new year. We encourage you to attend two school site forums where the community is engaged in the budget development conversation:

- **School Site Council:** Specifically reviews Title I funds focused on funding interventions and resources to accelerate learning, in addition to family engagement.
- **Annual School Goals and Budget Consultation Meeting:** This is a new requirement for school sites who are asked to engage the community at large, including parents and students, to advise on how all categorical and general fund dollars may be spend on a school campus.

To download a copy of your school budget allocation sheets visit the District's directory, type your school name, and download the School Allocation Summary available at: <https://schooldirectory.lausd.net/schooldirectory/>. If you have questions about the budget development season email us and we will provide guidance.

PCS & Los Angeles Unified Updates

Highlights of upcoming events and programming includes:

- ✓ **School Volunteer Program:** The guide was updated to include latest COVID-19 vaccination requirements. Superintendent Reilly also activated the On Demand Volunteers which is an accelerated process to onboard new volunteers who may not be volunteers on a campus. To learn about the application process and program updates visit the following site: <https://achieve.lausd.net/Page/10443>.
- ✓ **Central Committee Leadership Training: Understanding Data Series:** Members of CAC, DELAC and PAC are invited to a three-session series on how to interpret and access student, school and district data. This series will support central committee members in their role of making comments on various District plans. Please attend all three sessions and schedule plenty of time to learn about the Open Data Portal and to practice data analysis with other members of the CAC, DELAC and PAC on Tuesday, January 18, 2022, Friday, January 21, 2022, and Monday, January 24, 2022.
- ✓ **Public Health Ambassadors 2021-22 School Year:** Los Angeles Unified and Los Angeles County Department of Public Health are hosting a second cohort opportunity for Public Health Ambassadors in the new year. In the meantime, if you plan to participate as a returning and new participant make sure to begin the School Volunteer Program process: <https://achieve.lausd.net/Page/10443>.

Board of Education Meetings

The Los Angeles Unified Board of Education continues to broadcast on Zoom and KLCS. Meetings and agendas are available at: <https://boe.lausd.net/event>

- Regular Board Meeting on January 18, 2022 at 9:00 a.m. and 1:00 p.m.
- Regular Board Meeting on January 25, 2022 at 9:00 a.m. and 1:00 p.m.
- Regular Board Meeting on February 8, 2022 at 9:00 a.m. and 1:00 p.m.



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Responsibilities Assigned to the CAC

The CAC shall advise the school district governing board on at least the following tasks:

1. Advising the policy and administrative entity of the special education local plan area regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee.
2. Recommending annual priorities to be addressed by the plan.
3. Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.
4. Encouraging community involvement in the development and review of the local plan.
5. Supporting activities on behalf of individuals with exceptional needs.
6. Assisting in parent awareness of the importance of regular school attendance.
7. Supporting community involvement in the parent advisory committee established pursuant to Section 52063 to encourage the inclusion of parents of individuals with exceptional needs to the extent these pupils also fall within one or more of the definitions in Section 42238.01