

**Los Angeles Unified School District
Parent and Community Services
Community Advisory Committee
Minutes
March 17, 2021**

I. Call to Order

Lisa Mosko, Chairperson, called the meeting to order at 1:02 pm.

II. Pledge of Allegiance

Jeanette Godina, CAC Member, led the Pledge of Allegiance at 1:08 pm.

III. Public Comment

Ariel Harman-Holmes, Parliamentarian, oversaw public comment at 1:08 pm. Suzanne Galindo, Christina Ortega-Libatique, Norma E. Gonzalez, Dora Vasquez, and Maria Duran shared their public comment.

IV. CAC Chairperson's Report

Chairperson Mosko began her report with the reopening of schools, as outlined in an agreement between LAUSD and UTLA. Starting in mid-April, schools will provide a hybrid schedule for elementary school students and in-person support for students with exceptional needs. Secondary students are expected to attend Advisory class and use devices for instruction. Concerns regarding service delivery tracking were shared as a parent reported that she could not retrieve pertinent information on her child's services. Moreover, she welcomed Mr. Scott Schmerelson, LAUSD School Board Member, to the CAC meeting.

VI. Roll Call/Establish Quorum

Yoo Eun Kim, Secretary, conducted roll call for the establishment of the quorum. A quorum was established with 24 members and alternate.

VI. Greetings from LAUSD Board of Education Member

Scott Schmerelson, LAUSD Board of Education Member of District 3, extended his appreciation for patience from family members and PCA and CAC committees during this time. He shared updates including the administration of 15,344 vaccination doses to school employees and district employees and the provision of services for students with disabilities including tutoring, assessments, and other in-person related services. There is a 6% gap in overdue IEPs. LAUSD and UTA approved a tentative agreement that sets mid-April opening for pre-schools and elementary schools and a late April opening for middle and high schools. LAUSD Board of Education Special Education Committee has been reinstalled. A Q&A session followed.

VII. Division of Special Education Update

Marco Tolj, Director, and Maribel Luna, Specialist, shared an update from the Division of Special Education. Director Tolji shared that as of March 5th, 53,375 IEPs have been conducted, with a 6% overdue gap. His team has been sending text messages to remind family members about IEP meetings. Training on Adobe was held to equip parents the knowledge to sign digital paperwork. In-person assessments are being conducted.

Information on Fun4All, a program that brings together students with and without disabilities for social inclusion, play, connectivity and fun, was provided. Director Tolj also shared about the new study-Buildings, which will allow students to learn concepts and skills in science, social studies, literacy, math,

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the arts, and technology. Moreover, Director Tolj shared that the Parent Portal is not functioning for quarterly reports. For that reason, he encouraged parents to reach out to schools and use the LAUSD SpEd Department phone number to gain access to the information. As a reminder, Student Family HandBook contains pertinent contact information. A Q&A session followed.

VIII. Local Plan Overview

Marco Tolj, Director at Division of Special Education, and Claudia Valladerez shared a timeline of the Local Plan feedback. In February, Local Plan Working Group members composed of parents, educators, and administrators met. A draft of the Local Plan was provided to CAC for feedback. In April, CAC will provide feedback to the Local Plan, which will be presented to the LAUSD Board of Education. The final draft of the Local Plan will be submitted to the California Superintendent of Schools for approval by June 30, 2021. The duties of SELPA include the revision of the Local Plan every three years. For this year, the state created a standardized Local Plan template. Starting on July 1, 2020, a SELPA must review its Local Plan once every three years, and update the plan to ensure that the information featured in the Governance and Administrative section is relevant and accurate.

Claudia Valladerez provided an overview of the Local Plan and its seven sections. Lilia Moran shared an overview of the feedback/comments to a draft of the Local Plan. She also shared how feedback provided by CAC was integrated into the Local Plan. Feedback period from CAC will be open until March 31, 2021. She also shared how to provide feedback on the form provided. As time was set aside during the meeting for CAC members to provide feedback, Talene Hachickian also shared sections of the Local Plan for review from members.

IX. Action Item - Approval of February 17, 2021 Minutes

CAC Officer John Perron moved to accept the February minutes with any corrections, additions, and deletions necessary to address minor grammatical and clerical errors. CAC Member Patrick Bromark seconded the motion. The motion passed with 17 “yes” votes and 1 “abstain” vote.

X. Parent and Community Services Update

Antonio Plascencia, Jr., Director, Office of Parent and Community Services (PCS), aims to collect feedback. He wants to appreciate the work of our colleagues, especially during this time. Given the loss of learning, Director Plascencia encourages that students should read at home. Thanks to a donation from a nonprofit organization, CAC members are able to pick up Chromebook, notebook, and writing utensils. Every month, a meet and greet session focused on school based decision-making is offered. For April, Doctor Chau and his team are speaking about Local Control and Accountability Plan. Director Plascencia encourages parents to attend to share their knowledge on special education. Moreover, conversations on the Daily Pass and the return to campus return will be held.

XI. New Business for Possible Action at Future Meetings

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CAC Member Carl Petersen requested for a topic on the return to campus via chat.

XII. Updates

Officer Ariel Harman-Holmes shared about an upcoming Bylaw meeting that will review changes on the CAC Bylaw on March 24th from 3:30 - 5:00 pm PST. Officer Mayra Zamora updated membership that the IEP Working Group is finalizing the outline of the IEP training that will be held for family members. She welcomes members to the IEP meeting for feedback to the outline of the meeting. Officer John Perron shared his group's goal to have one CAC parent representative for each LAUSD Local District and non-District and non-Community of Schools Groups. Moreover, he shared that the Local District and Community of Schools representatives expect to partner with the CAC Parent Ambassador group. Chairperson Lisa Mosko shared the need for increased representation from parents with students at charter schools and other sites under the SELPA.

XIII. Announcements from members and PCS staff

Officer Mayra Zamora shared how non-CAC members can share their feedback. Danny Dixon shared how much progress the CAC group and committees have made and the need for approval for the establishment of the CAC Parent Ambassador Group. Chairperson Lisa Mosko shared that Ms. Galindo shared a flyer of TASK.

XIV. Adjournment

Lisa Mosko, Chairperson, adjourned the meeting at 4:01 pm.

Respectfully Submitted,
Yoo Eun Kim