



NBC UPDATE September 2021

SPECIAL EDITION: 21 22 PAC and Commitment Form

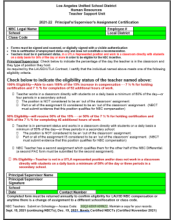
Annual Verification of Eligibility for the LA Unified NBC Incentive is Required

1. Submit Principal/Supervisor Assignment Certification Form (PAC Form)
2. Submit the Commitment Form

Due Date: Sept. 19, 2021

Download the PAC, Principal Completes and Signs

1. Go to the guidelines page of the website and download the 21 22 PAC Form.
2. All lime green spaces must be completed with the indicated information.
3. If you don't know your class code check with your supervisor or time reporter.
4. TWO boxes must be checked for eligibility unless it is 0%. (don't see the boxes?-use xxx where it should be)
5. Eligibility Percent—0, 50, or 100
6. If 50% or 100%—second box
 7. Full time teacher of record, RSP, itinerant, Library Media or Primary Promise OR
 8. Part or full time in an out of the classroom position (anything not listed here under full time)
9. If the part or full time out of classroom option is checked a screenshot of the grades page showing the eligibility score from the out of classroom course must be included and both uploaded as one pdf—see the July Newsletter and the Eligibility section of the forms page of the NBC website for more information—access code: M2ZF-9XD6-54TNJ.
10. The PAC Form is to be signed by your principal/direct supervisor.
11. Save it as a pdf, in a way that no fields update when it is opened.



If you submitted a PAC missing any required element, revise and resubmit before the deadline.

Questions? Email

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Join the 21 22 PAC and Commitment Form Schoology Course

1. Go to lms.lausd.net, log in with your single sign on
2. Click on Courses, then My Courses, then Join Course (not Join Group)
3. Enter Access Code: 3GQJ-69XP-KMNZ2

Upload your PAC and your Commitment Form Confirmation

1. Upload your PAC PDF in the Principal/Supervisor Assignment Certification Assignment
2. Open the Commitment Form Assignment. Click on the link and complete the form. You will receive an automatic confirmation (if you don't see it, check clutter/junk/spam folder)
3. Take a screenshot of the first page and upload it to the Commitment Form Assignment (or you can upload the entire document)

LAUSD NBC WEBSITE:
<http://achieve.lausd.net/NBCT>

Check back on the **grades** link until you see that you have received a 0 for your Commitment Form and the percentage indicated for your PAC (0%, 50% or 100%). If needed, revise and re-submit by 9/30/21.

NBC Office Hours—Topic: 21 22 PAC & Commitment Form Completion & Submission
Monday September 13, 2021 4:30-5:30 <https://lausd.zoom.us/j/81133750513>





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TWO boxes must be checked.

1. Select the correct eligibility Percentage 100%, 50%, 0%
2. Check one of the two boxes under the eligibility statement (if a box isn't there, still check it)
 3. Box 1 You are a full time record carrying teacher or one of the following: RSP, Library Media Teacher, Itinerant Teacher, Primary Promise Teacher
 4. Box 2 None of the Box 1 criteria applies—you are part or full time out of the class-

Check below to indicate the eligibility status of the teacher named above:

100% Eligibility—Able to earn 100% of the 15% increase in compensation - - 7 ½ % for holding certification and 7 ½ % for completion of 92 additional hours of work.

- Teacher works in a classroom directly with students on a daily basis a minimum of 60% of the day—or four periods in a secondary school.
- The position is NOT considered to be an 'out of the classroom' assignment.
- Part or all of the assignment IS considered to be an 'out of the classroom' assignment. (NBCT must submit evidence that this position qualifies for NBC compensation)

TWO boxes must be checked.

1. Select the correct eligibility Percentage 100%, 50%, 0%
2. If you don't qualify for box 1 (RSP, Library Media Teacher, Itinerant Teacher, Primary Promise Teacher) you must check box 2
3. If box two is checked you must submit a job description and calendar to the out of classroom schooling course. The grades page showing a percentage must be included with your PAC, with both pages combined in one PDF

Check below to indicate the eligibility status of the teacher named above:

100% Eligibility—Able to earn 100% of the 15% increase in compensation - - 7 ½ % for holding certification and 7 ½ % for completion of 92 additional hours of work.

- Teacher works in a classroom directly with students on a daily basis a minimum of 60% of the day—or four periods in a secondary school.
- The position is NOT considered to be an 'out of the classroom' assignment.
- Part or all of the assignment IS considered to be an 'out of the classroom' assignment. (NBCT must submit evidence that this position qualifies for NBC compensation)



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Check back on the **grades** link until you see that you have received a 0 for your Commitment Form and the percentage indicated for your PAC (0%, 50% or 100%). If needed, revise and resubmit by 9/30/21.

Grades

1 Click grades
2. Check scores—ignore %
3. If score=1 see below
(if there is a dash it has not been graded)

Assignment	Date	Score	Status
PAC		0.99%	2 Ignore %
1. Principal/Supervisor Assignment Certification	9/19/21 11:59pm	1 / 100	2 PAC 1=revise & resubmit
2. 21 22 Commitment Form	9/19/21 11:59pm	0 / 1	2 Commitment Form—0=complete

Check back on the **grades** link until you see that you have received a 0 for your Commitment Form and the percentage indicated for your PAC (0%, 50% or 100%).

- 1 Click grades
2. Check scores—ignore %
3. If score=1 Click Blue Assignment Link
4. Click Blue Assignment Submitted Link
5. Read Comment
6. Revise & Resubmit

PAC 0.99%

1. Principal/Supervisor Assignment Certification	9/19/21 11:59pm	1 / 100
2. 21 22 Commitment Form	9/19/21 11:59pm	0 / 1

43 Click assignment Link

4. Click blue assignment submitted link

5. Read Com-

6. Revise and Resubmit

Assignment submitted
1 item · On time

BARBARA SCOTT
The PAC requires two boxes to be checked—the main one indicating eligibility % and a second one, immediately below the eligibility % selected, confirming if any part of the assignment is considered to be 'out of the classroom'. You may enter "000" where the box should be. Please have your supervisor revise and resubmit. Also, please note whether you are a primary promise teacher in the comments. Thank you!



Don't forget! The NBC Information Meeting is Mandatory for all NBC Teachers. If you have not done so already, register on MyPLN. We still have many openings for the next session on September 14.