Dear NBC Teachers,
We know this is a busy time for everyone and hope that you are looking forward to some relaxation and rejuvenation during the upcoming November holidays.

Attendance at NBC Office Professional Development
Thank you to all of the NBC Teachers that attended the NBC Information Meeting. We also want to thank those that attended the Virtual Teaching and Learning Academy on October 24th.

Mentor Information Meeting
The Mentor Information Meeting is now available. The Schoology Course Code is 7Q8H-RQ8F-8ZHJ3.

20 21 NBC Log Submission
The fall due date for NBC logs is 11:59 pm on November 15, 2020.
- Although the hours you did not complete last year rollover, the maximum hours for each Task remains. For instance, there is still a maximum of 10 hours for Task 5.
- Hours reported must have been completed after the May 31st due date for Spring 2020
- If you did not attend the NBC Information Meeting you are ineligible to report hours in November, you may attend the session for Newly Certified NBC Teachers when it is scheduled, and will then be able to report hours for Spring
- If you miss the November 15th deadline, don’t worry! You can still report hours in May. Unfortunately, we will not be accepting late submissions for fall.

20 21 NBC Log Submission Course
The NBC Log Submission course is also open. The Schoology Course Code is GPNM-5PDF-56ZC7.

20 21 NBC Log Submission Tutorials
Please remember that you will need to complete the General Guidelines Tutorial, the Cover Sheet and Activity Log Overview Tutorial and the Tutorial for each task you are submitting hours for. There is an assessment to verify each. Completion of the Tutorials and accompanying assessment is a pre-requisite for receiving compensation for the hours.

The Task 2a log for reporting your Tutorial hours is attached to this email and is also posted in the Reminders Folder in the course.
The time for each tutorial is already filled in. Mark the box next to the tutorials you have viewed that match with the tasks that you are submitting hours for. Add the total time for those tutorials and enter it in the box.
Don’t forget to also enter the total hours you are reporting for Task 2. You are welcome to view other tutorials that you are not submitting logs for, however, you may not submit hours for those.

Signatures
These are the current options for signatures—we have added the email option. Please note that typed signatures will not be accepted. Please do not submit logs without proper authentication as we can’t accept them
- Physical Signature—includes legible signatures entered with a stylus or finger on a device
- Digital Signature—with visible authentication
- Send an email copy, they print, sign, scan and return the log
- Email—one per activity log submitted, or per task when from principal, presenter, or District Office, confirming hours, table format when multiple dates confirmed—header (the part with To and From) showing

Questions
If you have any questions, don’t hesitate to contact your NBC Liaison (Aleeta, Esmerelda, or Barbara)

Take care and be well, Your NBC Support Team, Peggy, Aleeta, Esmerelda and Barbara