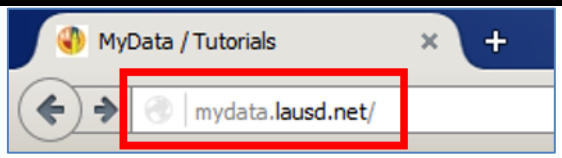
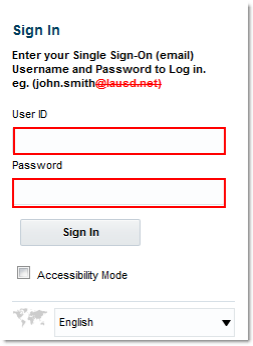
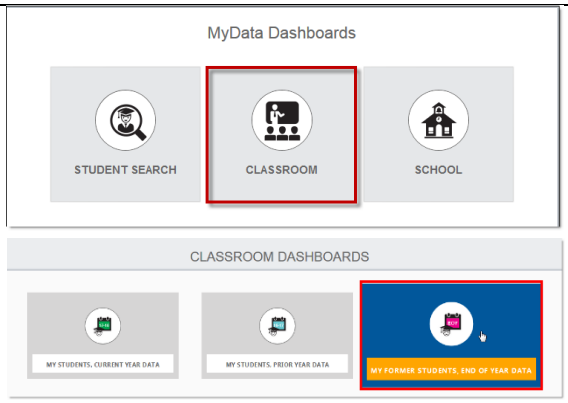
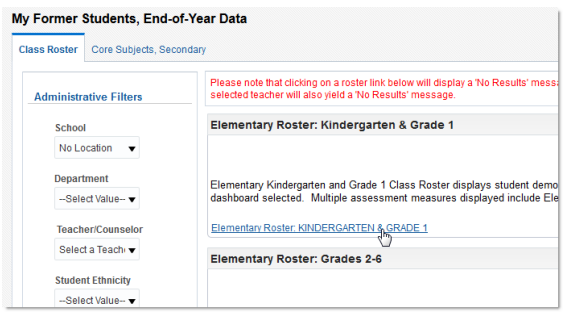
Q: As a classroom teacher, can I access a list of my students from the previous school year and see their end-of-year performance?

A: Yes, you can get this information by going to the My Former Students, End of Year data dashboard.

To access this report, follow the steps below

Step #	Step	Icon/Link	Comments
1.	From your internet browser, go to http://mydata.lausd.net		This will take you to the MyData home page.
2.	Click the MyData icon to get to the login page.		
3.	Log in using your Single Sign-on (SSO) username and password. Then click the Sign In button.		This will take you to the Enterprise Reporting System welcome page. Click **MyData** icon to proceed.
4.	From the MyData Landing Page, under MyData Dashboards, click **Classroom** and then select **My Former Students, End of Year Data.**		
5.	Select the **Class Roster** tab at top of screen. To display the roster, click on the appropriate blue link for the grade level you are teaching. Example: for Grade 1, select **Elementary Roster: Kindergarten & Grade 1**		You can also view **Core Subjects** by clicking the respective links.

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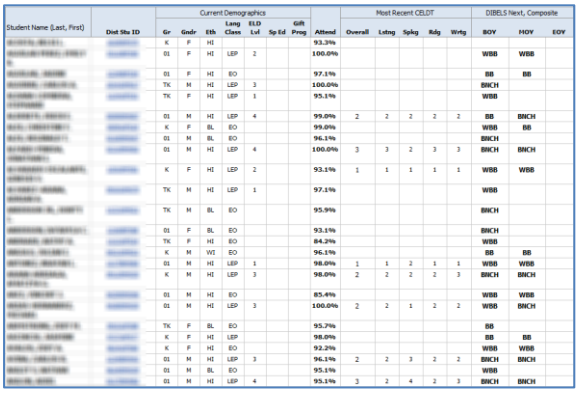
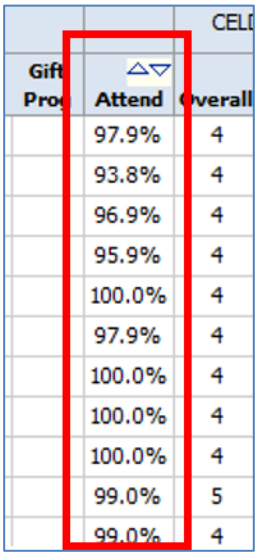
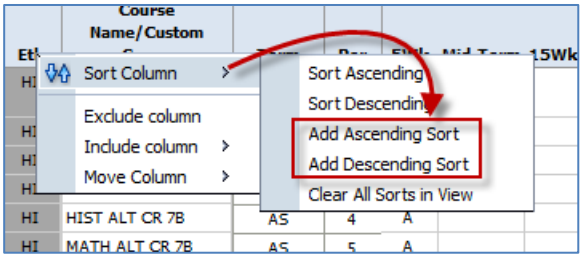
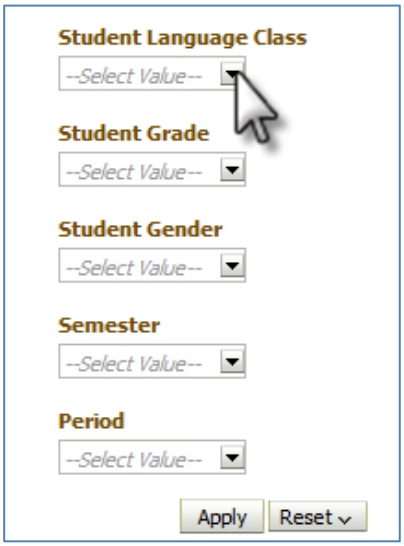
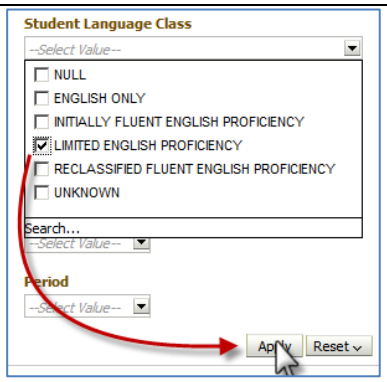
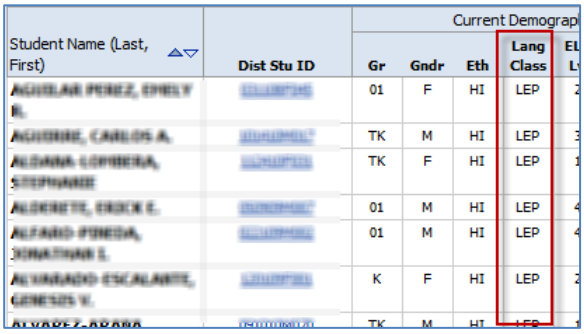
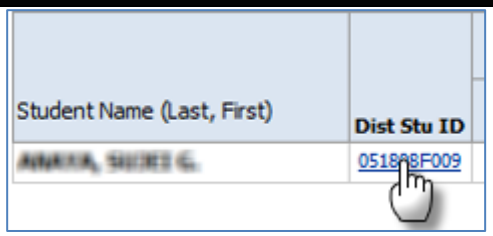
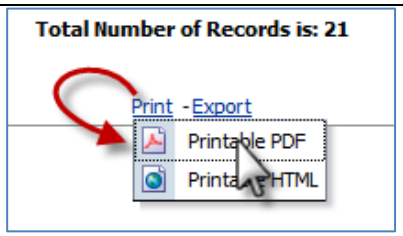
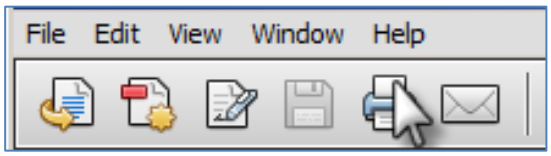
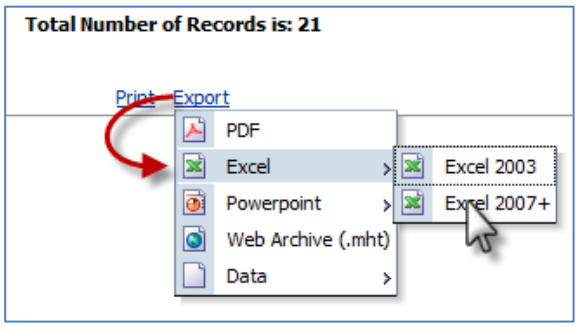
6.	The roster will display the names and student ID's, together with columns for current demographics for the student, Attendance CELDT and DIBELS.		For secondary schools, the class roster displays student demographics, attendance and course marks.
7.	To sort the data for a particular column, click the column name. For example, clicking on the Attendance column will sort the values in ascending (lowest to highest) order, as denoted by an "up" arrow. Clicking on the column heading a second time will sort the values in descending (highest to lowest) order, as denoted by a "down" arrow.		
8.	Sorting can be done on several columns at once. To add a second sort, right click another column, choose: **Sort Column** > **Add Ascending Sort** or **Sort Column** > **Add Ascending Sort**		To clear all sorting choose: **Sort Column** > **Clear All Sorts in View**

Step #	Step		Comments
9.	Filters are available to help the user customize the report. For example, to display only the **LEP** students on the report, click the drop-down button next to the **Language Class** filter.		
10.	Once the desired Language Classification is selected, click the **Apply** button to refresh the report.		
11.	The report will now display only the LEP students.		

Step #	Step		Comments
12.	To get more details about a particular student, click on the student ID to open the Student History Report.		Your browser's pop-up blocker must be disabled for the Student History Report to open. You will also need to have Adobe Acrobat Reader to view this report. For more information about the Student History Report, check out the quick guide on Comprehensive History Reports within the MyData Resources page.
13.	To print the class roster, click the **Print** link located below the report. Then click **Printable PDF** to open the report.		
14.	To send it to the printer, click the **Print** icon on the Adobe Acrobat toolbar.		
15.	To download the report to Excel, click the **Export** link located below the report. You have several options to export the report. Choose **Excel**.