



# INTEGRATED SAFE SCHOOL PLAN

- [www.issp.lausd.net](http://www.issp.lausd.net)
- Key Components:
  - Staff Directory
  - Current Cell Phone Numbers
  - Emergency Plan View



**DUE: October 1, 2019**

# Safety Committee

- Committee Meets Monthly to review school Safety Procedures, drills and Emergency protocols
- Plan training
- Members from all stakeholder Groups;
  - Certificated: Teacher/UTLA, Aide, Admin, out of Classroom Support staff...
  - Classified: Office Staff, Campus Aide, Community Rep, Supervision Aide...
  - Parent (non/employee)



# Responding to Emergencies

## Everyone has a role

- Know the plan
  - Where is it?
- Remain Calm
- Assess and support
- Communicate



# Purpose of Communication

- Safety
- Instructions/Updates
- Inform
- Maintain Calm



# Method of Communicating

- Letters
- Flyers
- Blackboard Connect
- Email
- Text App



# Contact Databases

- Staff:
  - Employee Self Service Portal
    - [www.ess.lausd.net](http://www.ess.lausd.net)
    - My Profile
  - Home Number
  - Cell Number
- Parents:
  - MISIS

Must Be Updated

# Contact Operations

- Main Dispatch: (213) 241-0167
  - Maria Butler (213) 369-3143
  - Michelle Gorsuch (213) 222-3894
  - Jeremy McDavid (323) 388-8126
  - Tony Cortez (213) 369-3339