



LOCAL DISTRICT CENTRAL

CONNECT • ENGAGE • THRIVE

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Important Dates

Assistant Principals' /APEIS	9/9
SAA Meeting	9/10
After the Bell	9/24

LD Central Initiative



Reconnecting Students

Friday Operation's Brief

Volume 8, Issue 5

September 4, 2020

We want to thank everyone who has worked diligently in reaching out to families who have not connected with their school. Please ensure that attendance is taken everyday and continue to monitor the attendance daily.

Local District Central is here to assist you. If you need any assistance with general information, feel free to reach out to any of the numbers below:

- 213-241-0126
- 213-241-0118
- 213-241-0167

For any Operational issues call 213-241-0167. Thank you for all that you do for our students and community. Have a safe and restful long weekend!



Wellness Programs Updates



Wellness Programs is excited to launch its Student and Family Resource Finder. This user-friendly link is uploaded with community partners and resources ranging from food banks, mental health services, enrichment activities, to housing and legal resources. With a quick search, you can locate resources by category and city/zip codes.

<https://hector-natividad.shinyapps.io/RAND-LAUSD-project/>



The More Than A Meal dashboard is a valuable tool in informing your work of collecting the missing Household Income Forms. The missing report should be run at least twice a week to ensure accurate accounting. A review of the dashboard shows LD Central schools are doing excellent work.

As of Sept. 1, schools that have reached 100% submission are: Contreras ALC, Early College Academy, Elysian Heights, Hobart, Kim Academy, and Mayberry.

Schools between 95% - 99% submission are Los Angeles Academy MS, Esperanza, Poindexter La Motte, and Commonwealth.

Schools with the highest overall number of submissions are:

- Alexander SCS (103)
- Esperanza (74)
- Hoover (73) and)
- Union (60)
- West Vernon (60)

Kudos to these and all other LD Central Schools working to maximize funding for their academic/ health & human services programs.

Attendance Awareness Month



September is Attendance Awareness Month! As we continue to strive to connect and engage with each and every student and family, here are some tools and strategies to help us achieve our goal.



Planning Calendars are a fun and effective way of staying on track with timely implementation of attendance interventions and as well as promoting monthly attendance campaigns such as 25th day celebrations. School leaders are encouraged to

share this calendar with their attendance teams and stakeholders to clearly state the attendance expectations and promote a culture of positive school engagement.

Classroom Engagement Challenges are another way to reinforce engagement across grade levels.

Pupil Services has developed a variety of innovative ways to Reward/recognize students and staff who have demonstrated outstanding and improved attendance and engagement during distance learning.

[Sample 25th Day Celebration Breakdown Elementary and Secondary](#)

[Flyer 25th Day Movie Night English](#)

[Flyer 25th Day Movie Night Spanish](#)

[Flyer 25th Day School Sports Day 2020 English](#)

[Flyer 25th Day School Sports Day 2020 Spanish](#)



The **Safer at Parks** Program is now OPEN!

School Leaders, please share this opportunity with your families/students who may be in need of an alternative learning center and after school program.

Enrollment is OPEN- families can register online at <https://www.laparks.org/alternativelearningcenters>

1. Students will need to bring their own WiFi-enabled laptop or tablet (with headphones) to log into their respective virtual classrooms for virtual learning.
2. Students should bring their own face coverings, however the alternative learning sites will have face coverings if needed.
3. Students will have their temperature checked upon arrival and at lunch.

When speaking to families please share the following disclaimer: *This program, event or activity is not presented, endorsed, recommended, supervised, approved, or sponsored by the Los Angeles Unified School District. The District assumes no liability or responsibility for any loss or injury arising out of participation and is merely permitting this material to be disseminated at this facility because of the possible interest of students and/or faculty.*

Parent/Guardian Publicity Authorization and Release

Below is the updated fillable parent consent form for teachers to record/photograph students via Zoom and other digital platforms.

<https://myapps.lausd.net/schooltools/en-US/Parent/WaiverForm>

School Mental Health (SMH) Updates



Please join the School Mental Health team in welcoming Anne-Marie Gauto, LCSW, as the new Specialist for LD Central. Anne-Marie joined SMH in 2004, and during this time, she has held various positions throughout School Mental Health as well as LAUSD. Anne-Marie has worked in the SMH clinic program, school-based program, as well as grant-funded initiatives. Most recently, she served as the Organization Facilitator for LD East. Anne-Marie will be supporting our ever growing team of nearly 70 school based PSWs in LD Central, crisis responses and collaboration with LD Central schools. We look forward to working with her in LD Central. If you would like to contact our new Specialist, she can be reached at anne.gauto@lausd.net.



We would also like to announce that **September is Suicide Prevention Awareness month**. Our PSWs across LD Central will be promoting mental wellness and suicide prevention campaigns all month that will be highlighted in our Friday Operation's Brief. Suicide is preventable. Research shows people who are having thoughts of suicide feel relief when someone asks after them in a caring way. Findings suggest acknowledging and talking about suicide may reduce rather than increase suicidal ideation. If you would like assistance with suicide prevention materials for your school, you can click on the following links:

<https://www.nami.org/get-involved/awareness-events/suicide-prevention-awareness-month>
<https://suicidepreventionlifeline.org/promote-national-suicide-prevention-month/>



Please email myrna.reynosotorres@lausd.net, SMH Coordinator if you are needing help with mental health resources for your school.

Student ID Photos

According to the MiSiS Team, some schools with established partnerships with photo vendors are taking photos when students pick up textbooks.

Here is some additional information from our MiSiS colleagues:

- Since May of last school year, the MiSiS team has communicated with photo vendors by email and schools through MiSiS Release Notes and Principal's Portal about the availability of 2020-21 student data in the LAUSD Photo Portal two weeks before the first day of school. Many vendors took advantage of downloading the 2020-21 student data to prepare for a very modified Picture Day this year. Schools and their photo vendors manage their own schedules to align with fall and spring photos.
- Photos of continuing students posted in MiSiS during the last school year will remain until a new photo replaces it.
- A recommended time line in is the [Students Photo Check List](#) has been posted and made available to SAAs and Principals on the [MiSiS Training website](#).

Picture Day is a school activity that follows the same cancellation/postponement protocols as the rest of the school activities and will proceed when it is safe to do so.

SSS and A-G Counselors Provide ACE Support

During this time of distance learning, many administrators might wonder about the type of services and supports our SSS and A-G Counselors are providing to their school sites. Their focus will be on ACE: Access, Connectivity and Engagement during these initial weeks of the fall semester.



Access: Counselors will continue to support school site staff on reaching students who might still need devices or need replacement devices.

Connectivity: Counselors will identify students on both their A-G Tier 2/3 cohort and their SSS roster (students in foster care, experiencing homelessness or those in the juvenile justice system) who are in need of connection to the internet. This information will be communicated to principals and/or identified school site staff to ensure hotspots are requested.

Engagement: A-G and SSS Counselors will connect to students based on information from teachers and other staff on students who are not engaging in their curriculum. They will also reach out to parents/caregivers and other community supports (DCFS social worker, wraparound mental health teams, housing/shelter staff, etc.) who might have information to address/encourage student engagement. Counselors will continue to provide case management services to families/students who are not "present" and who are in need of academic and social/emotional support. They will work in partnership with teachers and other SHHS staff to identify social emotional learning activities to enhance engagement.

SSS and A-G Counselors completed a survey this past week about the support they have been providing to their schools on ACE. 53% of them reported that they have provided introductions during advisory periods on their role as counselors; 28% have provided tech support to their students; 13% have provided credit recovery and college awareness tips and 15% have provided social/emotional learning activities. The counselors have indicated the positives during the ACE process: 77% have appreciated the collaboration with school staff to support engagement; 64% have been in contact with students who have not connected to their devices. A workgroup has been formed of counselors who are interested in identifying additional creative activities to utilize to engage with students during this time of distance learning.

We look forward as a department to be available to our school sites to provide ACE support and to fulfill our role as academic, attendance and social/emotional learning partners in collaboration with our school administrators and SHHS team.

Parent Unit Updates

WEEK OF SEPTEMBER 8: TECH TALKS & MORE: PARENT WORKSHOP SCHEDULE



Tech Talks & More workshops will have Zoom Features on Wed. Sept. 9th Zoom for beginners , and Friday, Sept. 11th , Health & Wellness both sessions will be conducted rom 3:00-4:00 pm next week. The Tech Talks & More Schedule will be posted on the LDC webpage & Schoology. Please have your parents join us, we are glad to support! Zoom link:

<https://lausd.zoom.us/j/95673676024> Zoom ID: 956 7367 6024.

Guidance for ELAC & SSC Elections

[School Site Council and English Learner Advisory Committee Elections & Responsibilities](#)

Many important UPDATED documents can be found on Schoology (more to come). Ensure that you use SAMPLE AGENDAS, SCRIPTS and Tools that are provided for you!





Learning Device Readiness

Some of you have expressed interest in the following: getting back devices from your matriculating students, inventory status in Remedy IT Asset Management System, and additional devices for your incoming students. If you go to <https://achieve.lausd.net/itam> there is a step-by-step guide titled "*Learning Device Readiness*" that provides detailed information to assist schools with these questions along with a variety of other resources to support schools with their IT Asset Management. We have provided a short list of key documents and web pages below for your reference:

- [Learning Device Readiness - A Step-by-Step Guide for Opening Day](#)
- [Inventory Certification](#)
- [IDM Access & Training Resources](#)
- [IT Asset Management System Login](#)
- [Reports & Dashboards](#)

Learning Device and Connectivity Hotspot Inventory

As a reminder, device inventory management across the District is critical to accurately measure and report that every student has a viable learning device and connectivity hotspot to ensure learning equity for all students. It is an imperative that all schools' inventories are up to date in Remedy, meaning no device status should be "Received" or Transferred." Please utilize your IDM to ensure that your inventories are accurate. For additional support all instructions are published at <https://achieve.lausd.net/itam> under "Support" which provides a [FAQ](#) section.

Connectivity Hotspots support

We are aware of various calls regarding connectivity hotspots provided to students. Please note any connectivity hotspots provided to students during the pandemic response will continue to have connectivity. As a reminder, the district is committed to providing internet connectivity to students in need. We will continue ordering and providing connectivity hotspots to our Local Districts/Schools to support our students, however, please note there is a nationwide shortage of inventory and as such we may not be able to provide a device for every student. With guidance from our partners in ITD, we are providing some helpful notes to share with any families requesting mobile 'hotspot' devices to help with home internet connectivity.

- Hotspots are either Verizon or T-Mobile Hotspots. Both come with a 1-2-3 quick-start guide to powering up the device and connecting it to a network.
- T-mobile hotspots are currently set to provide up to 50 GB of data each month; Verizon currently does not have any monthly data limits.
- Users may experience lower internet speeds at certain times of day when there is higher congestion on networks.
- When devices fail to connect or speeds are unusually slow, users can try powering down devices and reconnecting after a few minutes, which usually resolves the issue.
- For technical support, users should call 800-922-0204 for Verizon devices or 844-361-1310 for T-mobile devices.
- When requesting support, it is helpful for users to inform the support center that the device was provided by LAUSD.
- If support personnel request an IMEI or SIM number for the device, the number can be located under the battery.
- Should you have issues with Verizon Jetpacks, we have been advised that a "hard reset" should resolve connectivity issues. After the hotspot powers back up, it may take a few minutes while it retrieves any updates from Verizon. Please refer to the "[Verizon Hard Reset](#)" instructions.

Technology Updates (con't)

Learning Devices support

We have been informed that some schools are receiving devices returned from matriculating students with damaged or lost power cords. Please work with [Arey Jones](#) to receive a quote to purchase new or replacement cords.

If students or staff are experiencing technical difficulties with their devices they may contact the ITD Helpdesk at 213-241-5200 for assistance.

Student Learning Device Requests (iPads, Chromebooks, or Windows Laptops)

If your inventory has been updated and you are requesting devices, please fill out the following Google Form [\[HERE\]](#). Your school inventory will be assessed and depending upon whether your school has a deficit or surplus, the LD will determine best use of the limited resources and will allot as needed. Please ensure your inventory is completely updated and accurate in [Remedy](#).

Zoom Webinar Licenses

ITD has provided a limited amount of Zoom Webinar licenses. If your school needs a license you may submit a request [\[HERE\]](#). Please note license capacities will be allocated on the basis of school enrollment. For more information please visit [Zoom Meetings and Webinar](#) for support.

Student SSO Setup Support

If you need support with your student SSO setup please follow the process outlined [here](#).

Zoom/Schoology Troubleshooting Support

We understand that our students and employees are reporting issues with access to Zoom and/or Schoology on their iPads. For support please reference the following [troubleshooting tips](#) guide.

Restitution Policy

To report any damaged devices, repairs or lost or stolen devices, please refer to sections 6 and 7 of the [District's Restitution Policy](#) which is posted on the [IT Asset Management website](#).

The cost to replace various devices is:

1. \$250 - Chromebook
2. \$400 - WiFi iPad
3. \$500 - LTE iPad
4. \$50 - MiFi Hotspot

Campus Aide Vacancies



We, at Local District Central, want to be able to support you in ensuring that all of your campus aide vacancies are filled in a timely manner. If at any time you create a vacancy for any reason, please email Tony Cortez at tony.cortez@lausd.net.